

TRIVIEW METROPOLITAN DISTRICT BOARD OF DIRECTORS

Regular Board Meeting Agenda

Wednesday February 19, 2020

Triview Metropolitan District Office
16055 Old Forest Point Suite 300
Monument, CO 80132
5:30 p.m. – 8:00 p.m.

AGENDA

1. Call to Order
2. Declaration of a Quorum, Notice of Posting
3. Approval of Agenda
4. Approval of Consent Agenda
 - a. Prior Meeting Minutes
 - January 22, 2020 Regular Board Meeting (enclosure)
 - February 6, 2020 Special Board meeting (enclosure)
 - b. Billing Summary Rate Code Report (enclosure)
 - c. Sanctuary Point Taps for January 2020 (enclosure)
 - d. Tax Transfer from Monument (enclosure)
5. Public Comment
6. Operations Report
 - a. District Manager Monthly Report (enclosure)
 - Well A-9 D-9 Status
 - b. Public Works and Parks and Open Space Updates (Jay Bateman)
 - Monthly activities and accomplishments (enclosure)
 - c. Utilities Department Updates (Shawn Sexton)
 - Monthly activities and accomplishments (enclosure)

7. Board Discussion:

8. Action Items:

a. Review and Consider Award of the Jackson Creek Parkway landscape installation contract.

b. Review and Consider approval of Resolution 2020-02, a Resolution of the Board of Directors supporting legislation regarding Mutual Ditch Company Operations

9. Review and Consider approval or ratification of the Triview Metropolitan District Financials and Payables.

a. Checks of \$5,000.00 or more (enclosure)

b. January, 2020 Financials (enclosure)

10. Update Board on Public Relation activities.

11. Executive Session §24-6-402(4)(b)(e) Legal Advice, Negotiations

12. Adjournment

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

January 22, 2020

A meeting of the Board of Directors of the Triview Metropolitan District was held on Wednesday, January 22, 2020, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Director	Anthony Sexton
Director	James Otis

Director James Barnhart was absent, and his absence was excused.

Also in attendance were:

James McGrady, District Manager
Joyce Levad, District Administrator
Shawn Sexton, Water Superintendent,
Jay Bateman, Parks and Open Space Superintendent
Chris Cummins, District Water Attorney
Gary Shupp, District General Counsel
Jennifer Kaylor, Our Community News
Joe Houtz, Kiewit
Ann Howe, resident

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Otis vote was taken, and the motion carried unanimously.

RECORD OF PROCEEDINGS

Consent Agenda –

- a. Prior Meeting Minutes December 11, 2019 Regular Board Meeting (enclosure)
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for December 2019
- d. Tax Transfer from Monument

A motion was made by Director Fiorito to approve the consent agenda. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

Ann Howe, resident asked a question on taxes owed from the Town of Monument. Mr. McGrady explained they have been behind on the sales tax for November and December. They are in the process of training a new Finance Director and they are, at this time sending the tax money to us after their next Board of Trustee meeting's approval.

Ann Howe asked for an update on the Economic Development discussions for Monument. She was told several members of the EDC got very good feedback on how Monument is on their next horizon because of the space available. The meeting was very productive. Members of the EDC have to sign nondisclosures about the companies wanting to come into Monument, that is the reason they cannot give names at this time.

Ann Howe asked about the emergency access road going up to Sanctuary. She was concerned about the safety since it has no sidewalks. Mr. McGrady said this is a temporary road that we maintain for our access to the Water Treatment Plant and for future work in Home Place Ranch.

OPERATIONS REPORT

District Manager Report (enclosure)

- Triview continues to work with Donala on the wheeling agreement. Director Melville and Mr. McGrady went to their Board of Directors meeting because Donala agreed to reconsider the wheeling agreement. This was discussed in their Executive Session with the Board members.
The charges Donala came back with were all much higher than anticipated. The bottom line was they did not want to consider the wheeling agreement. Triview had to cancel the work that was going to be done by Velocity. Then the Donala Board came back and said they will consider the agreement, that put us behind about one month in getting Velocity to come in and do the work they were contacted to complete the interconnect meter. Mr. McGrady advised in his opinion, that Triview not do this interconnect due to the cost to

RECORD OF PROCEEDINGS

the District. Director Fiorito and Director Sexton thought Triview should install the meter for future use in case of emergency. Director Otis did say he wanted Mr. McGrady to continue negotiations on this matter.

- Director Melville asked about Triview's Change Case for the 500 Shares of FMIC. Mr. Cummins said they have been changed to municipal uses including augmentation. Storage started last Friday. New leases are getting ready to be signed including existing leases.
- Director Fiorito asked a question about work on the westside of I-25 to connect to Powers Blvd., if it will affect the NMCI project. Mr. McGrady said the engineer is looking at building the pipeline down from the temporary lift station that will be built east of the Bass Pro Shop. The pipeline on the west side of I-25 will run through an open field not affecting much infrastructure.

Public Works and Parks and Open Space Updates (Jay Bateman)

- December projects had a lot of clean up of trees and pine needles from the high winds.
- Working with Mark Button on the design for the medians on Jackson Creek Parkway. Looking on modifications of the revised plans for the Parkway.
- Rearranged the A Yard for preparations of the new building for this year.
- Numerous repairs to potholes along Leather Chaps. The cold patch was given to Triview, by Kiewit, at no cost due to it being left over from their project.
- The streetlight on Jackson Creek Parkway is being fixed by Electrical Excellence.
- January focus with the warm weather is to water trees.
- Installed playground mulch. Working with Girl Scout troops to see if they want to do a service project at the Creekside Park and maybe a second planting project in May.
- Did a Prebid walk on the 17th of January, for the medians on Jackson Creek Parkway. Bids are due the 31st of January.
- Director Fiorito asked if the pea gravel can be replaced at the Old Creek Park. Maybe be replaced with playground mulch. Also fixing the some of the curbing, as well as, the benches and tables. Director suggested we develop a 10 plan to do these upgrades.
- Training is set up on January 8th for employees with CDOT.

