

# **TRIVIEW METROPOLITAN DISTRICT BOARD OF DIRECTORS**

## **Regular Board Meeting**

Tuesday, March 13, 2018

Fairfield Inn and Suites-Mt. Herman Conference Room  
15275 Struthers Road  
Colorado Springs, CO 80921  
5:00 p.m. – 8:00 p.m.

## **AGENDA**

1. Call to Order
2. Declaration of a Quorum, Notice of Posting
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. Prior Meeting Minutes
    - i. February 13, 2018 Regular Board Meeting
  - b. Billing Summary Rate Code Report
  - c. Sanctuary Point Taps for November
  - d. Tax Transfer from Monument
5. Public Comment
6. Operations Report
  - a. District Manager Monthly Report (enclosure)
    - i. West Interceptor update (District Manager)
    - ii. Rate Study update (District Manager)
    - iii. May 8, 2018 Election Cancellation
  - b. Public Works and Parks and Open Space Updates
    - i. 2018 Road Rehabilitation Project.
    - ii. Roadway Repairs.
    - iii. Irrigation Central Control System Installation update.
    - iv. Fertilization Program
    - v. Aeration Program
  - c. Utilities Department Updates (enclosure)
    - i. Status of Standby Generator at "C" Plant
    - ii. SCADA Installation Project Status
    - iii. Well D-1 Repairs

7. Board Discussion:

8. Action Items:

- a. Review a Memorandum of Understanding between the Triview Metropolitan District and the Town of Monument for the construction of up to 300 feet of Block wall along the outer perimeter of the Public Works A yard and Authorize the District Manager to sign once approved by Mountain View Electric's Board.

9. Review and Consider approval of the Triview Metropolitan District Financials and Payables.

- a. Checks of \$5,000.00 or more (enclosure)
- b. January, 2018 Financials (enclosure)

10. Update Board on Public Relation activities.

11. Executive Session §24-6-402(4)(b)(e)(f)  
Legal Advice, Negotiations, Personnel.

12. Review and Consider Fee Agreement for Representation between Steven O. Sims of Brownstein Hyatt Farber Schreck, LLP and the Triview Metropolitan District.

13. Adjournment

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE

HELD

February 12, 2018

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, February 12, 2018, beginning at 5:00 p.m., at the Fairfield Inn and Suites – Mount Herman Conference Room, 15275 Struthers Road, Colorado Springs, Colorado 80921. This meeting was open to the public.

#### ATTENDANCE

In attendance were Directors:

President:	Reid Bolander
Vice President	Mark Melville
Secretary/Treasurer:	Marco Fiorito
Director:	James Barnhart
Director	James Otis

Also in attendance were:

James McGrady District Manager  
Joyce Levad District Administrator  
Shawn Sexton Water Superintendent,  
Chris Cummins District Water Attorney  
John McGinn District Engineer  
Gary Shupp District General Counsel  
Steve Remington District Resident

#### ADMINISTRATIVE MATTERS

President Bolander called the meeting to order at 5:01 p.m. Meeting was posted

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. Director Fiorito moved to approve the agenda as presented. Upon a second by Director Otis vote was taken and motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes
  - i. January 9, 2018 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for October
- d. Tax Transfer from Monument

## RECORD OF PROCEEDINGS

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A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously.

### PUBLIC COMMENT

Mr. Steve Remington, former Director addressed the Board regarding the need to develop a long term Financial Plan. Mr. Remington also mentioned that he had sent an e-mail to Mr. McGrady regarding what he thought were disparaging remarks made by Board members and Staff and had not received a response from either Mr. Shupp or Mr. McGrady. The Board directed Mr. McGrady or Mr. Shupp to respond to Mr. Remington's e-mail.

### OPERATIONS REPORT

District Engineer John McGinn provided an update to the Board on the Upper Monument Creek Water Quality Enhancement project that will deal primarily with Arsenic removal. Arsenic treatment is most easily managed at the Wastewater Treatment Plant by treating the filtrate at the wastewater plant. The Plant is under a compliance order from CDPHE which mandates compliance in 2019. The partners in the Upper Monument Creek Plant have 20 months to become compliant. The total cost of the upgrade will be paid for based on metered inflows to the plant of each project participant. Triview's total flow into plant is approximately 43%-47% of the total inflow. Mr. McGinn estimated engineering and design costs to be about \$200,000. The design will be completed in 2018 and will be bid in 2019 with project construction in 2019. Total project cost is estimated to be 2.2 million dollars. Arsenic removal project appears to be on track. In 2027 there will be a leap in nutrient standards and the Treatment Plant will need to begin treating for such constituents as phosphorous. That project will require treatment to a higher Total Inorganic Nitrogen Standard (TIN) and will require phosphorous treatment. In 2029 there will be a need for a hydraulic expansion to go along with upgraded Nutrient Standard and Phosphorous removal. It will probably make sense to undertake a plant expansion at the same time as the District's builds a plant to treat for phosphorous and other nutrients. At 80% of capacity the District will need to begin engineering and planning and at 95% must be under construction. The Board asked Mr. McGinn what is the percentage uptick for each year. Unit User use has gone down to 210 gallon per gallon per tap previous level was 230 gallons per tap per day.

Mr. McGinn also provided an update on the Western Interceptor. The plans are 99% complete. Mr. McGrady and Mr. Cummins are planning to meet with project participants as soon as the cost sharing agreement has been reviewed by the Board. It is hoped that the project can be bid in April with construction commencing in late May or early June.

## RECORD OF PROCEEDINGS

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### Public Works and Open Space Updates:

Concrete Replacement Status: Work has been completed

2018 Road Rehabilitation Project: Project has been bid and will be discussed later in the meeting.

### Miscellaneous Roadway Repairs

Concrete Barriers near Baptist Road and I-25 have been installed.

Approximately 30 Stop signs have been installed replacing old signs that failed to reflect properly or were severely faded.

On call Paving Services. The District has entered into a contract with All Purpose Paving to provide small repairs to the District's roadways and includes such items as pothole repair, leak repair patches, valve box raising etc.

### Irrigation Central Control System Installation update.

The District has received most of the new controllers and Mr. Miles is installing them. Classic Homes is using smart controllers so they will not have to be changed out when the District takes over maintenance of the landscaping in the Sanctuary.

A 20 foot long covered trailer has been purchased so that lawn mowing equipment can be transported to various job sites.

### Utility Department Updates:

Well A-8 is back on line.

Well A-1 Needs to be put back on line.

Department employees are working at A Plant preparing for the SCADA Upgrade.

The valve actuators at B Plant have been replaced. The goal is to standardize valve actuators. The crews completed modifications to air actuators.

C-Plant generator: The concrete pad has been poured and we are waiting on switch gear. The switch over switch was shipped February 8, 2018. Generator will be tested monthly.

The District is continuing to move forward with a SCADA contract with Timberline Electric and Control Corporation. This contract will replace Golder who was unable to complete the project.

Mr. Sexton is writing up operating procedures.

Mr. McGrady went through his monthly report and answered questions from the Board.

## RECORD OF PROCEEDINGS

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The District is beginning to investigate the Alluvial Exchange. Staking of the sites at the various decreed well sites will be done on February 13, 2018. JDS will be looking at decreed locations to determine if we can use the locations as decreed and will also evaluate the bed rock depths and water depth.

The Board would like to begin work on an Integrated Water Resources Plan.

### DIRECTORS ITEMS

The Alfalfa on the hillside was not mowed often enough and got out of control. The Board wondered if Triview can influence the Town of Monument Landscape Ordinance to reduce plant density. Mailbox pads along Lions Tail need to be shoveled by the District. The broken planks/rails on fences along Lion's Tail and Leather Chaps need to be replaced. The District Fences are either Cedar or Pressure Treated wood. The Board asked about Street Sweeping. Mr. McGrady responded that this is done quarterly by Alpine Street Sweeping. The Board also asked that bios of any candidates who are running for the Board be posted on the website.

### ACTION ITEMS

- a. Review and Consider Approval for an application by the Triview Metropolitan District for the change of Fountain Mutual Irrigation Company Shares from Agricultural use to Municipal Use and approval of a Plan for Augmentation and Authorization to pay \$5,000 to the Fountain Mutual irrigation company to defer Company Legal Costs. (enclosure).

Motion to file a change of use case and authorize payments to FMIC in the amount of \$5,000 to defer legal costs was made by Director Melville. The motion was duly seconded by Director Otis. The motion carried unanimously.

- b. Review and Consider submitted bids for the District's 2018 Roadway Rehabilitation Project. (enclosure). A motion was made by Director Melville to award the 2018 Road Rehabilitation Project to Schmidt Construction as the low responsive bidder and authorize the District Manager to enter into formal contractual discussions with Schmidt Construction. The motion was duly seconded by Director Fiorito. The motion passed unanimously.
- c. Review and Consider Approval of an Agreement between the Triview Metropolitan District and the various project participants of the Western Interceptor Pipeline Project. (enclosure).

## RECORD OF PROCEEDINGS

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The Board reviewed the agreement but did not take any formal action, however, they authorized Mr. McGrady to begin formal discussions with various project participants.

### FINANCIAL MATTERS

Checks Greater than \$5,000 - The Board reviewed the payment of nine claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the December 2017 unaudited Financial Statements and accepted them as presented. A motion to approve the District's October Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken and the motion carried unanimously.

### OTHER BUSINESS

Mr. McGrady provided an update on the District's Water and Sewer Financial Plan, Rate and Tap Fee Study.

District Administrator Levad and Director Fiorito provide an update to the Board on public relations activities. The first newsletters will focus on road improvements, water plans, District financials, winter water averaging for sewer bills.

### LEGAL

No report.

### EXECUTIVE SESSION

A motion was made by Director Melville for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice, Negotiations, and Personnel. Upon a second by Director Otis, a vote was taken, and the motion carried unanimously. Executive session was entered into at approximately 7:52 p.m.

The executive session was adjourned and the Board returned to regular session at approximately 8:38 p.m.

### ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Otis and was duly seconded by Director Fiorito. The meeting was adjourned at approximately 8:39 p.m.

Respectfully submitted,

## RECORD OF PROCEEDINGS

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James C. McGrady  
Secretary for the Meeting



Triview Metropolitan District 2/1 to 2/28/2018  
Summary Financial Information - Board Packet

Sales	Amount	Items
Rate Code 01 Triview Metro - Res Sewer Base Rate	\$53,728.06	1520
Rate Code 01 Triview Metro - Res Sewer Use Rate	\$20,774.07	1272
Rate Code 01 Triview Metro - Res Water Base Rate	\$30,300.00	1517
Rate Code 01 Triview Metro - Res Water Use Rate Tier1	\$22,418.88	1458
Rate Code 01 Triview Metro - Res Water Use Rate Tier2	\$3,274.36	303
Rate Code 01 Triview Metro - Res Water Use Rate Tier3	\$239.01	4
Rate Code 01 Triview Metro - Res Water Use Rate Tier4	\$191.62	3
Rate Code 01 Triview Metro - Res Water Use Rate Tier5	\$52.85	1
Rate Code 02 Triview Metro - Com Sewer Base Rate 1"	\$905.10	21
Rate Code 02 Triview Metro - Com Water Base Rate 1"	\$654.36	21
Rate Code 03 Triview Metro - Com Irr Water Base 1"	\$498.56	16
Rate Code 04 Triview Metro - Com Sewer Base Rate 1.5"	\$2,327.40	27
Rate Code 04 Triview Metro - Com Water Base Rate 1.5"	\$1,492.83	27
Rate Code 07 Triview Metro - Com Sewer Base Rate 2"	\$1,745.40	10
Rate Code 07 Triview Metro - Com Water Base Rate 2"	\$942.66	9
Rate Code 09 Triview Metro - Com Sewer Base Rate 3"	\$818.88	2
Rate Code 09 Triview Metro - Com Water Base Rate 3"	\$472.88	2
Rate Code 10 Triview Metro - Com Irr Water Base 2"	\$1,780.58	17
Rate Code 11 Triview Metro - Com Irr Water Base 1.5"	\$498.06	10
Usage Fee Triview Metro - Com Irr Water Use	\$799.68	2
Usage Fee Triview Metro - Com Sewer Use Rate	\$8,681.94	60
Usage Fee Triview Metro - Com Water Use Rate	\$8,136.03	59
Triview Metro - Quik Way Sewer	\$73.40	1
Title Prep Fee Triview Metro - Title Request Fee	\$350.00	7
Triview Metro - 5% Late Fee	\$1,397.39	195
Special Impact Triview Metro - Special Impact Fee	\$870.00	87
Triview Metro - Disconnect Fee	\$150.00	1
<b>Total Accounts</b>	<b>\$163,574.00</b>	