Utilities Department Updates (Shawn Sexton)

RECORD OF PROCEEDINGS

Superintendent Sexton went over his monthly report. Highlights included the following:

- December water usage was under 12,000,000 Mg.
- Water employees are working on cleaning the filters for B Plant.
- C Plant is running normally.
- A Plant is offline for winter rehab work, the chemical containment wall is complete and the chemical feed systems will be rebuilt next. The lights on the outside are being fixed because they are too bright at night.
- Quarterly GST inspections completed as required by the state agencies.
- DRC started December 2nd through December 31st cleaning and TV recording the sewer lines in Basin #3. Baptist Road is complete.
- Staff doing maintenance on well field D-7 at B Plant. The pump and motor needed to be replaced. Well D-7 is being fixed because it had a grounded-out motor.

BOARD DISCUSSION:

- The Board had a discussion on what iPad was going to be purchased for the Directors to be used during Board meetings. The decision was to purchase the Microsoft Surface Pro 7.
- There was a discussion on the paving of the Walmart parking lot. This is private property and it was suggested Triview contact the owner and advise them of our concerns.
- The Board asked Mr. McGrady to check on why it takes so long to receive the Tax Report from the Town of Monument to complete Triview's Financials for Board review.

ACTION ITEMS:

- a) Review and Consider Approval of the National Environmental Policy Act (NEPA) Participation Agreement related to the Northern Monument Creek Interceptor Project between the Triview Metropolitan District and Colorado Springs Utilities (enclosure)

A motion to approve the NEPA Participation Agreement as presented with the understanding if there are non-substantial changes Triview can sign off on the agreement. The motion to approve was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

- b) Review and Consider Approval of well contract documents and bid items for wells A-9 and D-9 between Hydro Resources Rocky Mountain Inc. and the Triview Metropolitan District. (enclosure)

RECORD OF PROCEEDINGS

A motion to Approve the bid for Wells A-9 and D-9 contract with Hydro Resources Rocky Mountain Inc. and Triview Metropolitan District. The motion to approve was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

- c) Review and Consider Approval of a Professional Services Agreement between Haynie & Company and the Triview Metropolitan District to conduct the Financial Audit of the District for Calendar Year 2019. (enclosure)

Mr. McGrady noted we are changing auditing companies; he has worked with them in the past and he said the price was fair and he acknowledged Haynie & Company are very good auditors. Mr. McGrady suggested that the contract be signed by the Board President and the Secretary/Treasurer.

A motion was made to approve the professional services agreement between Haynie & Company and the Triview Metropolitan District to conduct the financial audit of the District for the 2019 calendar year and for the years subject to appropriation. The motion to approve was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

- d) Review and Consider approval of Resolution 2020-01, a Resolution of the Board of Directors Calling an Election for the Triview Metropolitan District for the purpose of electing directors. (enclosure)

Mr. McGrady informed the Board that White Bear and Ankele did a fine job on past work for the District.

A motion was made to approve Resolution 2020-01, calling White Bear and Ankele to be the District's Designated Election Official for the upcoming election in May 2020. The motion was made by Director Otis. The motion was duly seconded by Director Fiorito. A vote was taken, and the motion carried unanimously.

- e) Review and Consider Approval of a contract between the Triview Metropolitan District and Shupp Law to provide General Counsel Legal services for Calendar year 2020. (enclosure)

Mr. McGrady explained the Mr. Shupp wanted this to be the last year working for Triview Metropolitan District because he wants to retire. He will continue to attend the meetings until the end of 2020.

A motion was made to approve the contract between Triview Metropolitan District and Shupp Law services. The motion was made by Director Fiorito..

RECORD OF PROCEEDINGS

The motion was duly seconded by Director Otis. A vote was taken, and the motion was carried unanimously.

FINANCIALS AND PAYABLES:

There was a discussion on the Tax Report from the Town of Monument having an estimate on some of the tax amounts. The Board was concerned about this.

A motion to Approve the Financials subject to possible revision of actual numbers when Triview receives the actual numbers from the Town of Monument. The motion to tentatively approve the financials was made by Director Otis. The motion was duly seconded by Director Fiorito. A vote was taken, and the motion carried unanimously.

A motion to Approve Triveiw Metropolitan District checks over \$5,000 was made by Director Otis. The motion was duly seconded by Director Fiorito. A vote was taken, and the motion carried unanimously.

PUBLIC RELATIONS:

Ground Floor Media has done a fine job for Triview's newsletter. The next newsletter will be January/February

EXECUTIVE SESSION

A motion was made by Director Otis for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Fiorito, a vote was taken. The motion carried unanimously. Executive session was entered into at 7:05 p.m.

ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously. The meeting was adjourned at 8:22 p.m.

Respectfully Submitted

James C. McGrady
Secretary for the Meeting

Triview Metropolitan District 1/1 to 1/31/2019
Summary Financial Information - Board Packet

Sales	Amount	Items
Rate Code 01 Triview Metro - Res Sewer Base Rate	\$79,267.18	1746
Rate Code 01 Triview Metro - Res Sewer Use Rate	\$27,579.70	1439
Rate Code 01 Triview Metro - Res Water Base Rate	\$44,940.72	1733
Rate Code 01 Triview Metro - Res Water Use Rate Tier1	\$27,533.25	1667
Rate Code 01 Triview Metro - Res Water Use Rate Tier2	\$3,870.90	304
Rate Code 01 Triview Metro - Res Water Use Rate Tier3	\$201.25	3
Rate Code 01 Triview Metro - Res Water Use Rate Tier4	\$88.92	2
Rate Code 01 Triview Metro - Res Water Use Rate Tier5		
Rate Code 02 Triview Metro - Com Sewer Base Rate 1"	\$1,144.00	22
Rate Code 02 Triview Metro - Com Water Base Rate 1"	\$1,144.00	22
Rate Code 04 Triview Metro - Com Sewer Base Rate 1.5"	\$2,912.00	28
Rate Code 04 Triview Metro - Com Water Base Rate 1.5"	\$3,016.00	29
Rate Code 07 Triview Metro - Com Sewer Base Rate 2"	\$2,288.00	11
Rate Code 07 Triview Metro - Com Water Base Rate 2"	\$2,288.00	11
Rate Code 09 Triview Metro - Com Sewer Base Rate 3"	\$1,248.00	3
Rate Code 09 Triview Metro - Com Water Base Rate 3"	\$1,248.00	3
Usage Fee Triview Metro - Com Sewer Use Rate	\$11,186.24	62
Usage Fee Triview Metro - Com Water Use Rate	\$10,890.45	62
Rate Code 03 Triview Metro - Com Irr Water Base 1"	\$988.00	19
Rate Code 11 Triview Metro - Com Irr Water Base 1.5"	\$1,144.00	11
Rate Code 10 Triview Metro - Com Irr Water Base 2"	\$3,328.00	16
Usage Fee Triview Metro - Com Irr Water Use		
Triview Metro - Quik Way Sewer	\$73.40	1
Triview Metro - Metering & Billing Fee	\$7,344.00	1840
Title Prep Fee Triview Metro - Title Request Fee	(\$700.00)	29
Triview Metro - 5% Late Fee	\$723.21	194
Special Impact Triview Metro - Special Impact Fee	\$2,550.00	257
Triview Metro - Disconnect Fee	\$300.00	2
Triview Metro - NSF Fee	\$75.00	3
Total Accounts	\$236,672.22	9519

Rate Code Breakout	# Units
Rate Code 01 - Residential 5/8"	1713
Rate Code 02 - Commercial Account 1"	23
Rate Code 03 - Irrigation Account 1"	19
Rate Code 04 - Commercial Account 1 1/2"	27
Rate Code 06 - Transition Account (Quik Way)	1
Rate Code 07 - Commercial Account 2"	11
Rate Code 08 - Triview No Charge	2
Rate Code 09 - Commercial Account 3"	3
Rate Code 10 - Irrigation Account 2"	17
Rate Code 11 - Irrigation Account 1 1/2"	10
Rate Code 12 - Permitted	
Total Accounts	1826

Aging Report	Amount
Amount Past Due 1-30 Days	\$ 32,459.18
Amount Past Due 31-60 Days	\$ 3,194.12
Amount Past Due 61-90 Days	\$ 8.61
Amount Past Due 91-120 Days	\$ (1.85)
Amount Past Due 120+ Days	\$ (1,980.44)
Total AR	\$33,679.62

Receipts	Amount	Items
Payment - ACH	\$1,850.10	14
Payment - ACH Key Bank	\$105,557.72	835
Payment - Check Key Bank	\$105,934.91	669
Payment - On Site	\$23,870.10	209
Refund CREDIT	(\$6,681.25)	47
REVERSE Payment	(\$85.33)	1
Transfer CREDIT In		
Transfer CREDIT Out		
REVERSE Payment - NSF	(\$529.29)	3
Total Receipts	\$229,916.96	1778
Checks versus Online Payments	50.84%	49.16%
	Checks	ACH's

Water	Gallons	Accounts
Gallons sold 12-1 to 12-31-2019 =	10,346,000	1823
Gallons sold 1-1 to 1-31-2019 =	9,847,000	1831

Usage Breakout in Gallons for Residential	# of Accounts	Combined Use	% of Usage
Over 50,000	0	0	0.00%
40,001 - 50,000	0	0	0.00%
30,001 - 40,000	2	69,000	0.67%
20,001 - 30,000	1	23,000	0.22%
10,001 - 20,000	36	458,000	4.43%
8,001 - 10,000	67	625,000	6.04%
6,001 - 8,000	198	1,463,000	14.14%
4,001 - 6,000	432	2,340,000	22.62%
2,001 - 4,000	621	2,182,000	21.09%
1 - 2,000	300	497,000	4.80%
Zero Usage	56	0	0.00%
Total Meters	1713	7,657,000	74.01%

Usage Breakout in Gallons for Commercial	# of Accounts	Combined Use	% of Usage
Over 50,000	22	2,108,000	20.38%
40,001 - 50,000	6	285,000	2.75%
30,001 - 40,000	2	79,000	0.76%
20,001 - 30,000	3	71,000	0.69%
10,001 - 20,000	3	44,000	0.43%
8,001 - 10,000	2	20,000	0.19%
6,001 - 8,000	5	37,000	0.36%
4,001 - 6,000	3	16,000	0.15%
2,001 - 4,000	2	6,000	0.06%
1 - 2,000	14	23,000	0.22%
Zero Usage	2	0	0.00%
Total Meters	64	2,689,000	25.99%

Usage Breakout in Gallons for Irrigation	# of Accounts	Combined Use	% of Usage
Over 50,000	0	0	#DIV/0!
40,001 - 50,000	0	0	#DIV/0!
30,001 - 40,000	0	0	#DIV/0!
20,001 - 30,000	0	0	#DIV/0!
10,001 - 20,000	0	0	#DIV/0!
8,001 - 10,000	0	0	#DIV/0!
6,001 - 8,000	0	0	#DIV/0!
4,001 - 6,000	0	0	#DIV/0!
2,001 - 4,000	0	0	#DIV/0!
1 - 2,000	0	0	#DIV/0!
Zero Usage	46	0	#DIV/0!