Rate Code Breakout	# Units
Rate Code 01 - Residential 5/8"	1501
Rate Code 02 - Commercial Account 1"	21
Rate Code 03 - Irrigation Account 1"	16
Rate Code 04 - Commercial Account 1 1/2"	27
Rate Code 06 - Transition Account (Quik Way)	1
Rate Code 07 - Commercial Account 2"	10
Rate Code 08 - Triview No Charge	2
Rate Code 09 - Commercial Account 3"	2
Rate Code 10 - Irrigation Account 2"	16
Rate Code 11 - Irrigation Account 1 1/2"	8
Rate Code 12 - Permitted	0
<b>Total Accounts</b>	<b>1604</b>

Aging Report	Amount
Amount Past Due 1-30 Days	\$34,232.40
Amount Past Due 31-60 Days	\$4,913.77
Amount Past Due 61-90 Days	\$673.74
Amount Past Due 91-120 Days	-\$1,042.17
Amount Past Due 120+ Days	-\$1,891.80
<b>Total AR</b>	<b>\$36,885.94</b>

Receipts	Amount	Items
Payment - ACH	\$58,391.32	581
Payment - Check Peoples Bank	\$71,968.31	672
Payment - On Site	\$25,289.96	170
Refund CREDIT	(\$2,254.52)	37
Transfer CREDIT In	\$416.06	4
Transfer CREDIT Out	(\$416.06)	1
<b>Total Receipts</b>	<b>\$153,395.07</b>	<b>1465</b>

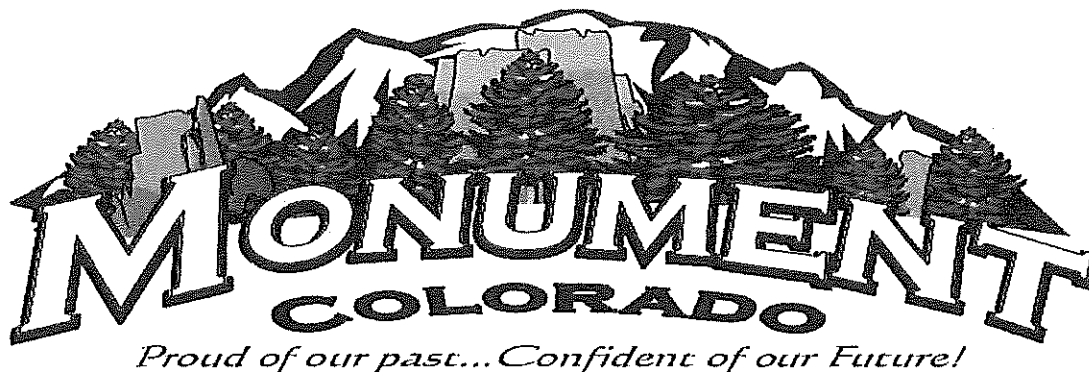
Water	Gallons	Accounts
Gallons sold =	<b>9,678,000</b>	<b>1601</b>

Usage Breakout in Gallons for Residential	# of Accounts	Combined Use	% of Usage
Over 50,000	0	0	0.00%
40,001 - 50,000	1	45,000	0.46%
30,001 - 40,000	2	72,000	0.74%
20,001 - 30,000	1	21,000	0.22%
10,001 - 20,000	28	358,000	3.70%
8,001 - 10,000	60	569,000	5.88%
6,001 - 8,000	211	1,562,000	16.14%
4,001 - 6,000	443	2,397,000	24.77%
2,001 - 4,000	519	1,825,000	18.86%
1 - 2,000	191	326,000	3.37%
Zero Usage	45	0	0.00%
<b>Total Meters</b>	<b>1501</b>	<b>7,175,000</b>	<b>74.14%</b>

Usage Breakout in Gallons for Commercial	# of Accounts	Combined Use	% of Usage
Over 50,000	21	1,995,000	20.61%
40,001 - 50,000	4	197,000	2.04%
30,001 - 40,000	3	109,000	1.13%
20,001 - 30,000	1	29,000	0.30%
10,001 - 20,000	5	75,000	0.77%
8,001 - 10,000	1	10,000	0.10%
6,001 - 8,000	4	30,000	0.31%
4,001 - 6,000	3	15,000	0.15%
2,001 - 4,000	8	26,000	0.27%
1 - 2,000	10	16,000	0.17%
Zero Usage	0	0	0.00%
<b>Total Meters</b>	<b>60</b>	<b>2,502,000</b>	<b>25.85%</b>

Usage Breakout in Gallons for Irrigation	# of Accounts	Combined Use	% of Usage
Over 50,000	0	0	0.00%
40,001 - 50,000	0	0	0.00%
30,001 - 40,000	0	0	0.00%
20,001 - 30,000	0	0	0.00%
10,001 - 20,000	0	0	0.00%
8,001 - 10,000	0	0	0.00%
6,001 - 8,000	0	0	0.00%
4,001 - 6,000	0	0	0.00%
2,001 - 4,000	0	0	0.00%
1 - 2,000	1	1,000	0.01%
Zero Usage	39	0	0.00%

NO.	ADDRESS	PAYEE	DATE	TOTAL FEES PAID TO TMD	Escrow Account	Lot
1734	Lazy Cat Lane	Classic Homes	02/06/18	\$40,070.75	\$8,000.00	8
16382	Dancing Bear Lane	Classic Homes	02/01/18	\$40,151.01	\$8,000.00	35
16334	Dancing Bear Lane	Classic Homes	02/01/18	\$40,018.62	\$8,000.00	37
16430	Dancing Bear Lane	Classic Homes	02/14/18	\$40,436.75	\$8,000.00	33
Total:				\$160,677.13		



February 21, 2018


Triview Metropolitan District  
P. O. Box 849  
Monument, CO 80132

The Town will transfer \$197,116.27 to the Triview ColoTrust District Fund account on February 21, 2018 and your funds should be available to you on 02/22/18. This was approved by the BOT on February 20, 2018. The ACH detail is as follows and documentation is enclosed.

Sales Tax Due for December 2017	\$183,690.30
Motor Vehicle Tax for January 2018	\$ 13,192.37
Regional Building Sales Tax for Jan. 18	\$ 233.60

If you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

  
Pamela Smith  
Town Treasurer

PKS/ps  
c: file  
Enclosures

**Monthly Report for February 14, 2018 – March 13, 2018**  
**Triview Metropolitan District**

**By James C. McGrady**  
**District Manager**

**Utility Enterprise Activities**

- This generator switch gear was delivered on March 7, 2018. The new Generator will be set and installed the week of March 11, 2018.
- Well D-1. I spoke with Devin Cary of Applied Ingenuity. According to Devin, new draw pipe has been ordered to replace some of the corroded sections. It is anticipated that the new pipe will be on site the week of March 11<sup>th</sup>. Additionally a new pump has been ordered and is now in stock along a new pump motor. Both the pump and the motor had to be replaced due to age. Additionally the pump will be lowered. The new pump has been designed to pump directly to B Plant if needed. Pressure transducers will also be added so that water level data can be obtained on a real time basis.
- Began work on a 10 year Capital plan that includes several alternatives for the delivery of Wastewater to Colorado Springs Utilities Wastewater Collection System. Given the future need to expand the existing Upper Monument Creek Wastewater Plant to add hydraulic capacity and enhanced nutrient removal, the option to deliver wastewater to Colorado Springs treatment plants may save the District millions of dollars, while at the same time allowing for full utilization of the District's reusable return flows.
- Began exploring delivery alternatives for renewable water from Colorado Springs to Triview in the event Colorado Springs Utilities allows staff to negotiate regional water delivery contracts.
- Met with Timberline Electric and Control Corporation along with Shawn Sexton and Rob Lewis on finalize the scope of the SCADA project. Work will soon begin at A Plant. It is anticipated once A Plant is finished and on line. Preliminary work will begin at B-Plant in preparation of the installation a new SCADA system, however, the actual installation of the new controls will not be done until October, after the summer season.
- Met with John McGinn and Mario Dipasquale of JDS to discuss a number of issues, including District mapping, processing of As-Built drawings, delivery of water directly from Wells D-1 and A-1 to B plant, water capital planning, water regionalization, installation of meters at the interconnecting points at Donala, and wastewater plant capital over next 10 years.

- The water storage tank at B-Plant was inspected and some serious concerns were noted as it relates to the liner that apparently was installed on the walls of the tank in 1998 or 1999. The lining appears to be bubbling up. JDS Hydro and Utility Department personnel are trying to determine how serious this issue is and how to repair it.

### **General Fund Activities**

- The District streets were swept beginning on March 6<sup>th</sup>. It is anticipated that all streets will be swept by March 12, 2018.
- Below is a list of projects completed by Parks and Open Space and Street Department personnel:
  - Flagged sprinkler heads in anticipation of aerating parks and open space prior to fertilization and over seeding.
  - District parks and open space will be fertilized on April 19, 2018 by Golf Enviro.
  - Replaced broken split rail fencing on Baptist Road and Lions Tail and Kitchener. This project is on going
  - Rebuilding some of the damaged fencing around gas facilities along Baptist Road.
  - Repaired fence at the end of Walters Creek.
  - Cleaned up trails
  - Filled Potholes on Toreva and Kitchener.
  - Weekly trash pick up.
  - Ordered 10 more dog stations to be installed primarily along leather chaps
  - Installed 2 dog stations along Glen Eagle supplied by Promontory Point HOA.
  - Installed Street sign at Gleneagle Drive and Lyons Tail.
  - Finished painting curbs red by Bear Creek Elementary School. Stenciled No Parking on Curb.
  - Repaired and reinstalled damaged bench in Misty Creek Park.
- Future Projects:
  - Began process to acquire safety grant for 50% of safety related equipment purchased.
  - Trim bushes and trees on Leather Chaps, Gleneagle, Lyons Tail, etc.
  - Replace the remainder of split rail fencings.
  - Install signs Neighborhood Watch signs supplied by Promontory Point HOA.
  - Reinstall all backflow devices to prepare for Spring charge up of irrigation system.
  - Aerate soil to prepare for spring fertilization.
  - Construct six foot wide breeze trail from sidewalk to opening at retention pond on Leather Chaps so that students walking home from Elementary School have a path to walk on as opposed to cutting across the grass destroying the turf.

- Installation of the Irrigation Control System continues. All of the controllers and pedestal have been received and the installation of these has begun. The word from neighbors as they ask what we are doing has been extremely positive.

Boxes and Master valves have been ordered and received. The other materials have been ordered and should be arriving by the end of the month of March.

Although it has been extremely warm and dry we will still wait until later April to activate the system to finish the audit and programming. All possible preparations have begun, including the reinstalling of the back-flow devices.

The little bit of snow and cold weather of late February and early March did take away about 10 days of working time. But the project continues to move along smoothly.

- On March 14, 2018 District Staff will be meeting with Schmidt Construction to finalize the work plan for the 2018 Road Maintenance Project. It is hoped that by value engineering the work to be done, additional lane miles can be added to the overlay project.

### **General Administration**

- Prepared Monthly Board minutes from the February 12, 2018 Regular Board meeting.
- Met with Chris Cummins and representatives of Challenger Homes regarding Home Place Ranch.
- Met with representative of CSI to discuss the cost sharing agreement between Colorado Structures Incorporated AKA Creekside Developers, Inc.
- Met with representatives of a new 196 Unit Apartment complex adjacent to the Fairfield Inn. This \$40,000,000 complex will be served by four 2" meters, one for each building.
- Worked with Captain Innovations, Kirk Kennedy, to redesign the District's Website in order to improve the user experience and allows staff to more easily makes changes to the website. Additionally the website's appearance on mobile devices will be improved. A test website was provided to staff for review. After reviewing the website staff investigated other websites that would perhaps meet Director Fiorito's vision of "Three Clicks or less" to reach any area of the website. The City of Castle Pines website, which received an award for innovative design, was selected as a website to emulate. Kirk Kennedy is revising the website and will have a test version ready to be reviewed by staff on March 12, 2018.

- Worked closely with Ground Floor Media. To develop the District first newsletter. The newsletter will be available for review the week of March 11, 2018. It is hoped to have the newsletter printed and mailed by March 16, 2018. In the future bill stuffers and e-blasts will be prepared and provided to those customers who have provided e-mail addresses. The District's NextDoor and Facebook account will also be used to post PDF copies of the newsletters.

#### **Customer Contacts and Communications**

- Answered normal customer calls and e-mails.