No.	ADDRESS	PAYEE	DATE	TOTAL FEES PAID TO TMD
	Jackson Creek North	(CREEKSIDE)		
16580	Hallmark Trail	Classic Homes	01/17/20	\$39,735.27

SANCTUARY POINTE					TOTAL FEES PAID TO TMD	Escrow Account
NO.	ADDRESS	PAYEE	DATE			
16054	Enchanted Pe Classic Homes		01/07/20		\$41,290.40	\$8,000.00
16154	Enchanted Pe Classic Homes		01/07/20		\$41,289.48	\$8,000.00
16133	Enchanted Peaddletree Hom		01/10/20		\$42,125.00	\$8,000.00
16134	Enchanted Pe/antage Home		01/10/20		\$41,053.03	\$8,000.00
1057	Forest Chime Classic Homes		01/07/20		\$40,674.38	\$8,000.00
659	Sage Forest L Classic Homes		01/07/20		\$40,149.13	\$8,000.00
736	Stonewood Cc Classic Homes		01/07/20		\$40,784.48	\$8,000.00
16242	Sunrise Glory Classic Homes		01/07/20		\$41,290.40	\$8,000.00
16496	Florawood Pladddletree Hom		01/14/20		\$42,716.89	\$8,000.00
16429	Dancing Bear /antage Home		01/16/20		\$40,503.91	\$8,000.00
643	Sage Forest L Classic Homes		01/17/20		\$36,643.61	\$8,000.00
699	Sage Forest L Classic Homes		01/17/20		\$40,149.13	\$8,000.00
16290	Snowy Vista P/antage Home		01/16/20		\$38,104.60	\$8,000.00
Total:					\$156,520.00	



February 13, 2020

Triview Metropolitan District
P. O. Box 849
Monument, CO 80132

Upon approval by the Board of Trustees on March 2, 2020, the Town will transfer \$197,213.64 to the Triview ColoTrust District Fund account on or before Friday, March 6, 2020. The ACH detail is as follows and documentation is enclosed.

Sales Tax for December 2019	\$ 189,827.54
Regional Building Use Tax for January 2020	\$ 318.02
Motor Vehicle Tax for December 2019	\$ 7,068.08

If you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

Rosa R. Ooms, CPA
Finance Director



Triview Metropolitan Public Works January 2020 Report

List of January Projects:

- Complete Winter shrub/perennial cutback
- Weekly/Daily: Daily trash pick-up around the District and bi-weekly cleaning of trash cans and doggie pot stations
- Old Creek park removal dead junipers
- Old Creek park install matching rock in area that juniper was removed
- Winter water new plant material
- Install Playground Mulch:
 - Venison Park @ 28 yards
 - Agate Park @ 10 yards
 - Burke Hollow @ 27 yards
 - Paiute Park @ 7 yards
- CDOT training for employees (January 8th)
- JCP Medians Bid - Pre bid walk 1/17/2020 Bids due 1/31/2020
- Started cleaning out storm water ponds with sediment in drain outlets
- Fleet maintenance (Post snow work on multiple trucks and other equipment)

Focus for February:

- Review JCP Median bids (opened bids on 1/31/2020)
- Interview 3 three Contractors for JCP Median (February 10th, 11th)
- Started Mulching Ornamental Beds
- Training for team (4 team members horticulture training, 1 team member Irrigation training)
- Modification to the Turf and Ornamental fertilization and Herbicide program



- Install playground mulch at Creekside Park (snow permitting)
- Snow plowing (storms-Feb. 3-4, 7th, 10th, and 12th)
- Snow clean up (street drains, and crosswalks)





Triview Metro Water Department

List of Accomplishments for January, 2020

Pumpage for month of January 2020 –

Total to Production **11.818 Mg**

January/2019 11.51 Mg

Net water impounded in District ground storage tanks -42944 Gal

Total Sold **9.847 MG**

January/2019 10.502 Mg

Total District flow to WWTP for January 2020 10.717 MG

Reported activity for Month of January 2020

Wellfield-

- Well A7 on stand by waiting for rehab work and VFD controller replacement by Hydro resources (Start Monday 2/17)
- Well D7 rehab work is complete; video inspection shows well casing screen to be in excellent condition with no scale formation evident, well piping is in good condition and was reinstalled with a new well pump and motor. The existing power cable was in good condition and was reinstalled. A new downhole level transducer was installed and will be integrated into the B Plant SCADA system by Timberline.
- Well D4; undergoing rehab work as a result of the well pump motor grounding out; the well casing was video taped, and showed significant scale formation on most of the well screen. Hydro Resources performed acid cleaning of the casing, re- video taped the well and the results showed that the well casing screen was restored to as new condition with minimal remaining scale deposits. The well has been reinstalled, and is being flushed for bacti sampling

- 2/10/20- Hydro resources is in the process of mobilization of their drilling rig for well A9/D9; Cornella Brothers is performing site preparation for drilling operations.

Water Plants A/B, C Plant Pump Station-

- A Plant is off line for winter rehab work, anticipate to be available for service in March.
- B Plant is running normally; Effluent pump VFD's were replaced with new units (The old units were 11 years old, with one failing due to power outage event in late December)
- C Plant is running normally

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- Operations Staff continue working with Classic Homes, Kempton construction, and Kewit construction inspecting new sewer and potable water line installations, tap inspections, provide locate services for water line installs and new roadway work
- Water dept dump truck is currently being utilized for snow plowing the district roadways.
- Water Dept. crew completed a water main repair at Tae Qwan Do school; 12 inch water main had a leak at pipe fittings and had to be repaired.

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Future projects-

- Roll seal control valve on Dawson creek is scheduled for replacement
- Continued work on the fire hydrant maintenance for the next several months
- TVM/Donala interconnect project commencement.
- Timberline to install UPS to B plant filter control cabinet.
- Staff will begin preparation for the next State sanitary survey anticipated on Dec/2020.



TRIVIEW METROPOLITAN DISTRICT
16055 Old Forest Point
Suite 300
P.O. Box 849
Monument, CO 80132
(719) 488-6868 Fax: (719) 488-6565

DISBURSEMENTS OVER \$5,000
February 19, 2020

Over \$5,000 for 2019

1. Brownstein Hyatt Farber Schreck, LLP \$7,259.40

Capital Projects – Enterprise – Water Improvements
Reuse, renewable water Purchase/ Integrated Water Resource

2019 Budget	\$ 416,000.00
2019 Spent YTD	\$4,008,931.00
Current Disbursement	<u>\$ 7,259.40</u>
2019 Remaining Budget	\$-3,600,190.40

Over \$5,000 for 2020

2. Donala Water & Sanitation District \$63,123.80

Enterprise Fund – Wastewater Operations
Wastewater System – Upper Monument Plant

2020 Budget	\$747,164.00
2020 Spent YTD	\$0
Current Disbursement	<u>\$63,123.80</u>
2020 Remaining Budget	\$684,040.20

3. Electrical Excellence Enterprises \$12,000.00

Capital Projects – General
Park & Street Improvements – Controller Cabinet for Traffic Signal at Leather Chaps & JCP

2020 Budget	\$12,000.00
2020 Spent YTD	\$0
Current Disbursement	<u>\$12,000.00</u>
2020 Remaining Budget	\$ 0

4. Monson, Cummins & Shohet, LLC **\$18,326.80**

Capital Projects – Enterprise

Water Improvements – Water Purchase & Diligence Investigations

2020 Budget \$100,000.00

2020 Spent YTD \$0

Current Disbursement \$18,326.80

2019 Remaining Budget \$81,673.20

5. Pikes Peak Regional Water Authority **\$9,442.20**

General Fund - Administration – Dues, Publications & Subscriptions (1/2)

Enterprise Fund – Administration – Dues, Publications & Subscriptions (1/2)

2020 Budget \$15,000.00

2020 Spent YTD \$0

Current Disbursement \$ 9,442.20

2020 Remaining Budget \$ 5,557.80

6. Timber Line Electric & Control Corp. **\$11,920.00**

Enterprise Fund – Water System

Repair & Maintenance

2020 Budget \$100,000.00

2020 Spent YTD \$0

Current Disbursement \$ 11,920.00

2020 Remaining Budget \$ 88,080.00

7. Fromm & Company, LLC. **\$7,806.05**

General Fund - Administration – Accounting Services (1/2)

Enterprise Fund – Administration – Accounting Services (1/2)

2020 Budget \$80,000.00

2020 Spent YTD \$0

Current Disbursement \$ 7,806.05

2020 Remaining Budget \$72,193.95

8. JDS-Hydro Consultants, Inc.

\$5,958.29

Capital Projects – Enterprise

Wells – Drill & Outfit A-9 & D-9 Wells

2020 Budget \$2,500,000.00

2020 Spent YTD \$0

Current Disbursement \$ 5,958.29

2020 Remaining Budget \$2,494,041.71

See Attached Details

2019

**Brownstein Hyatt
Farber Schreck**

JAN 22 2020

BY:

Brownstein Hyatt Farber Schreck, LLP
410 17th Street
22nd Floor
Denver, CO 80202
Phone: 303-223-1100
Facsimile: 303-223-1111
[http: www.bhfs.com](http://www.bhfs.com)

Triview Metropolitan District
Attn: Jim McGrady
16055 Old Forest Point, Suite 300
Monument, CO 80132

Invoice Date: January 14, 2020
Invoice #: 786671
Client.Matter #: 060498.0001

Payable Upon Receipt

Client: Triview Metropolitan District
Matter: Comanche Resources 16CW3010

INVOICE SUMMARY

For Professional Services Rendered Through December 31, 2019

TOTAL FEES		\$ 7,056.00
COSTS		
Filing Fee	\$ 27.00	
Administrative Fee	176.40	
Total Costs		203.40
Total Amount Due This Invoice		\$ 7,259.40



Brownstein Hyatt Farber Schreck, LLP
410 17th Street
22nd Floor
Denver, CO 80202
Phone: 303-223-1100
Facsimile: 303-223-1111
<http://www.bhfs.com>

Triview Metropolitan District
Attn: Jim McGrady
16055 Old Forest Point, Suite 300
Monument, CO 80132

Invoice Date: January 14, 2020
Invoice #: 786671
Client.Matter #: 060498.0001

Re: Comanche Resources 16CW3010

For Professional Services Rendered Through December 31, 2019

FEES

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
12/05/2019	M. Smith	Review C. Cummins' revised proposed decree in Case No. 18CW3016; review and analyze opposer comments; summarize pending issues to address in expert disclosures; confer with J. Brothers	0.90	260.00 \$	234.00
12/06/2019	S. Sims	Review and respond to C. Covell e-mail and M. Smith e-mail about preparation of the expert report	0.40	300.00	120.00
12/06/2019	M. Smith	Review and analyze proposed decree in Case No. 18CW3061; review and analyze opposer comments; revise proposed decree; attend telephone conference with J. Brothers re drafting 26(a)(2) expert report and re substantive issues	3.70	260.00	962.00
12/09/2019	M. Smith	Review docket and case management deadlines; consider extension of deadline for opposer comments	0.20	260.00	52.00
12/10/2019	S. Sims	Review and respond to opposer's request for extension of time to comment on proposed decree	0.30	300.00	90.00
12/10/2019	K. Cloutier	Correspond with M. Smith re drafting motion for extension of time for Opposers to provide comments on proposed decree (.1); draft and revise motion for extension of time for Opposers	1.00	200.00	200.00

Brownstein Hyatt Farber Schreck

Triview Metropolitan District
Re: Comanche Resources 16CW3010

Invoice Date: January 14, 2020
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FEES