#### **Regional Meetings Attended**

- Pikes Peak Regional Water Authority meeting held of March 7, 2018.
- Attended Utility Policy Advisory Committee meeting March 7, 2108. Please find the Executive Summary from a White Paper prepared by staff on Regionalization. Also included in your packet a draft PowerPoint Presentation that will be presented by the Utility Policy Advisory Committee to the Colorado Springs Utility Board on March 21, 2018. I will be more than happy to discuss this with you as it relates to Triview and our future water planning activities.



## Utilities Policy Advisory Committee

### Regional Collaboration Assignment Recommendation White Paper

#### 1. Executive Summary

In February 2017, the Colorado Springs Utilities Board directed the Utilities Policy Advisory Committee (UPAC) to study regional collaboration. The UPAC was asked to identify opportunities for regional collaboration for electric, natural gas, water and wastewater services and recommend potential policy changes needed to achieve the potential benefits.

An initial assessment of the regional collaboration study indicated that electric and natural gas already operate in a regional environment. Any regional expansion is limited by regulation. Therefore, water and wastewater services were the focus of the assignment.

Current policy for outside-city special contracts as amended in 2010:

- 1.5 rate multiplier (1.5 times the inside-city rate) for both water and wastewater
- Special contracts are not to exceed a term of three years, with provisions for renewal, if Colorado Springs utilities water supplies are included
- Special contracts are not to exceed a term of 25 years, with provisions for renewal, for other water-related services in which Colorado Springs Utilities water supplies are not included.

There have been significant changes to Colorado Springs Utilities' infrastructure systems, water demands, regional planning and other factors since the 2010 UPAC Regional Partnerships assignment:

- Southern Delivery System completed
- Lower actual and projected per capita water use and wastewater flows
- Colorado Water Plan and river basin implementation plan
- Regional water partnerships (WISE: Denver, Aurora and South Metro)
- Greater awareness of limited Denver Basin groundwater
- Groundwater contamination headlines
- Improved economy and population growth

Colorado Springs Utilities has available capacity in its water and wastewater systems that is not expected to be fully utilized at projected sales growth rates for at least 30 years. Most of the ongoing costs for water and wastewater systems are fixed, meaning costs do not vary greatly depending on usage levels. By leveraging this existing, available system capacity,

Colorado Springs Utilities can spread those fixed costs over a larger customer base and keep rates low for all customers.

Colorado Springs Utilities' customers benefit from a regional approach. In fact, Colorado Springs Utilities currently collaborates with many other entities in the region.

Several water districts in El Paso County rely on the Denver Basin Aquifer for water supply. Water levels in this non-renewable source continue to decline. Colorado Springs Utilities serves its customers with renewable surface water, which is not affected by groundwater levels. However, recent headlines regarding contaminated groundwater for our southern suburbs remind us that insufficient water anywhere in the Pikes Peak Region impacts the city's reputation and the region's economy.

Regional collaboration has statewide support and a proactive regional policy facilitates orderly and responsible planning for growth.

Finding solutions that promote long-range water supply sustainability for the region is critical to the economic vitality and quality of life in the greater Pikes Peak region. The Arkansas River Basin Implementation Plan and Colorado Water Plan identified continued use of Denver Basin groundwater supplies as one of the most significant risks facing the basin and the entire state. Cooperation with our neighbors is the responsible thing to do and Colorado Springs Utilities is the right organization to lead on this issue on a local and statewide level.

The current policy of charging outside-city customer contracts 1.5 times the inside-city rate and allowing only three-year contracts for water supply appear to be a barrier to regional collaboration. Potential outside-city water and wastewater customers are finding less-expensive and longer-term water solutions from other sources. These alternative solutions may include groundwater sources outside the city, encouraging development even farther from city boundaries.

Based on information received and stakeholder input, the UPAC developed guiding principles to help determine specific recommendations. The guiding principles are:

- Proactively pursue contracts that are financially beneficial to citizens and the region
- Provide leadership for regional water solutions
- Ensure contracts do not injure Colorado Springs Utilities water rights
- Use Cost of Service-based pricing methodology for each component of service

- Contract customers pay for specific costs to physically connect to system
- Contract customers pay for the additional water supply needed to meet the projected demand
- Establish a rate multiplier that is not a barrier to regional contracts
- No Colorado Springs Utilities customer subsidization of outside-city contract customers
- Ensure outside-city contracts do not erode inside-city service reliability

The UPAC recommends specific pricing methodology for outside-city water and wastewater contract service. Development charges will recover the cost to buy into the systems; contract customers pay for all costs to physically connect to the Colorado Springs Utilities' water and/or wastewater systems; ongoing rate based on system cost of service; and as is consistent with industry practice, apply a multiplier.

Recommendations of the UPAC include charging a rate multiplier of 1.2 for outside-city water districts and that no term limit be placed on non-emergency contracts. The UPAC recommendations also address outside-city wastewater contract service, which is not mentioned in current policy. The recommended wastewater policy includes a 1.1 rate multiplier.

Policy recommendations contain additional policy statements to be included to the Water Supply Management policy in the new Excellence in Governance Policy Manual. The recommendations include criteria for maintaining a reliable water supply for all customers and safeguards for the interests of Colorado Springs citizens. Policy recommendations are outlined in detail later in the white paper.

The UPAC recommendations also outline actions to be taken prior to the implementation of outside-city contracts.

Changes to the City Code are not required to facilitate regional contracts, however, the UPAC recommends a minor modification to clarify the difference between providing service without annexation and service provided using special contracts.

## **2. Assignment Scope**

Identify opportunities for regional collaboration for Electric, Natural Gas, Water and Wastewater services. Determine the potential benefits and risks of regional collaboration to Colorado Springs Utilities and its customers. Recommend any policy changes needed to achieve the potential benefits and protect against risks.

# **Utilities Policy Advisory Committee**

## **Regional Collaboration Assignment**

### **Draft Recommendations**

DRAFT

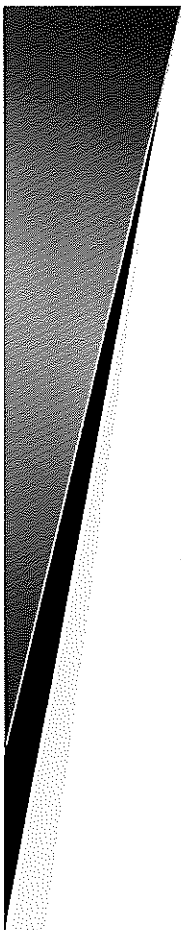
Rich Kramer, UPAC Chairman

Utilities Policy Advisory Committee  
March 7, 2018

# UPAC Members

- |                       |                             |
|-----------------------|-----------------------------|
| Rich Kramer, Chair    | Scott Harvey                |
| Rex Adams, Vice Chair | Joseph Mark                 |
| Balu Bhayani          | Reginald Ash III, Alternate |
| Gary Burghart         | Larry Barrett, Alternate    |
| James Colvin          |                             |

Former member that contributed to this assignment:  
Tom Taylor



# Agenda

## Assignment Summary

Assignment Scope

Stakeholder Input

Key Findings

Regional Collaboration Benefits and Considerations

Guiding Principles

## Contract Pricing Recommendations

## Policy Recommendations

## Recommended Changes to City Code

## Recommendations for Outside–City Contract Implementation

DRAFT

## Assignment Scope

DRAFT

Identify opportunities for regional collaboration for Electric, Natural Gas, Water and Wastewater services. Determine the potential benefits and risks of regional collaboration to Colorado Springs Utilities and its customers. Recommend any policy changes needed to achieve the potential benefits and protect against risks.

# Initial Assessment

DRAFT

- Electric and Natural Gas already operate in a regional environment
- Water and Wastewater services are the focus of the assignment



# Assignment Input

## Information from internal experts

- Electric and natural gas
- Water and wastewater
- Forecasting, economic development and finance
- Legal, policy and governance

## Stakeholder perspective

- Economic development experts
- City of Colorado Springs planners
- Neighboring water and wastewater districts
- Citizens and other stakeholders

DRAFT

## Key Findings Water and Wastewater

DRAFT

- Colorado Springs Utilities currently collaborates with many regional entities
- Colorado Springs Utilities' customers benefit from a regional approach
- What is good for the region's economy is good for Colorado Springs
- Colorado Springs metropolitan area has tremendous growth potential
- Insufficient water anywhere in the Pikes Peak Region impacts the city's reputation and the region's economy
- Regional collaboration has statewide support
- A proactive regional policy facilitates orderly and responsible planning for growth in the region

# Regional Collaboration Benefits

- Increased utilization of existing system capacities
- Improves return on citizens' investment in infrastructure
- Increased economies of scale and operational efficiencies
- Coordinated approach to regional planning
- Facilitates permitting for regional projects
- Region's positive reputation for reliable water service is maintained
- Increased economic growth for the region
- Region moves to a reliable, sustainable water source

# Regional Collaboration Considerations

- Protect citizens' long-term water supply

- Acquire new water rights for new contract customers

- Purchased and owned by Colorado Springs Utilities

- Promote inside-city growth (infill and redevelopment)

- City planning, zoning, policies, tariffs, URR's, multiplier for outside city limit water and wastewater sales

- Lost City business revenue implications

- Permitting, regulatory and legal

DRAFT

# Guiding Principles

DRAFT

- Proactively pursue contracts that are financially beneficial to citizens and the region
- Provide leadership for regional water solutions
- Ensure contracts do not injure Colorado Springs Utilities water rights
- Use Cost of Service-based pricing methodology for each component of service
- Contract customers pay for specific costs to physically connect to system
- Contract customers pay for the additional water supply needed to meet their projected demand
- Establish a rate multiplier that is not a barrier to regional contracts
- No Colorado Springs Utilities customer subsidization of outside-city contract customers
- Ensure outside-city contracts do not erode inside-city service reliability

# Outside-City Contract Service Recommendations for Governmental and Quasi-Governmental Districts

	Water Contract Service Multiplier	Wastewater Contract Service Multiplier
Development Charge*	1.2	1.1
Additional Water Supply*	Paid by contract customer. Acquired and owned by Colorado Springs Utilities	
Ongoing Rate – Cost of Service	1.2	1.1
Physical Connection to System		
Line extension specific costs	Paid by contract customer	
Standard tap fee	1.2	1.1

\*The additional water supply that the contract customer provides/pays for is subtracted from the Development Charge.

Outside-City Contract Service Recommendations for Individual Customers Not Part of Government or quasi-Government Entity \*

	Long-Term Water Contract Service Multiplier	Wastewater Contract Service Multiplier
Development Charge	1.5	1.5
Ongoing Rate – Cost of Service	1.5	1.5
Physical Connection to System		
Line extension specific costs	Paid by contract customer	
Standard tap fee	1.5	1.5

\* Applies to individually-billed customers.

## Draft Water Supply Management Policy – New Excellence in Governance Policy Manual

### Board Instructions to the CEO: Water Supply Management (1-7)

The Chief Executive Officer shall direct that new and existing water resources and systems are aggressively developed and optimized to maintain and enhance water system sustainability and responsibly balance costs and risks to reliably meet the needs of current and future customers. Accordingly, the CEO shall:

1. Defend Colorado Springs Utilities' water rights against claims and filings by others if these would in any way injure, hinder, or decrease Colorado Springs' current or future yield or use.
2. Conduct periodic evaluations of Colorado Springs Utilities' existing decreed water rights and take legal and administrative actions necessary to optimize water system.
3. Provide a reliable water supply to existing and future customers by planning for, developing, and managing water resources in accordance with the following criteria:
  - a. At all times maintain a minimum of one year of customer demand in water system storage.
  - b. Meet or exceed 90 percent reliability for maintaining a minimum of 1.5 years of customer demand in water system storage.
  - c. Conduct an evaluation of the need for water shortage response measures when water system storage is forecast to fall below 1.5 years of customer demand on or after April 1 of any year



## Draft Water Supply Management Policy – New Excellence in Governance Policy Manual

### Board Instructions to the CEO: Water Supply Management (1–7), continued

Accordingly, the CEO shall:

4. Plan for and implement water use efficiency and demand management measures to support and enhance water system reliability.
5. Use Denver Basin groundwater in Colorado Springs Utilities' exclusive water service territory only for emergency supplemental supply, limited non-potable uses, aquifer storage and recovery, or periodic exercising of groundwater infrastructure for operation and maintenance purposes.
6. Not develop or allow development of controlled ground water in the Dawson Aquifer in Colorado Springs Utilities' exclusive water service territory.
7. Not reserve Colorado Springs Utilities' water supplies or wastewater infrastructure for any person, organization, property or development not connected to the water or wastewater system regardless of whether that entity is inside or outside the city limits or Colorado Springs Utilities' exclusive water service territory.