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
		to provide comments on proposed decree and a proposed order for motion (.8); draft email and attach motion for extension of time for Opposers to provide comments on proposed decree and a proposed order and send to M. Smith for review (.1)			
12/10/2019	M. Smith	Revise and circulate draft Motion for Extension of Time for Opposers to Provide Comments on Proposed Decree and order granting same	0.40	260.00	104.00
12/11/2019	S. Sims	Review M. Smith e-mail about engagement of opposer comment deadline and adjusting other deadlines (.30); Review M. Smith e-mail about FVP share ownership spreadsheet and amendment to the proposed decree (.30)	0.80	300.00	240.00
12/11/2019	K. Cloutier	Correspond with M. Smith re revising motion and proposed order pursuant to Opposers' requests during conferral (.1); review and revise unopposed motion for extension of deadlines and proposed order (.5)	0.60	200.00	120.00
12/11/2019	K. Cloutier	Review and analyze correspondence from opposers' counsel re conferral letter for motion to extend deadline for opposer comments on proposed decree and monitor responses to satisfy rules of civil procedure (.2); review and revise unopposed motion for extension of time for opposers to provide comments on proposed decree and proposed order pursuant to opposers' responses to conferral (.2)	0.40	200.00	80.00
12/11/2019	M. Smith	Confer with opposers; draft revised motion for extension of deadlines	1.00	260.00	260.00
12/12/2019	K. Cloutier	Continue to monitor Opposers' responses to conferral letter re extending of deadlines for M. Smith (.1)	0.10	200.00	20.00

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Triview Metropolitan District
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FEES

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
12/13/2019	K. Cloutier	Correspond with M. Smith re following up with Opposers counsel yet to response to conferral letter (.1); correspond with J. Cyran re position on motion for extension of time (.1); review and revise unopposed motion for extension of time and proposed order and file through Colorado Court E-filing system (.4)	0.60	200.00	120.00
12/13/2019	M. Smith	Review and analyze proposed decree in Case No. 18CW3016; review and analyze 16CW3010 expert report; review opposers' prior comments; revise proposed decree; confer with J. Brothers re terms and conditions for proposed decree	3.40	260.00	884.00
12/15/2019	S. Sims	Review Cummins decree (1.0); revise proposed decree (.5); review and revise expert report (1.5); e-mail to J. Brothers, J. McGrady and C. Cummins about the changes to the report and decree (.4)	3.40	300.00	1,020.00
12/15/2019	M. Smith	Review, analyze, and markup J. Brothers' Expert Report	0.90	260.00	234.00
12/16/2019	S. Sims	Continue work on revised expert report and proposed decree (1.0); telephone conference with M. Smith and J. Brothers (.5)	1.50	300.00	450.00
12/16/2019	M. Smith	Review and analyze opposer comments; review and analyze revisions to Case No. 18CW3016; revise proposed decree; conference with S. Sims and J. Brothers re pending issues and coordinating terms with Case No. 18CW3016; revise Motion for Extension of Triview's and Opposers' 26(a)(2) disclosure deadlines	4.60	260.00	1,196.00
12/16/2019	K. Cloutier	Correspond with M. Smith re drafting disclosure certificate (.1); draft and revise disclosure certificate for rule 26(a)(2) expert report	1.30	200.00	260.00

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Triview Metropolitan District
Re: Comanche Resources 16CW3010

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FEES

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
		disclosure (.9); draft and revise expert declaration for J. Brothers to sign (.3)			
12/16/2019	K. Cloutier	Review and analyze notice from court re recent filing including unopposed motion for extension of time and order granting motion (.2); generate and update case file (.1); revise internal scheduling report to reflect court ordered response as required (.1)	0.40	200.00	80.00
12/16/2019	K. Cloutier	Conference with M. Smith re drafting motion for extension of time to serve expert disclosures (.1); draft and revise motion for extension of time to serve expert disclosures and proposed order (.4); draft email and attach motion for extension of time to serve expert disclosures and proposed order and send to M. Smith for review (.1); correspond with M. Smith re opposers responses on conferral (.1); review and revise motion for extension of time to serve expert disclosures and proposed order (.2); prepare and file motion for extension of time to serve expert disclosures and proposed order through Colorado Courts E-filing system (.1)	0.90	200.00	180.00
12/17/2019	K. Cloutier	Review and analyze notice from court re recent filing including order granting motion for extension of time to file expert disclosures (.1); generate and update case file (.1); revise internal scheduling report to reflect court ordered response as required (.1)	0.30	200.00	60.00
12/31/2019	S. Sims	Review status of share chart with M. Smith; review status of proposed decree	0.30	300.00	90.00
Total Fees			<u>27.40</u>	<u>\$</u>	<u>7,056.00</u>

2020

DONALA

Water & Sanitation District

Date: February 4, 2020

Triview Metropolitan District
P.O. Box 849
Monument, CO 80132

Re: Monthly Expenses of the Upper Monument Creek Regional Wastewater Treatment Facility (Plant)

To whom it may concern:

As per our Intergovernmental Agreement (IGA), section 9, enclosed you will find the monthly statement for plant expenses. It includes the following:

O&M Expenses due	<u>\$ 63,123.80</u>
Additional O&M Expenses due	<u>\$ _____</u>
TOTAL DUE	<u>\$ 63,123.80</u>

Please remit the amount due to Donala no later than the first of next month.

Regards,



Kevin I. Petersen
General Manager

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2020 WASTE PLANT MONTHLY REPORT
From 1/1/2020 Through 1/31/2020

	Current Year Actual	Current Period Actual
OPERATING REVENUE		
PD-DONALA	31,826.65	31,826.65
FOREST LAKES O & M PAYMENTS	4,599.07	4,599.07
TRIVIEW O & M PAYMENTS	0.00	0.00
Total OPERATING REVENUE	<u>36,425.72</u>	<u>36,425.72</u>
EXPENSES & PROJECTS		
OPS & ADMIN EXPENSES		
CHEMICAL AND LAB	2,446.19	2,446.19
REPAIR/MAINTENANCE	21,616.31	21,616.31
TRUCK/MOWER EXP.	217.00	217.00
UTILITIES	2,989.55	2,989.55
CONTRACT SERVICES	14,745.00	14,745.00
BIOSOLIDS HAULING	3,231.60	3,231.60
TOOLS AND EQUIP.	125.14	125.14
INSURANCE	41,138.14	41,138.14
OFFICE EXPENSE	211.60	211.60
TELEPHONE	657.70	657.70
DISTRICT ENGINEER	0.00	0.00
SALARIES	29,564.92	29,564.92
PAYROLL TAXES	2,261.73	2,261.73
457 PLAN	2,168.11	2,168.11
TRAINING	2,125.00	2,125.00
FEES, PERMITS	0.00	0.00
PUBLICATION	0.00	0.00
MISCELLANEOUS	0.00	0.00
LEGAL EXPENSE	0.00	0.00
AFCURE	15,052.94	15,052.94
Total OPS & ADMIN EXPENSES	<u>138,550.93</u>	<u>138,550.93</u>
Total EXPENSES & PROJECTS	<u>138,550.93</u>	<u>138,550.93</u>
CURRENT YTD INCOME (LOSS)	<u>(102,125.21)</u>	<u>(102,125.21)</u>