## Policy Recommendations

**Draft Water Supply Management Policy – New Excellence in Governance Policy Manual**  
(related to regional collaboration assignment)

### **Board Instructions to the CEO: Water Supply Management (I–7), continued**

Accordingly, the CEO shall:

8. Proactively pursue long-term outside-city water and wastewater contracts in a manner that assists in meeting regional water demands, while protecting citizen interests and water supply investments.
9. Offer outside-city service contracts only to governmental or quasi-governmental water and wastewater service providers.

## Policy Recommendations

### Draft Water Supply Management Policy – New Excellence in Governance Policy Manual (related to regional collaboration assignment) **Board Instructions to the CEO: Water Supply Management (I-7), continued**

Accordingly, the CEO shall:

10. Consider outside-city water and wastewater service contracts with government or quasi-government districts on a case-by-case basis that:
  - a. Benefit Colorado Springs citizens and the region.
  - b. Are not subsidized by Colorado Springs citizens.
  - c. Do not injure Colorado Springs Utilities water rights.
  - d. Comply with Colorado Springs City Code, City Ordinances, Utilities Rules and Regulations and the same regulations, policies, restrictions and regional obligations as Colorado Springs Utilities.
  - e. Use Cost of Service-based pricing methodology.
  - f. Charge contract customers specific costs to physically connect to water and/or wastewater systems.
  - g. Charge contract customers the total cost to acquire additional water supplies to meet their projected demand.
  - h. Apply charges, fees and rate multiplier of 1.2 for water service and 1.1 for wastewater service to recognize citizen investment in infrastructure and system planning.
  - i. Provide emergency water service with \_\_\_\_\_ multiplier for a term of up to 60 days, one time in any two-year period, subject to availability of water supply.
  - j. Utilities Board may allocate a portion of the multiplier revenue from ongoing Rates as surplus revenue which may be appropriated to the general revenues of the City of Colorado Springs by the City Council in its Annual budget and Appropriation Ordinance pursuant to the City Charter.

## Policy Recommendations

### Draft Water Supply Management Policy – New Excellence in Governance Policy Manual

(related to regional collaboration assignment)

#### Board Instructions to the CEO: Water Supply Management (1–7), continued

Accordingly, the CEO shall:

11. Consider outside-city water and wastewater services for individual residential and non-residential customers, not part of a governmental or quasi-governmental district, on a case-by-case basis that:
  - a. Benefit Colorado Springs citizens and the region.
  - b. Are not subsidized by Colorado Springs citizens.
  - c. Do not injure Colorado Springs Utilities water rights.
  - d. Comply with Colorado Springs City Code, City Ordinances, Utilities Rules and Regulations and the same regulations, policies, restrictions and regional obligations as Colorado Springs Utilities.
  - e. Use Cost of Service-based pricing methodology.
  - f. Charge individual customers specific costs to physically connect to water and/or wastewater systems.
  - g. Apply charges, fees and rate multiplier of 1.5 Cost of Service to recognize citizen investment in infrastructure and system planning.

## ► Recommended Changes to City Code

### 7.6.210: SERVICE WITHOUT ANNEXATION:

~~In its legislative discretion, the City Council may authorize special contract service for water or wastewater services outside the City, or service without annexation. Special contract service shall only be considered when the area to be served is legally ineligible for annexation or when City Council determines that annexation is not in the best interest of the citizens of the City, and shall comply with the provisions of section 12.4.304 of this Code.~~

In its legislative discretion, the City Council may authorize service without annexation which is available for the delivery of water or wastewater services or both to land otherwise eligible for annexation under the criteria of the Municipal Annexation Act of 1965 but which the Council decides not to annex for failure to meet the provisions of this part. Further, in exercising its discretion for service without annexation, the City Council shall consider, among such other values and matters as may be presented to it, the following:

#### 7.6.211: Special Contract Service:

In its legislative discretion, the City Council may authorize special contract service for water or wastewater services outside the City. Special contract service shall only be considered when the area to be served is legally ineligible for annexation or when City Council determines that annexation is not in the best interest of the citizens of the City, and shall comply with the provisions of sections 12.4.304 and 12.5.304 of this Code.

#### **Proposed URR Amendments**

49. **APPLICABILITY OF CITY CODE – WATER** ~~Water~~ service outside City limits and outside the Exclusive Water Service Territory defined in these Tariffs is subject to the requirements of the Code of the City of Colorado Springs (including without limitation Part 2 of Article 6, of Chapter 7 pertaining to Annexations and Part 3 of Article 4 of Chapter 12 Pertaining to Water Service) as the City Code is now in effect and as it may be amended from time to time hereafter by City Council.

# Recommendations for Outside-City Contracts Prior to Implementation

DRAFT

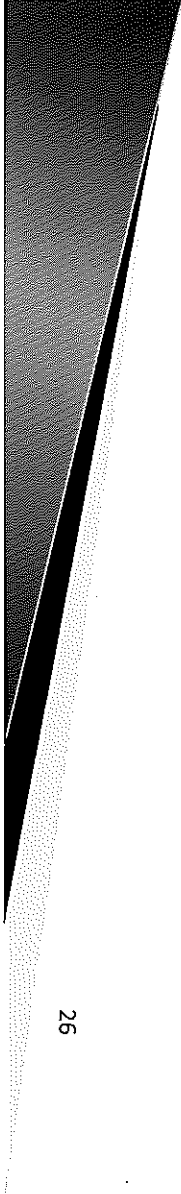
1. Update Utilities Governance Policy
2. Update Colorado Springs City Code
3. Update Utilities Rules and Regulations, Rates and Tariffs
4. Establish a contract service solutions point of contact
5. Determine contract service options
6. Create contract templates

# Assignment Next Steps

DRAFT

1. Utilities Board meeting discussion item – March 21
2. Utilities Board/UPAC joint workshop
  - Review potential contract customer scenarios
  - Discuss policy parameters
  - Discuss any policy changes
3. Utilities Board meeting approval item

# Questions and Discussion





## **Triview Metro Water Department**

### **List of Accomplishments for February, 2018**

- **2/1/18 Colorado electric on site at C Plant; generator pad installed**
- **2/2/18 Replaced several valve actuators in B Plant Working on Actuator/PLC documentation (Timberline)**
- **2/2/18 Installed new compressor control panel for alternating operation**
- **2/6/18 Bacti sampling completed for month of February**
- **2/9/18 Completed Filter maintenance (Filters At B Plant)**
- **2/16-17/18 CW Divers on site to clean Clearwell and GST B Plant, structural evaluation, noted internal coating condition**
- **2/20/18 Installed new NTU meter on #1 filter B Plant**
- **2/21-23/18 Paint floor in B Plant booster room and process room**
- **2/26/18 Installed new NTU meter on #2 filter B Plant**
- **2/28/2018 Plant reporting spreadsheet revised and utilized**
- **Pumpage for month of Feb – Lo – 0.00 Hi – 0.627**
- **Washwater usage for Feb 2018- 193,985 Gals.**
- **Total Pumpage – 9,542,000 Gals.**

MEMORANDUM OF UNDERSTANDING between TRIVIEW METROPOLITAN DISTRICT and  
TOWN OF MONUMENT, COLORADO

RE: TRIVIEW WELL SITE IMPROVEMENTS

This Memorandum of Understanding is entered in to this \_\_\_\_ day of \_\_\_\_\_, 2018.

WHEREAS, Triview Metropolitan District (hereinafter "TMD") desires to improve the functionality and appearance of the property as shown and described in Exhibit A (hereinafter "the Site") attached hereto by removing a portion of the existing chain link fence, grading the site to achieve positive drainage and placing a new Screening Wall around the west and a portion of the north property line; and

WHEREAS, TMD desires to have the right of approval of the Plans for the Screening Wall; and

WHEREAS, The Town of Monument (hereinafter Town) intends to consummate a Memorandum of Understanding with Mountain View Electric Association Inc. (hereinafter "MVEA") that will result in the Town receiving \$250,000.00 for the Screening Wall; and

WHEREAS, the Town funding is dependent upon the consummation of a Memorandum of Understanding with MVEA;

NOW THEREFORE, TMD and the Town agree as follows:

1. TMD will be responsible for the costs of removing the required section of the existing chain link fence, per the agreed upon Plan, grading the Site to achieve positive drainage, and raising the fire hydrant at the northwest corner of the Site.
2. TMD will allow the Town to access the Site for purposes of constructing and inspecting said construction of a Screening Wall around the west and a portion of the north property line of the Site in such a manner that does not unduly encumber the operations of the Site.
3. The Town will be responsible for the costs of construction and construction inspection of the Screening Wall, as approved by TMD prior to construction, said costs not to exceed \$250,000.00.
4. The Town will gain the release of the landscape easement on the TMD property.
5. If for any reason the Town does not receive funds in the amount of \$250,000.00 via the consummation of a Memorandum of Understanding with MVEA or does not receive approval of the plan for the Screening Wall from TMD, this Memorandum of Understanding shall be null and void.

TRIVIEW METROPOLITAN DISTRICT

TOWN OF MONUMENT

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT A:

**Legal Description**

TR IN SW4SW4 SEC 24 & SE4SE4 SEC 23-11-67 DESC AS  
FOLS: COM AT SW COR OF SD SEC 24 SD PT ALSO BEING POB,  
TH N 00<32'36" W ALG W LN OF SD SEC 24 56.67 FT, S  
89<31'30" W 103.00 FT, N 00<32'36" W 177.64 FT, S  
87<36'57" E 83.83 FT, S 70<57'17" E 155.08 FT, S  
00<32'36" E 180.14 FT, TH N 89<38'58" W 126.84 FT TO  
POB, and

TR OF LAND IN SE4 SEC 23-11-67 DECS AS FOLS: SD TR LY  
SLY OF JACKSON CREEK SELF STORAGE FIL NO 1, NLY OF  
ANDERSON SUBSTATION SUB, ELY OF JACKSON CREEK PKWY  
R/W, & WLY OF TR IN SW4SW4 SEC 24 & SE4SE4 SD SEC 23  
DESC AS FOLS: COM AT SW COR SD SEC 24 PT BEING POB, TH  
N 00<32'36" W 177.64 FT, S 87<36'57" E 83.83 FT, S  
70<57'17" E 155.08 FT, S 00<32'36" E 180.14 FT, N  
89<38'58" W 126.84 FT TO POB

# TriView Metro Jackson Creek Pkwy Service Yard

## Screen Wall Costs

### Visual Environments 90% Pacakge 3/6/18

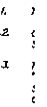
Item	Qty.	Unit	Unit Cost	Total
1 Footing Subgrade Replacement/Compaction	80	cy	85.00	\$ 6,800
2 Concrete Wall Spread Footing	28	cy	1,350.00	\$ 37,800
3 Gate Column Footing	8	cy	1,350.00	\$ 10,800
4 Gate Column Caisson Drilling 4 - 10' deep	4	ea.	2,500.00	\$ 10,000
5 CMU Frost Stem Wall - Smooth face no color 240 LF 8" x 2' Tall	480	ff	13.00	\$ 6,240
6 CMU Decorative Screen Wall - Colored Split face 240 LF 8" x 6' tall	1,440	ff	19.00	\$ 27,360
7 CMU Columns 5- 2'x2'x8' tall (included stem section)	320	ff	22.00	\$ 7,040
8 CMU Columns 2- 3.33' x 6' x 9' tall (including stem section)	336	ff	22.00	\$ 7,392
9 Precast Concrete Cap parts - Reliance precast Quote 2/19/18	1	ea.	9,600.00	\$ 9,600
10 Install wall cap	240	lf	14.00	\$ 3,360
11 Install Column cap 2'x2'	5	ea.	66.00	\$ 330
12 Install Large Column Caps	2	ea.	1,000.00	\$ 2,000
13 Furnish & Install Solid Steel Swing gates - 2 - 7.5'x7'	2	ea.	6,000.00	\$ 12,000
14 Protective Coatings	1	ea.	4,500.00	\$ 4,500
<b>Wall Improvements Subtotal</b>				<b>\$ 145,222</b>

15 Concrete Sidewalk 6"	370	sf	13.00	\$ 4,810
16 Imported Fill	540	cy	25.00	\$ 13,500
17 Topsoil - Planters Mix 3"	80	cy	70.00	\$ 5,600
18 Native Seeding	8,500	sf	0.10	\$ 850
19 Silt Fence	400	lf	2.00	\$ 800
<b>Non-Wall Site Improvements Subtotal</b>				<b>\$ 25,560</b>