UMCRWTF MONTHLY STATEMENT

Month of January 2020

O & M Costs

Monthly Influent Summary:

	Gallons	Percentage
Total Influent	23522000.00	
TV Influent	10717000.00	45.56%
FL Influent	1285000.00	5.46%
Donala Influent	11520000.00	48.98%
		<u>100.0%</u>

Triview O & M Costs:

Previous Balance	\$0.00
Interest	\$0.00
Subtotal	<u>\$0.00</u>
	<u>\$0.00</u>
Current Balance	\$0.00
O&M Due	<u>\$63,123.80</u>
	<u></u>

Monthly O & M Expense Summary

Total Monthly Expense	\$138,550.93
TV Expense	\$63,123.80
FL Expense	\$7,213.67
Donala Expense	<u>\$67,862.25</u>
	<u>\$138,199.72</u>

Forest Lakes O & M Costs:

Previous Balance	\$0.00
Interest	\$0.00
Subtotal	<u>\$0.00</u>
	<u>\$0.00</u>
Current Balance	\$0.00
O&M Due	<u>\$7,213.67</u>
	<u></u>

Upper Monument Creek Regional WasteWaterTreatment Facility

Jan-2020

Day	INFLUENTS			PROCESS FLOWS					EFFLUENT				
	Donala	TVMD/FLMD	FLMD	Total	Pretreat	SBR	UV	Waste	Transfer	Pressed	001A	Reuse	Total
1	0.398	0.403	0.036	0.801	0.911	0.906	0.886	0.041	0.015	0.000	0.855	0.000	0.855
2	0.380	0.396	0.035	0.776	0.926	0.936	0.905	0.042	0.014	0.041	0.874	0.000	0.874
3	0.359	0.366	0.032	0.725	0.857	0.907	0.890	0.041	0.016	0.031	0.863	0.000	0.863
4	0.387	0.396	0.033	0.783	0.860	0.851	0.818	0.040	0.016	0.000	0.811	0.000	0.811
5	0.411	0.420	0.034	0.831	0.905	0.870	0.831	0.040	0.016	0.000	0.826	0.000	0.826
6	0.395	0.398	0.032	0.793	0.865	0.914	0.900	0.041	0.016	0.000	0.902	0.000	0.902
7	0.377	0.377	0.036	0.754	0.857	0.870	0.841	0.040	0.015	0.027	0.843	0.000	0.843
8	0.369	0.379	0.033	0.748	0.892	0.879	0.840	0.041	0.015	0.056	0.812	0.000	0.812
9	0.369	0.387	0.032	0.756	0.828	0.864	0.857	0.041	0.016	0.000	0.860	0.000	0.860
10	0.359	0.381	0.032	0.740	0.847	0.854	0.815	0.045	0.017	0.027	0.805	0.000	0.805
11	0.400	0.406	0.034	0.806	0.866	0.845	0.806	0.043	0.017	0.000	0.806	0.000	0.806
12	0.424	0.427	0.038	0.851	0.906	0.877	0.847	0.041	0.018	0.000	0.831	0.000	0.831
13	0.389	0.382	0.032	0.771	0.874	0.930	0.908	0.039	0.017	0.038	0.881	0.000	0.881
14	0.360	0.377	0.031	0.737	0.790	0.831	0.828	0.038	0.017	0.000	0.811	0.000	0.811
15	0.360	0.377	0.040	0.737	0.822	0.797	0.760	0.038	0.018	0.025	0.727	0.000	0.727
16	0.362	0.383	0.039	0.745	0.799	0.821	0.797	0.037	0.016	0.000	0.789	0.000	0.789
17	0.345	0.363	0.032	0.708	0.823	0.831	0.808	0.034	0.016	0.048	0.778	0.000	0.778
18	0.383	0.405	0.035	0.788	0.838	0.810	0.787	0.032	0.014	0.000	0.768	0.000	0.768
19	0.391	0.417	0.034	0.808	0.859	0.849	0.828	0.032	0.015	0.000	0.805	0.000	0.805
20	0.409	0.399	0.035	0.808	0.861	0.866	0.844	0.032	0.014	0.000	0.837	0.000	0.837
21	0.350	0.372	0.040	0.722	0.843	0.872	0.854	0.033	0.014	0.040	0.833	0.000	0.833
22	0.351	0.363	0.033	0.714	0.780	0.821	0.815	0.035	0.014	0.000	0.809	0.000	0.809
23	0.340	0.376	0.030	0.716	0.827	0.803	0.768	0.035	0.015	0.034	0.736	0.000	0.736
24	0.332	0.358	0.029	0.690	0.808	0.835	0.814	0.034	0.012	0.023	0.761	0.000	0.761
25	0.368	0.397	0.031	0.765	0.832	0.809	0.783	0.032	0.014	0.000	0.758	0.000	0.758
26	0.408	0.419	0.036	0.827	0.897	0.851	0.818	0.033	0.012	0.000	0.802	0.000	0.802
27	0.363	0.377	0.041	0.740	0.815	0.887	0.877	0.035	0.015	0.000	0.869	0.000	0.869
28	0.340	0.373	0.036	0.713	0.844	0.845	0.817	0.035	0.013	0.043	0.770	0.000	0.770
29	0.341	0.363	0.029	0.704	0.776	0.811	0.804	0.037	0.014	0.000	0.810	0.000	0.810
30	0.350	0.391	0.031	0.741	0.845	0.819	0.780	0.036	0.014	0.034	0.771	0.000	0.771
31	0.350	0.374	0.038	0.724	0.778	0.823	0.812	0.033	0.013	0.000	0.826	0.000	0.826
Total	11.520	12.002	1.059	23.522	26.231	26.484	25.738	1.156	0.468	0.466	25.229	0.000	25.229
Average	0.372	0.387	Pilot	0.759	0.846	0.854	0.830	0.037	0.015	0.015	0.814	0.000	0.814
Maximum	0.424	0.427	0.210	0.851	0.926	0.936	0.908	0.045	0.018	0.056	0.902	0.000	0.902
Minimum	0.332	0.358	Navsys	0.690	0.776	0.797	0.760	0.032	0.012	0.000	0.727	0.000	0.727