## Project Construction Budget

1 Soil Testing - (RMG Quote)			\$	1,215
2 LA Design Fee 2% (Visual Environments)			\$	3,416
3 Topo Survey Fee(see CLS quote)			\$	1,400
4 Structural Engineering Fee (see HDI quote)			\$	1,850
5 Monument Fees (waived per Tom)			\$	-
6 7% Mobilization (included in above)			\$	-
7 15% Contingency			\$	25,617
8 Survey Staking Fees (included in above)			\$	3,416
9 LA Site Admin Fees - 2% (Visual Environments)			\$	33,498
<b>Design and Contingency Budget</b>				<b>\$ 33,498</b>

TRI-VIEW METROPOLITAN DISTRICT  
JACKSON CREEK PARKWAY



45



TRIVIEW METROPOLITAN DISTRICT  
16055 Old Forest Point  
Suite 300  
P.O. Box 849  
Monument, CO 80132  
(719) 488-6868 Fax: (719) 488-6565

**DISBURSEMENTS OVER \$5,000**  
**March 13, 2018**

**1. Monson, Cummins & Shohet, LLC** **\$5,860.40**

General – Professional Services  
Legal Fees

2018 Budget	\$50,000.00
2018 Spent YTD	\$9,967.85
Current Disbursement	<u>\$(5,860.40)</u>
2018 Remaining Budget	\$34,171.75

**2. Walker Schooler** **\$13,000.00**

General – Professional Services  
Management Fees- February

2018 Budget	\$50,000.00
2018 Spent YTD	\$ 13,079.65
Current Disbursement	<u>\$(13,000.00)</u>
2018 Remaining Budget	\$23,920.35

**3. Golder Associates Inc.** **\$22,766.75**

Capital Projects – Enterprise  
SCADA System **2017**

2017 Budget	\$200,000.00
2017 Spent YTD	\$122,437.00
Current Disbursement	<u>\$(22,766.75)</u>
2017 Remaining Budget	\$54,796.25

<b>4. Conservative Waters, LLC</b>	<b><u>\$30,000.00</u></b>
Capital Fund – General – Park Improvements	
Landscape/Irrigation	

2018 Budget	\$116,000.00
2018 Spent YTD	\$30,000.00
Current Disbursement	<u>\$(30,000.00)</u>
2018 Remaining Budget	\$26,000.00

**See Attached Details**

Monson, Cummins & Shohet, LLC  
13511 Northgate Estates Dr Ste 250  
Colorado Spgs, CO 80921-7666

## Statement Summary

DATE

3/2/2018

TO:

Triview Metropolitan District  
c/o Wendy Brown  
P.O. Box 849  
Monument, CO 80132-0849

DATE	ITEM	DESCRIPTION	AMOUNT	BALANCE
02/04/2018		Balance forward		0.00
02/05/2018		District- INV #January.	9,967.85	9,967.85
02/24/2018		PMT #39145.	-9,967.85	0.00
03/02/2018		INV #February.	5,860.40	5,860.40

AMOUNT DUE

\$5,860.40

Payment in full due upon receipt, interest may be  
charged on past due accounts at 18% APR.



Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

Date	Month
3/2/2018	February

BILL TO
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
2/1/2018	CDC..	Draft Statement of Opposition and Rule 26(a)(1) disclosures for Comanche 16CW3010; telephone conference with J. McGrady regarding the same and Western Intercept funding agreement; email with client regarding Statement of Opposition; draft/revise conflict waiver letter; email to Triview Metro District and FMIC regarding the same.	2.6	
2/2/2018	CDC..	Email with client regarding AGUA accounting; email regarding Comanche/FMIC filing and conflict waiver; email with Fredman regarding alluvial well access status; file Comanche Statement of Opposition and Rule 26(a)(1) Disclosures.	0.4	
2/5/2018	RWF	Review of and email response to Mike Hall regarding current water use rates.	0.1	
2/5/2018	CDC..	Telephone conference with Jim regarding agenda; discuss FMIC share change application with D. Shohet (FMIC counsel).	0.5	
2/6/2018	CDC..	Finalize Willow Springs/Alluvial Well primary access agreement; email with parties regarding the same; discuss FMIC change with partners; draft/revise FMIC change application; email client.	1.8	
			<b>Total</b>	

Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

<b>BILL TO</b>
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849

Date	Month
3/2/2018	February

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
2/7/2018	CDC..	Email with client regarding FMIC lease status; telephone conference with D. Brown regarding Willow Springs; email with client regarding the same and potential effluent lease opportunities; emails to potential FMIC lessees; telephone with Jim McGrady; email regarding Willow Springs survey.	1.4	
2/8/2018	CDC..	Email with client and partners regarding FMIC Carriage.	0.2	
2/9/2018	CDC..	Email with client and JDS regarding Western Intercept agreement status; telephone conference regarding the same; draft/revise conflicts letter regarding Comanche.	2.1	
2/12/2018	CDC..	Telephone conference with Jim and K. Fromm regarding Sanctuary Pointe funding; email with client and JDS regarding Western Intercept project/agreement; draft/revise same.	2.6	
2/13/2018	CDC..	Prepare/attend Board of Director meeting in Monument; email regarding revisions to Western Intercept agreement.	5.5	
2/14/2018	CDC..	Miscellaneous email with client; telephone call with potential lessee (FMIC); finalize FMIC change application.	0.5	
			<b>Total</b>	

Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

<b>BILL TO</b>
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849

Date	Month
3/2/2018	February

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
2/15/2018	CDC..	Review 1987 IGA regarding Town Water Demand schedule and divergence therefrom; email regarding the same.	1	
2/16/2018	DMS	Call with Mark McLane regarding having his firm represent Triview, Security, and potentially Comanche in the Comanche case.	0.3	
2/21/2018	CDC..	Discuss Comanche representation issues raised by Widefield/Fountain with partners; email Jim regarding the same; telephone conference with J. McGrady regarding same; Western Intercept and West Side development; email McGinn regarding Western Intercept.	2.8	
2/22/2018	CDC..	Email with client and JDS regarding Western Intercept.	0.2	
2/26/2018	CDC..	Telephone conference with Jim regarding CSU meeting/status of meeting with FMIC; telephone conference with S. Sims regarding Comanche, Triview, Security conflict representation; telephone conference with Leonard Rice regarding Comanche.	1.1	
2/27/2018	CDC..	Telephone conference with S. Sims regarding conflicts counsel; email client.	0.5	
			<b>Total</b>	

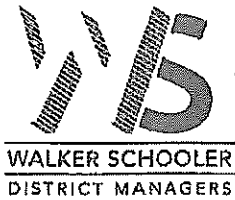
Monson, Cummins & Shohet, LLC  
 13511 Northgate Estates Dr Ste 250  
 Colorado Spgs, CO 80921-7666

## Detail of Charges

<b>BILL TO</b>
Triview Metropolitan District c/o Wendy Brown P.O. Box 849 Monument, CO 80132-0849

Date	Month
3/2/2018	February

				PROJECT
				District
DATE	ITEM	DESCRIPTION	HOURS	BALANCE
2/28/2018	CDC..	Meeting with J. McGrady and S. Monson; telephone conference with S. Sims regarding conflict counsel; email regarding same; email with Challenger regarding apartments' water use.	1.7	
2/28/2018	Disc CDC.	Fees Subtotal WE APPRECIATE YOUR CHOOSING US TO REPRESENT YOU IN THIS MATTER, PLEASE NOTE OUR PROFESSIONAL DISCOUNT.		6,321.00 -632.10
	Adv. Cost	ICCES Court Filing Fee - Motion to Intervene/SO		171.50
			<b>Total</b>	<b>\$5,860.40</b>



614 N. Tejon St.  
Colorado Springs, CO 80903

# Invoice

Date	Invoice #
2/28/2018	6142

Bill To
Triview Metropolitan District 16055 Old Forest Point Suite 300 PO Box 849 Monument, CO 80132

Description	Hours	Rate	Amount
February 2018		13,000.00	13,000.00
February - Mileage			0.00
			<i>[Handwritten Signature]</i>
		<b>Total</b>	<b>\$13,000.00</b>

Phone: (719) 447-1777	Fax:
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### APPLICATION FOR PAYMENT # 3

To: Triview Metropolitan District (OWNER)  
 Contract for: Scada System Upgrades Date: 2/27/18  
 OWNER's Project No.: N/A ENGINEER's Project No.: 224.13  
 For Work accomplished through: 12/31/17


ORIGINAL CONTRACT AMOUNT	\$	147,150.00
TOTAL CHANGE ORDERS	\$	2,975.00
TOTAL REVISED CONTRACT AMOUNT	\$	150,125.00
TOTAL AMOUNT EARNED THIS PERIOD (31%)	\$	23,965.00
TOTAL AMOUNT EARNED TO DATE (75%)	\$	137,165.00
TOTAL AMOUNT OF RETAINAGE HELD (5% of Completed)	\$	6,858.25
TOTAL AMOUNT LESS RETAINAGE	\$	130,306.75
LESS PREVIOUS INVOICED	\$	107,540.00
<b>AMOUNT DUE THIS APPLICATION (29.6%)</b>	<b>\$</b>	<b>22,766.75</b>

Comments: \_\_\_\_\_

**CONTRACTOR's Certification:**

The undersigned **CONTRACTOR** certifies that (1) all previous progress payments received from **OWNER** on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of **CONTRACTOR** incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2, inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to **OWNER** at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to **OWNER**).

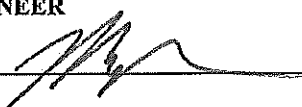
Dated February 28, 2018

Golder Associates Inc.  
**CONTRACTOR**  
 By 

**ENGINEER's Recommendation:**

This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 3-5-18

JDS Hydro Consultants, Inc.  
**ENGINEER**  
 By 

**Acceptance by OWNER:**

Dated \_\_\_\_\_

Triview Metropolitan District  
**OWNER**  
 By \_\_\_\_\_

Project: Scada System Upgrades  
Owner: Triview Metropolitan District  
Engineer: JDS-Hydro Consultants, Inc.  
Contractor: Golder Associates

PAY REQUEST - #3  
Payment Period Ending 12/31/2017

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	PREVIOUS COMPLETED	AMOUNT EARNED		% COMPL.
						THIS PERIOD	EARNED TO DATE	
1	Overall including Home Site (CPU and Monitor)	1	LS	\$46,825.00	\$46,825.00	\$0.00	\$46,825.00	100%
2	Phase 1: Treatment Plant B Pump Station & Sanctuary Pointe Tank and Booster Station	1	LS	\$63,400.00	\$63,400.00	\$0.00	\$63,400.00	100%
3	Phase 2: Well Site 4 and 8 Upgrades	1	LS	\$36,925.00	\$0.00	\$23,965.00	\$23,965.00	65%
4	Change Order #1: Perf. & Pmt. Bond	1	LS	\$2,975.00	\$2,975.00	\$0.00	\$2,975.00	100%
Total				\$150,125.00	\$113,200.00	\$23,965.00	\$137,165.00	91%
ORIGINAL CONTRACT AMOUNT							\$147,150.00	
TOTAL CHANGE ORDERS							\$2,975.00	
TOTAL REVISED CONTRACT AMOUNT							\$150,125.00	
TOTAL AMOUNT EARNED THIS PERIOD					16%		\$23,965.00	
TOTAL AMOUNT EARNED TO DATE					91%		\$137,165.00	
TOTAL AMOUNT OF RETAINAGE HELD							\$6,858.25	
TOTAL AMOUNT LESS RETAINAGE							\$130,306.75	
LESS PREVIOUS INVOICED							\$107,540.00	
AMOUNT DUE THIS APPLICATION							\$22,766.75	15.2%



## Conservative Waters, LLC.

9630 Carrington Dr.  
Peyton, CO 80831  
719-338-9946

Evan@conservativewaters.com

Date	Invoice #
3/9/2018	2121

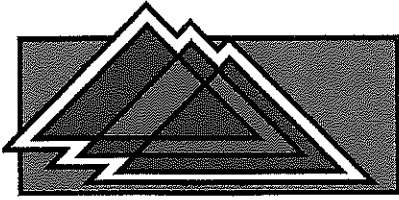
### Bill To

Triview Metro District  
16055 Old Forest Point  
suite 300  
Monument, CO. 80132

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	<p>Conservative Waters is requesting the Third payment on the irrigation upgrade project, in keeping with the payment schedule prescribed in the proposal paperwork. The payment will also be utilized as found in the proposal document as well for labor and material allocations.</p> <p>All of the controllers and pedestal have been received and the installation of these has begun. The word from neighbors as they ask what we are doing has been extremely positive.</p> <p>Boxes and Master valves have been ordered and received. The other materials have been ordered and should be arriving by the end of the month of March.</p> <p>Although it has been extremely warm and dry we will still wait until later April to activate the system to finish the audit and programming. All possible preparations have begun, including the reinstalling of the back-flow devices.</p> <p>The little bit of snow and cold weather of late February and early March did take away about 10 days of working time. But the project continues to move along smoothly.</p>	30,000.00	30,000.00
		<b>Total</b>	<b>\$30,000.00</b>





# **TRIVIEW METROPOLITAN DISTRICT**

## **Financial Statements**

**January 2018**

**Unaudited**

## **CASH POSITION**

**January 31, 2018**

**TRIVIEW METROPOLITAN DISTRICT**  
Cash Position - 2018

	Balance Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
<b>Fund/Account</b>													
<b>General/District Fund Accounts</b>													
General Fund - Checking Account													
Peoples Bank #8605	90,816	54,471											
General Fund Investment Account - Sales Tax Revenue													
ColoTrust #8002	11,362,893	11,556,850											
General Fund - CD Investments													
CDs purchased from Peoples and Northstar banks.	2,612,779	2,612,779											
<b>General Fund Cash Accounts</b>													
Enterprise Fund Accounts													
Enterprise Fund - Checking Account													
Peoples Bank #0638	781,877	403,745											
Enterprise Fund Reserve Account													
ColoTrust #8001	1,249,112	545,745											
Withdrawal in Transit	(704,967)												
Tap Fee Escrow Account													
ColoTrust #8003	751	752											
Escrow Account-Renewable Water Fees													
ColoTrust #8004 - GL #500-100-102.06	191,692	326,796											
Deposit in Transit	134,858												
Escrow Account-Reuse Water Fees													
ColoTrust #8005	419,262	651,033											
Deposit in Transit	231,234												
Escrow Account-Sewer and Water Impact Fees													
ColoTrust #8006	338,875	338,875											
Deposit in Transit	2,642,694	2,266,946											
Enterprise Fund Cash Accounts													
Capital Projects Fund Accounts													
Capital Projects Fund Checking Account													
Peoples Bank #8590	1,051,017	900,667											
Capital Projects Fund Cash Accounts													
Project Fund Escrow-Sewer/Phase E													
Escrow Account - Unified Title - Non Potable Water Crossing													
1st Bank of Colorado Springs #2792	1,051,017	900,667											
Project Fund Escrow-Sewer/Phase E													
2016 Bond Funds - Restricted													
Series 2016 Bond Fund													
Colorado State Bank and Trust	409,555	410,037											
Series 2016 Revenue Fund - (Property Tax Repository)													
Colorado State Bank and Trust	30,403	55,916											
2016 Bond Funds - Restricted													
Series 2016 Bond Fund	439,958	465,953											
Colorado State Bank and Trust	18,427,740	18,085,301											
<b>2016 Bond Funds - Restricted</b>													
<b>Total Cash - All Funds</b>													
<b>Month to Month Change</b>													
		(342,439)											
		Note 1											
		Restricted Accounts											

Note 1: A payment of \$290,795 was made on the Northstar/Independent Bank loan in January.

# **DISTRICT FUND**

**Budget Status Report  
January 31, 2018**

# TRIVIEW METROPOLITAN DISTRICT

## DISTRICT (GENERAL) FUND

### Budget Status Report - GAAP Basis

For the Month Ending January 31, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
<b>REVENUE</b>				
Property Tax	\$ 2,794,539	\$ 89,967	\$ (2,704,572)	3%
Sales Tax/IGA/Town	1,700,000	120,000	(1,580,000)	7%
Specific Ownership Tax	279,454	27,283	(252,171)	10%
Property Tax/IGA/Town	206,000	-	(206,000)	0%
Park, Rec and Landscape Fees	202,400	30,357	(172,043)	15%
Auto Tax/IGA/Town	120,000	13,192	(106,808)	11%
Interest	120,000	16,601	(103,399)	14%
Drainage Impact Fees	80,000	12,375	(67,625)	15%
Road and Bridge Fees	75,000	9,738	(65,262)	13%
Use Tax - Construction Material	50,000	18,502	(31,498)	37%
Conservation Trust Fund	15,000	-	(15,000)	0%
Miscellaneous	10,000	-	(10,000)	0%
Interest - GO Bond	8,000	510	(7,490)	6%
Lot & Inspection Fees	5,000	-	(5,000)	0%
<b>Total Revenue</b>	<b>\$ 5,665,393</b>	<b>\$ 338,525</b>	<b>\$ (5,326,868)</b>	<b>6%</b>
<b>EXPENDITURES</b>				
<u><b>Legislative</b></u>				
Directors' Fees	\$ 12,000	\$ 400	\$ 11,600	3%
FICA and Unemployment	960	31	929	3%
Workers Compensation Insurance	750	-	750	0%
<b>Total Legislative</b>	<b>13,710</b>	<b>431</b>	<b>13,279</b>	<b>3%</b>
<u><b>General and Administrative</b></u>				
<u><b>Salaries and Benefits</b></u>				
Salaries/Wages	\$ 219,000	\$ 15,153	\$ 203,847	7%
Unemployment Insurance	400	80	320	20%
Workers' Compensation Insurance	5,000	5,500	(500)	110%
Health and Dental Insurance	25,000	2,501	22,499	10%
Employer's FICA	13,578	881	12,697	6%
Employer's Medicare	3,176	206	2,970	6%
Retirement	10,600	434	10,166	4%
Life and Disability Insurance	1,500	136	1,364	9%
<b>Total Salaries and Benefits</b>	<b>\$ 278,254</b>	<b>\$ 24,891</b>	<b>\$ 253,363</b>	<b>9%</b>
<u><b>Professional Services</b></u>				
Professional Services-Engineering	\$ 20,000	\$ -	\$ 20,000	0%
Professional Services-Management	50,000	13,080	36,920	26%
Professional Services-Public Relations	20,000	5,000	15,000	25%
Professional Services-Pavement Management	25,000	-	25,000	0%
Legal Fees/Monson, Cummins & Shohet	50,000	9,968	40,032	20%
Legal Fees	48,000	4,000	44,000	8%
<b>Total Professional Services</b>	<b>\$ 213,000</b>	<b>\$ 32,048</b>	<b>\$ 180,952</b>	<b>15%</b>
<u><b>General Administration</b></u>				
Accounting Services	\$ 27,000	\$ 2,630	\$ 24,370	10%
Audit Fees	10,000	-	10,000	0%
Conference, Class and Education	3,300	-	3,300	0%
Dues, Publications and Subscriptions	8,000	1,399	6,601	17%
Election	22,000	60	21,940	0%

# TRIVIEW METROPOLITAN DISTRICT

## DISTRICT (GENERAL) FUND

### Budget Status Report - GAAP Basis

For the Month Ending January 31, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
IT Support	12,000	426	11,574	4%
Office Equipment and Supplies	15,000	577	14,423	4%
Publication - Legal Notice	310	-	310	0%
Repairs and Maintenance	1,500	474	1,026	32%
Telephone Service	10,000	494	9,506	5%
Travel and Meeting Expense	6,000	581	5,419	10%
Office Overhead (COA, utilities, etc.)	11,000	512	10,488	5%
General Insurance	16,500	21,958	(5,458)	133%
Tax Collection Expense	41,918	1,350	40,568	2%
Vehicle Expense	15,000	101	14,899	1%
Asset Management	13,200	-	13,200	0%
Contingency/Emergency Reserves/Miscellaneous	169,962	479	169,483	0%
Total General Administration	\$ 382,690	\$ 31,041	\$ 351,649	8%
Total General Administrative, Legislative and Professional Services	\$ 887,653	\$ 88,411	\$ 799,243	10%

#### Operations

##### Salaries and Benefits- Streets and Parks

Salaries/Wages	\$ 205,000	13,854	\$ 191,146	7%
Salaries/Wages - Seasonal	36,400	-	36,400	0%
Unemployment Insurance	600	44	556	7%
Workers' Compensation Insurance	32,000	33,600	(1,600)	105%
Health and Dental Insurance	25,000	2,160	22,840	9%
Employer's FICA	14,967	911	14,056	6%
Employer's Medicare	3,500	213	3,287	6%
Retirement	10,750	-	10,750	0%
Life and Disability Insurance	1,000	81	919	8%
Total Salaries and Benefits - Streets and Parks	\$ 329,217	\$ 50,863	\$ 278,354	15%

##### Parks and Open Space O & M

Repair of Facilities	\$ 16,000	\$ -	\$ 16,000	0%
Annual Flower Program	10,000	-	10,000	0%
Fertilizer and Weed Control Program	15,000	-	15,000	0%
Park Irrigation Water Payments	50,000	1,348	48,652	3%
Repair and Maintenance	30,000	1,647	28,353	5%
Supplies/Trees Replacement	200	9	191	5%
Replacement Plow for ATV	3,000	-	3,000	0%
Tools	4,000	-	4,000	0%
Equipment and Maintenance	4,000	-	4,000	0%
Clothing and Safety Equipment	800	304	496	38%
Automated Gate for PW Facility and Fence	6,000	-	6,000	0%
Back Flow Inspection	1,250	-	1,250	0%
Repair and Replace Meters and PRV's	10,500	-	10,500	0%
Total Parks and Open Space O & M	\$ 150,750	\$ 3,308	\$ 147,442	2%

##### Streets Operations and Maintenance

Operations and Maintenance	\$ 30,000	\$ 6,010	\$ 23,990	20%
Vehicle Maintenance	2,000	-	2,000	0%
Contract Snow Removal	25,000	2,874	22,126	11%

# TRIVIEW METROPOLITAN DISTRICT

## DISTRICT (GENERAL) FUND

### Budget Status Report - GAAP Basis

For the Month Ending January 31, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
Repair and Maintenance	30,000	-	30,000	0%
Rack to install Sandboxes for Plow Trucks	2,000	-	2,000	0%
Contract Street Sweeping	15,000	-	15,000	0%
Sand and Salt for Roads	4,000	-	4,000	0%
Supplies	4,000	-	4,000	0%
Total Streets	\$ 112,000	\$ 8,884	\$ 103,116	8%
<b>Total Parks and Streets O &amp; M</b>	<b>\$ 262,750</b>	<b>\$ 12,192</b>	<b>\$ 250,558</b>	<b>5%</b>
<b><u>Lighting</u></b>				
MYE Operation and Maintenance	\$ 35,000	\$ 5,109	\$ 29,891	15%
Repair and Maintenance	7,000	-	7,000	0%
Total Lighting	42,000	5,109	36,891	12%
<b><u>Signage</u></b>				
Repairs and Maintenance	\$ 4,000	\$ -	\$ 4,000	0%
Total Signage	4,000	-	4,000	0%
<b><u>Traffic Control</u></b>				
Operation and Maintenance	\$ 1,600	\$ 128	\$ 1,472	8%
Repairs and Maintenance - Striping	23,000	-	23,000	0%
Total Traffic Control	\$ 24,600	\$ 128	\$ 24,472	1%
<b><u>Drainage/Erosion Control</u></b>				
Repairs and Maintenance (includes Concrete work)	\$ 20,000	\$ -	\$ 20,000	0%
Total Drainage/Erosion Control	\$ 20,000	\$ -	\$ 20,000	0%
<b><u>Total Conservation Trust Fund Projects</u></b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>0%</b>
<b>Total Operations</b>	<b>\$ 697,567</b>	<b>\$ 68,292</b>	<b>\$ 629,275</b>	<b>10%</b>
<b>Total Legislative, General Administrative and Operations</b>	<b>\$ 1,585,220</b>	<b>\$ 156,703</b>	<b>\$ 1,428,518</b>	<b>10%</b>
<b>Debt Service</b>				
Bond Interest Payment	\$ 1,943,612	\$ -	\$ 1,943,612	0%
Bond Principal Payment	540,000	-	540,000	0%
Paying Agent Fees	2,500	2,500	-	100%
Total Debt Service	\$ 2,486,112	\$ 2,500	\$ 2,483,612	0%
<b>Total Expenditures</b>	<b>\$ 4,071,332</b>	<b>\$ 159,203</b>	<b>\$ 3,912,130</b>	<b>4%</b>
<b>OTHER FINANCING USES - Expenditures</b>				
Transfer to Enterprise	\$ 330,000	\$ 27,500	\$ 302,500	8%
Transfer to Capital Projects - Equipment/Improvements	1,876,500	39,577	1,836,923	2%
Total Other Financing Uses	\$ 2,206,500	\$ 67,077	\$ 2,139,423	3%
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 6,277,832</b>	<b>\$ 226,280</b>	<b>\$ 6,051,553</b>	<b>4%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ (612,440)</b>	<b>\$ 112,245</b>	<b>\$ 724,685</b>	

# **ENTERPRISE FUND**

**Budget Status Report  
January 31, 2018**



**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**

**Budget Status Report - GAAP Basis**

For the Month Ending January 31, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
<b>REVENUE</b>				
Water Revenue	\$ 1,201,000	\$ 69,375	\$ (1,131,625)	6%
Sewer Revenue	1,144,000	91,328	(1,052,672)	8%
Reuse Fee	360,000	54,000	(306,000)	15%
Water/Sewer Impact Fee	240,000	23,000	(217,000)	10%
Renewable Water Fee	210,000	24,500	(185,500)	12%
Lease Revenue	100,000	-	(100,000)	0%
Effluent Paid-AGUA	50,000	17,021	(32,979)	34%
Review & Comment Fee	30,000	5,000	(25,000)	17%
Water Meter Kits	30,000	5,000	(25,000)	17%
Miscellaneous	20,000	2,748	(17,252)	14%
Bulk Water Revenue	20,000	1,655	(18,345)	8%
Interest	10,000	2,384	(7,616)	24%
<b>Total Revenue</b>	<b>\$ 3,415,000</b>	<b>\$ 296,011</b>	<b>\$ (3,118,989)</b>	<b>9%</b>
<b>EXPENDITURES</b>				
<u>Administrative</u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 272,000	\$ 26,314	\$ 245,686	10%
Overtime	25,000	-	25,000	0%
Unemployment Insurance	1,000	38	962	4%
Workers' Compensation Insurance	6,000	6,136	(136)	102%
Health and Dental Insurance	35,000	2,993	32,007	9%
Employer's FICA	18,414	1,526	16,888	8%
Employer's Medicare	4,307	357	3,950	8%
Retirement	17,500	409	17,091	2%
Life and Disability Insurance	2,000	165	1,835	8%
<b>Total Salaries and Benefits</b>	<b>\$ 381,221</b>	<b>\$ 37,938</b>	<b>\$ 343,283</b>	<b>10%</b>
<u>Professional Services</u>				
Professional Services/ORC & Engineering	\$ 50,000	\$ -	\$ 50,000	0%
Professional Services/Amcobi/National Meter	60,000	4,851	55,149	8%
Rate/Service Study	35,000	3,679	31,321	11%
Development Services/Monson, Cummins & Shohet	9,000	-	9,000	0%
<b>Total Professional Services</b>	<b>\$ 154,000</b>	<b>\$ 8,530</b>	<b>\$ 145,470</b>	<b>6%</b>
<u>Administrative</u>				
Accounting Services	\$ 15,000	\$ 1,480	\$ 13,520	10%
Audit Fees	10,000	-	10,000	0%
Conference, Class and Education	6,000	450	5,550	8%
Dues, Publications and Subscriptions	6,300	-	6,300	0%
IT Support	1,000	921	79	92%
Office Equipment and Supplies	5,000	278	4,722	6%
Postage	4,000	-	4,000	0%
Publication - Legal Notice	350	-	350	0%
Communications	20,000	-	20,000	0%
Repairs and Maintenance	1,500	449	1,051	30%
Telephone Service	3,000	-	3,000	0%
Travel and Meeting Expense	750	-	750	0%
Office Overhead (COA, utilities, etc.)	1,200	-	1,200	0%

**TRIVIEW METROPOLITAN DISTRICT**  
**WATER, WASTEWATER AND REUSE ENTERPRISE FUND**

**Budget Status Report - GAAP Basis**

For the Month Ending January 31, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
General Insurance	8,800	11,714	(2,914)	133%
Vehicle Expense	4,000	1,380	2,620	35%
Miscellaneous	1,000	-	1,000	0%
Total General Administration	<u>\$ 87,900</u>	<u>\$ 16,672</u>	<u>\$ 71,228</u>	<u>19%</u>
Total General Administrative	<u>\$ 623,121</u>	<u>\$ 63,140</u>	<u>\$ 559,981</u>	<u>10%</u>
<b><u>Water System</u></b>				
Water Testing	\$ 12,000	\$ -	\$ 12,000	0%
Gas Utilities	6,000	829	5,171	14%
Electric Utilities	300,000	28,498	271,502	9%
Repairs and Maintenance	94,000	3,718	90,282	4%
Storage Tank Maintenance	80,000	-	80,000	0%
Operating Supplies	15,000	249	14,751	2%
Bulk Chemical Supplies	6,000	-	6,000	0%
Lab Chemicals and Supplies	15,000	-	15,000	0%
Instrumentation	11,500	-	11,500	0%
Water Assessments	42,500	42,500	-	100%
Equipment Meter Supplies/Meter Kits	10,000	-	10,000	0%
Total Water System	<u>\$ 592,000</u>	<u>\$ 75,794</u>	<u>\$ 516,206</u>	<u>13%</u>
<b><u>Wastewater System</u></b>				
Wastewater TF/Donala/IGA	\$ 883,899	\$ -	\$ 883,899	0%
Repairs and Maintenance	24,000	4,986	19,014	21%
Video Collection System - Annual	30,000	-	30,000	0%
Operating Supplies	6,000	3,194	2,806	53%
Transit Loss	6,000	-	6,000	0%
Total Wastewater System	<u>\$ 949,899</u>	<u>\$ 8,180</u>	<u>\$ 941,719</u>	<u>1%</u>
<b>Total Administrative and Operations</b>	<u>\$ 2,165,020</u>	<u>\$ 147,114</u>	<u>\$ 2,017,906</u>	<u>7%</u>
<b><u>Debt Service</u></b>				
Debt Service - Keybank	\$ 373,336	\$ -	\$ 373,336	0%
Northstar/Independent Bank Loan - Principal	400,000	200,000	200,000	50%
Northstar/Independent Loan - Interest	176,215	90,795	85,420	52%
Total Debt Service	<u>\$ 949,551</u>	<u>\$ 290,795</u>	<u>\$ 658,756</u>	<u>31%</u>
<b>Total Expenditures</b>	<u>\$ 3,114,571</u>	<u>\$ 437,909</u>	<u>\$ 2,676,662</u>	<u>14%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ 300,429</u>	<u>\$ (141,898)</u>	<u>\$ (442,327)</u>	
<b>OTHER FINANCING SOURCES</b>				
Transfer from other funds	\$ 330,000	\$ 27,500	\$ (302,500)	8%
Total Other Financing Sources	<u>\$ 330,000</u>	<u>\$ 27,500</u>	<u>\$ (302,500)</u>	<u>8%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING SOURCES (USES)</b>	<u>\$ 630,430</u>	<u>\$ (215,898)</u>	<u>\$ (846,328)</u>	
<b>Committed Funds-</b>				
Escrow Renewable/Reuse/Impact Fees	<u>\$ 810,000</u>	<u>\$ 101,500</u>	<u>\$ (708,500)</u>	

# **CAPITAL PROJECTS FUNDS**

**Budget Status Report  
January 31, 2018**

# TRIVIEW METROPOLITAN DISTRICT

## CAPITAL PROJECTS FUND - GENERAL

### Budget Status Report - GAAP Basis

For the Month Ending January 31, 2018

Unaudited

	2018 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
<b>REVENUE</b>				
Grant Proceeds/GOCO for Master Plan	\$ 25,000		\$ (25,000)	0%
<b>Total Revenue</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ (25,000)</b>	<b>0%</b>
<b>EXPENDITURES</b>				
<b><u>Vehicles and Equipment Utilities</u></b>				
Vehicles	\$ 70,000	\$ -	\$ 70,000	0%
Material Storage Facility	10,000	-	10,000	0%
<b>Total Vehicles and Equipment</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>0%</b>
<b><u>Park and Street Improvements</u></b>				
Landscape/Irrigation	\$ 116,000	\$ 39,577	\$ 76,423	34%
Dog Stations and Trash Receptacles	2,000	-	2,000	
Six Park Benches	3,500	-	3,500	
Landscape Master Plan	100,000	-	100,000	
Street Improvements	1,600,000	-	1,600,000	0%
<b>Total Park and Street Improvements</b>	<b>\$ 1,821,500</b>	<b>\$ 39,577</b>	<b>\$ 1,781,923</b>	<b>2%</b>
<b>Total Expenditures - District Capital</b>	<b>\$ 1,901,500</b>	<b>\$ 39,577</b>	<b>\$ 1,861,923</b>	<b>2%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<b>\$ (1,876,500)</b>	<b>\$ (39,577)</b>	<b>\$ 1,836,923</b>	<b>2%</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer from General Fund	\$ 1,876,500	\$ 39,577	\$ (1,836,923)	2%
<b>Total Other Financing</b>	<b>\$ 1,876,500</b>	<b>\$ 39,577</b>	<b>\$ (1,836,923)</b>	<b>2%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER FINANCING SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**TRIVIEW METROPOLITAN DISTRICT  
CAPITAL PROJECTS FUND - ENTERPRISE**

**Budget Status Report - GAAP Basis**

**For the Month Ending January 31, 2018**

Unaudited

	<u>2018 Budget</u>	<u>YTD Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget (YTD 8%)</u>
<b>REVENUE</b>				
Water Tap Fees	\$ 720,000	\$ 108,360	\$ (611,640)	15%
Sewer Tap Fees	412,500	61,875	(350,625)	15%
<b>Total Revenue</b>	<b>\$ 1,132,500</b>	<b>\$ 170,235</b>	<b>\$ (962,265)</b>	<b>15%</b>
<b>EXPENDITURES</b>				
<b><u>Vehicles and Equipment Utilities</u></b>				
Equipment/Vehicles	\$ 50,000	\$ 44,991	\$ 5,009	90%
Generator for B Plant	108,000	-	108,000	0%
Metal Build to Enclose B Plant Well Pump Equipment and Vactor Trailer	7,000	-	7,000	0%
Vaccon Trailer	52,000	-	52,000	0%
Crane for F-350	9,000	-	9,000	0%
<b>Total Vehicles and Equipment</b>	<b>\$ 226,000</b>	<b>\$ 44,991</b>	<b>\$ 181,009</b>	<b>20%</b>
<b><u>Wells</u></b>				
D-1 Well Rehabilitation	\$ 42,000	\$ -	\$ 42,000	0%
Plant Improvements at A Plant to Pump to B Plant	50,000	4,999	45,001	10%
<b>Total Wells</b>	<b>\$ 92,000</b>	<b>\$ 4,999</b>	<b>\$ 87,001</b>	<b>5%</b>
<b><u>Water Improvements</u></b>				
Backwash Metering Project	\$ 25,000	\$ 16,345	\$ 8,655	65%
Reuse, Renewable Water Purchase/Integrated Water Resource Plan	500,000	-	500,000	0%
Water Purchases and Diligence Investigations	50,000	-	50,000	0%
<b>Total Water Improvements</b>	<b>\$ 575,000</b>	<b>\$ 16,345</b>	<b>\$ 558,655</b>	<b>3%</b>
<b>Total Expenditures - Enterprise Capital</b>	<b>\$ 893,000</b>	<b>\$ 66,335</b>	<b>\$ 826,665</b>	<b>7%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<b>\$ 239,500</b>	<b>\$ 103,900</b>	<b>\$ (135,600)</b>	<b>43%</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Escrow Taps	\$ 432,000	\$ -	\$ 432,000	0%
<b>Total Other Financing</b>	<b>\$ 432,000</b>	<b>\$ -</b>	<b>\$ 432,000</b>	<b>0%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER FINANCING SOURCES</b>	<b>\$ (192,500)</b>	<b>\$ 103,900</b>	<b>\$ 296,400</b>	

# **DISTRICT FUND**

**Check Register  
January 2018**

System: 3/9/2018 6:37:38 AM  
User Date: 1/31/2018

Triview Metro District  
VENDOR CHECK REGISTER REPORT  
Payables Management

Page: 1  
User ID: cfromm

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	1/1/2018 1/31/2018
Vendor ID	First	Last	Checkbook ID	PEOPLES-DISTRIC PEOPLES-DISTRIC
Vendor Name	First	Last		

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
39085	ADVANCEAUTO	Advance Auto Parts	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$13.36
39086	AUTOTRUCKGROUP	Auto Truck Group	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$1,430.93
39087	BOKFINANCIAL	BOK Financial	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$2,500.00
39089	CEBT	CEBT	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$11,930.22
39090	ELWOODSTAFFING	Elwood Staffing Services Inc.	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$2,772.48
39091	SHISLERGARY	Gerry Shisler	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$208.12
39092	HORIZON	Horizon	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$4,020.61
39093	JDSHYDRO	JDS Hydro Consultants Inc.	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$1,095.00
39094	PIONEERSANDCO	Pioneer Sand Company Inc.	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$822.95
39095	STAPLES	Staples Advantage	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$263.97
39096	TRILAKESDISPOSA	Tri-Lakes Disposal	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$473.50
39097	TRILAKESPRINTIN	Tri-Lakes Printing	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$16.00
39098	VERIZON	Verizon Wireless	1/3/2018	PEOPLES-DISTRIC	PMCHK00000272	\$325.32
39099	MVEA	Mountain View Electric Associa	1/3/2018	PEOPLES-DISTRIC	PMCHK00000273	\$4,596.68
39100	CARDSERVICE	Card Service Center	1/8/2018	PEOPLES-DISTRIC	PMCHK00000276	\$8,512.97
39101	GUTHRIEKYLE	Kyle Guthrie	1/8/2018	PEOPLES-DISTRIC	PMCHK00000276	\$500.00
39102	ALPINE	Alpine Street Sweeping Inc.	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$3,560.00
39103	AUTOTRUCKGROUP	Auto Truck Group	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$4,700.29
39104	COLORADOSPECIAL	Colorado Special Districts Pro	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$142.50
39105	COMCAST	Comcast	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$171.04
39106	ELWOODSTAFFING	Elwood Staffing Services Inc.	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$2,334.72
39107	HENLEYS	Henley's Key Service Inc	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$201.00
39108	HORIZON	Horizon	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$965.09
39109	IRONMOUNTAIN	Iron Mountain	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$807.50
39110	MONSONCUMMINS	Monson Cummins & Shohet LLC	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$10,980.80
39111	SKYVIEW	Skyview Weather Inc	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$350.00
39112	SDS	Special District Solutions LLC	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$3,908.99
39113	STEPPINGFORWARD	Stepping Forward Technology In	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$852.50
39114	TRIVIEWMETRO	Triview Metropolitan District	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$1,348.29
39115	UNITEDSITE	United Site Services	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$103.97
39116	WALKERSCHOOLER	Walker Schooler	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$13,000.00
39117	BROWNWENDY	Wendy Brown	1/16/2018	PEOPLES-DISTRIC	PMCHK00000283	\$51.04
39118	BUSBEECLEANING	Busy Bee Cleaning Services	1/31/2018	PEOPLES-DISTRIC	PMCHK00000290	\$195.00

Total Checks: 33

Total Amount of Checks: \$83,154.84

Check # 39088 Void

# **ENTERPRISE FUND**

**Check Register  
January 2018**



System: 3/9/2018 6:38:19 AM  
User Date: 1/31/2018

Triview Metro District  
VENDOR CHECK REGISTER REPORT  
Payables Management

Page: 1  
User ID: cfromm

Ranges: From: To: From: To:  
Check Number First Last Check Date 1/1/2018 1/31/2018  
Vendor ID First Last Checkbook ID PEOPLES-ENTER PEOPLES-ENTER  
Vendor Name First Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
13971	AMERICANCONSERV	American Conservation & Billin	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$4,851.50
13973	CENTURYLINK	CenturyLink	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$195.59
13974	GLASERENERGYGRO	Glaser Energy Group Inc.	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$491.20
13975	GRAINGER	Grainger	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$206.70
13976	CLAUSENGREG	Greg Clausen	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$39.84
13977	HOMEDEPOTCREDIT	Home Depot Credit Services	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$2,057.70
13978	BAKERJOHN	John Baker	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$119.97
13979	MVEA	Mountain View Electric Associa	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$12,682.36
13980	OREILLYAUTOPART	O'Reilly Automotive Inc	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$7.62
13981	PITNEYBOWES	Pitney Bowes Inc	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$255.48
13982	LEWISROBERT	Robert Lewis	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$83.53
13983	SIGNCENTER	The Sign Center	1/3/2018	PEOPLES-ENTER	PMCHK00000274	\$94.00
13985	AIRGAS USA LLC	Airgas USA LLC	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$243.17
13986	APPLIEDINGENUIT	Applied Ingenuity LLC	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$6,465.00
13987	COLORADOSPECIAL	Colorado Special Districts Pro	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$52.76
13988	CORNELLABROTHER	Cornella Brothers Inc	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$3,000.00
13989	DONALAWATER	Donala Water & Sanitation Dist	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$160,481.85
13990	ELPASOCLERK	El Paso County Clerk and Recor	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$103.77
13991	FORESTLAKESMETR	Forest Lakes Metropolitan Dist	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$34.09
13992	GLASERENERGYGRO	Glaser Energy Group Inc.	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$395.46
13993	GRAINGER	Grainger	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$129.60
13994	NATIONALMETER	National Meter Automation Inc	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$4,781.14
13995	OREILLYAUTOPART	O'Reilly Automotive Inc	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$7.62
13996	ORCWATERPROF	ORC Water Professionals Inc	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$2,750.00
13997	PROFILEEAP	Profile EAP - Colorado Springs	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$22.12
13998	UNCC	Utility Notification Center of	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$30.45
13999	VALERO	Valero Marketing & Supply	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$991.03
14000	WINWATER	Winwater Company	1/16/2018	PEOPLES-ENTER	PMCHK00000284	\$52.08
14001	INDEPENDENTBANK	Independent Bank	1/24/2018	PEOPLES-ENTER	PMCHK00000287	\$290,795.06
14002	BUSYBEECLEANING	Busy Bee Cleaning Services	1/31/2018	PEOPLES-ENTER	PMCHK00000291	\$80.00
Total Checks: 30						Total Amount of Checks: \$491,500.69

Check # 13972 ; # 13984 Void

# **CAPITAL PROJECTS FUND**

**Check Register  
January 2018**

System: 3/9/2018 6:39:59 AM  
User Date: 1/31/2018

Triview Metro District  
VENDOR CHECK REGISTER REPORT  
Payables Management

Page: 1  
User ID: cfromm

Ranges: From: To: Check Date From: To:  
Check Number First Last 1/1/2018 1/31/2018  
Vendor ID First Last Checkbook ID PEOPLES-CP CKG PEOPLES-CP CKG  
Vendor Name First Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
42203	APPLIEDINGENUIT	Applied Ingenuity LLC	1/3/2018	PEOPLES-CP CKG	PMCHK00000275	\$83,665.00
42204	CARDENAS	Cardenas Concrete & Landscapin	1/3/2018	PEOPLES-CP CKG	PMCHK00000275	\$22,638.00
42205	JDSHYDRO	JDS Hydro Consultants Inc.	1/3/2018	PEOPLES-CP CKG	PMCHK00000275	\$1,380.00
42206	VELOCITYPLANT	Velocity Plant Services	1/8/2018	PEOPLES-CP CKG	PMCHK00000277	\$16,345.00
42207	BESTCOPY	Best Copy Inc	1/10/2018	PEOPLES-CP CKG	PMCHK00000278	\$8,741.00
42208	CONSERVATIVEWAT	Conservative Waters LLC	1/10/2018	PEOPLES-CP CKG	PMCHK00000278	\$30,000.00
42209	ALEXISSANDY	Sandy Alexis	1/10/2018	PEOPLES-CP CKG	PMCHK00000278	\$5,000.00
42210	MONSON ESCROW	Monson Cummins & Shohet LLC	1/15/2018	PEOPLES-CP CKG	PMCHK00000279	\$39,000.00
42211	MONSON ESCROW	Monson Cummins & Shohet LLC	1/15/2018	PEOPLES-CP CKG	PMCHK00000280	\$11,000.00
42213	CLASSICHOMES	Classic Homes	1/15/2018	PEOPLES-CP CKG	PMCHK00000282	\$17,122.50
42214	CEPOWERSYSTEMS	C E Power Systems	1/16/2018	PEOPLES-CP CKG	PMCHK00000285	\$31,825.00
42215	CLASSICHOMES	Classic Homes	1/16/2018	PEOPLES-CP CKG	PMCHK00000285	\$49,512.00
42216	JDSHYDRO	JDS Hydro Consultants Inc.	1/16/2018	PEOPLES-CP CKG	PMCHK00000285	\$12,217.50
42217	FRONTLINE	Frontline Protection	1/24/2018	PEOPLES-CP CKG	PMCHK00000286	\$4,999.00
42218	PHILLONGFORD	Phil Long Ford	1/24/2018	PEOPLES-CP CKG	PMCHK00000286	\$39,991.30
Total Checks: 15						Total Amount of Checks: \$373,436.30

Check # 42212 Void

March 1, 2018

Steven O. Sims  
Attorney at Law  
303.223.1149 tel  
303.223.0949 fax  
ssims@bhfs.com

Jim McGrady, Manager  
Triview Metropolitan District  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

**RE: Fee Agreement for Representation**

Dear Jim:

You have asked us, and we have agreed, subject to our firm's conflicts of interest check, to act as legal counsel for Triview Metropolitan District ("Triview") in connection with Triview's Opposition to case 16CW3010, Division 2 and other matters in which you may request our involvement from time to time and which we agree to undertake. The purpose of this letter is to confirm the terms and conditions of this firm's representation of your interests.

Our fees are based primarily on the actual amount of time spent by our attorneys, paralegals and law clerks in performing services for you, including telephone calls, conferences, travel, court appearances, research and investigation, and preparing letters, pleadings, briefs, agreements and other documents. These fees may be modified over time. Although bills will be based on the time actually incurred, they will be subject to adjustment by our firm based on other relevant factors, including time limitations imposed on us, extraordinary effort by members of this firm, or special expertise we may have with respect to the matter. Services rendered prior to your signing this letter are subject to the terms of this letter. However, our charges for opinion letters may include a premium for the risk of the work performed and, as a result the cost may exceed the actual time spent in preparing the opinion. Services rendered prior to your signing this letter are subject to the terms of this letter.

It is anticipated that Steve Sims of this firm, whose current hourly billing rate is \$495, will perform most of the work on this matter, with the assistance of any legal assistants and associates working with him. Notwithstanding his current hourly billing rate, Steve Sims agrees to bill his time and all shareholders billing on this matter at \$300 per hour, associates will bill at \$260 per hour and paralegals will bill at \$200 per hour. We may assign other lawyers in our firm to represent you if, in our judgment, that becomes necessary or desirable. We also may assign lawyers who are independent contractors to the firm and whose hourly billing rate will be passed on to you with a factor for the firm's overhead and profit.

410 Seventeenth Street, Suite 2200  
Denver, CO 80202-4432  
main 303.223.1100

In addition to charging fees for legal work, we also charge for certain out-of-pocket costs incurred by us in representing you. Charges for long distance telephone calls, telecopy charges, in-office copying, ordinary postage (under \$10.00), and deliveries made by in-house staff are covered by an administrative fee, currently equal to 2.5% of the legal fees charged. This administrative fee is in lieu of itemizing those expenses and may be adjusted over time. If there are other fees, such as, filing fees, service of process fees, transcript and deposition fees, E-discovery native files processing fees, computer-assisted legal research fees, overnight delivery service charges, travel, meals, hotel accommodations, expert witnesses, or investigative fees, those will be billed separately. We may require that you pay the party providing those services directly or that you advance to us the estimated amount for such items prior to our incurring those expenses on your behalf.

We bill for our services on a monthly basis. You agree to make payment within 30 days of your receipt of a statement. We reserve the right to suspend performing services and to promptly move to withdraw from any litigation matter upon a failure to timely pay a bill. You will be responsible for any costs of collection incurred by our firm, including reasonable attorneys' fees

You shall at all times have the right to terminate our firm's services upon written notice. Our firm shall at all times have the right to terminate our representation of you upon written notice, if you do not pay our fees, or if we determine that our continued representation of you would be unethical or inappropriate, or if we have another reasonable basis for termination consistent with our professional duties to you.

You also agree that the work product of our attorneys and staff, including notes, research, and documents which we prepare, is the property of the firm. It is our policy to destroy all client files (including all documents and materials therein), eight years after we close such files upon completion of each matter. This file destruction procedure is automatic and you will not receive further notice prior to the destruction of these files. Accordingly, we advise you to maintain your own files relating to the matters which we are handling.

We are very pleased and privileged to work with you. Occasionally, we may provide lists of representative clients to legal or other publications and may use your company name in marketing materials. Unless you instruct us to the contrary, you hereby consent that such use is acceptable.

Please indicate your agreement to the terms of this letter by executing the enclosed copy and returning it to me. We appreciate the opportunity to represent you.

Jim McGrady  
March 1, 2018  
Page 3

Sincerely,

BROWNSTEIN HYATT FARBER SCHRECK, LLP

By: \_\_\_\_\_  
Steven O. Sims

ACCEPTED AND AGREED TO:

TRIVIEW METROPOLITAN DISTRICT

By: \_\_\_\_\_  
James McGrady  
Authorized Representative

Date: \_\_\_\_\_

16570767