Electrical Excellence Enterprises

FEB 03 2020

Invoice

P.O. Box 8119
Colorado Springs, CO 80933

BY:

Date	Invoice #
2/3/2020	20191226

Bill To
TRI VIEW METROPOLITAN DISTRICT P.O. BOX 849 MONUMENT, CO 80132

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	U/M	Rate	Amount
1	Controller upgrade for traffic signal at Jackson Creek Parkway and Leather Chaps. Upgrades include; Controller, power supply, conflict monitor, load switches, Flasher, Isolator, Flash transfer relay, and surge protector. Work completed 1/29/20	LS	12,000.00	12,000.00
			Total	\$12,000.00

Statement Summary

DATE
2/5/2020

TO:
Triview Metropolitan District
c/o Wendy Brown
P.O. Box 849
Monument, CO 80132-0849
wbrown@triviewmetro.com

DATE	ITEM	DESCRIPTION	AMOUNT	BALANCE
01/04/2020		Balance forward		0.00
01/08/2020		Enterprisc- INV #December.	19,430.30	19,430.30
01/27/2020		PMT #14750.	-19,430.30	0.00
02/05/2020		INV #January.	18,326.80	18,326.80

Payment in full due upon receipt, interest may be charged on past due accounts at 18% APR.

AMOUNT DUE
\$18,326.80

Pikes Peak Regional Water Authority

JAN 23 2020

Date	Invoice #
1/23/2020	2067

Bill To
Triview Metropolitan District Jim McGrady

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/23/2020			
Quantity	Item Code	Description			Price Each	Amount
	Dues	Annual Dues - 2020			4,204.20	4,204.20
	Transit Loss	Transit Loss: Operation and Maintenance Cost of Gaging Stations			5,238.00	5,238.00



P O Box 793
Morrison, CO 80465
303-697-0440

JAN 23 2020

Service Invoice

Invoice#: 4350

Date: 01/20/2020

Billed To: Triview Metropolitan District
16055 Old Forest Point
Monument CO 80132

Project: Triview-Replace 30 VFD

Due Date: 02/19/2020

Employee:

Order#:

Descri	Quantity	Price	Ext Price	Sales Tax
Installation Labor & Materials	2.0000	5,960.000000	11,920.00	N
Materials: 2 Yaskawa VFDs				
Pricing is as Quoted				

Notes:

1/9/20 KL - Installed Yaskawa VFD on Effluent Pump #2. Tested it while filtering and maintaining a level in the clear well and ran one back wash cycle. Rob and Shawn were present.

1/7/20 KL - The problem was the 4-20 mA range had to be changed from 0-60 Hz to 39-60 Hz. Ran the Yaskawa through several clear well cycles while filtering and through one back wash cycle and everything worked well. Shawn, Rob and Craig were present. They are going to filter and back wash with the Yaskawa to make sure it works before I go down on Thursday to change the second one. Corrected parameter list.

1/6/20 KL - Called Shawn and he confirmed the Yaskawa did run a couple of days during filtering. Also had Shawn confirm H3-09 and H3-11 settings.

12/20/19 KL - Call up Yaskawa technical support on how to hook up an external HOA. Made wiring and programming changes and tested without the pump being hooked up. Tested it with Shaun and Rob and it seems to be working, but they had to leave. We will test it more on Monday when someone will be there. Made parameter spread sheet.

A service charge of 18.00 % per annum will be charged on all amounts overdue on regular statement dates.

Thank you for your prompt payment!

Non-Taxable Amount:	11,920.00
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	11,920.00

Service Invoice

Continued...

Invoice#: 4350

Date: 01/20/2020

Descri	Quantity	Price	Ext Price	Sales Tax
<p>12/19/19 KL - Troubleshoot why plant B Effluent Pump #1 was not working. The remote HIM was powering up but was not connecting to com port 3 part of the problem was the oxidation on the port terminals, there also was only 9 VDC on the +24 VDC terminal. I looked into pump 2 VFD and when I connected that HIM up again it had problems connecting, we clean the connections and it did connect. Removed the old VFD and install the new Yaskawa P 1000, it barely fits in the MCC bucket when I close the door it pushes on the HIM connector on the VFD, but Shaun and Rob were okay with that. Cut in the remote HIM. Program VFD but I could not get it to operate correctly and Triview was done for the day.</p>				



9227 E. Lincoln Ave Suite 200
Lone Tree, CO 80124

Triview Metropolitan District

Invoice #2020-1


Date - February 1, 2020

Service Period - January 2020

Date	Activity	Consultant	Time	Total
1/2	Research Amcobi report.	CPF	0.9	\$ 108.00
1/2	Research, correspondence and discussion regarding missing check and cleared check, Amcobi invoice, etc.	CAF	0.9	\$ 135.00
1/3	Enter additional invoices, void lost check, review AP and process checks. Correspondence regarding cleared check and endorsement. Discussions with staff regarding new benefit deductions, COBRA, Amcobi invoice, lost check, Murphy	CAF	2.7	\$ 405.00
1/4	Finalize RFP for audit services.	CAF	1.6	\$ 240.00
1/5	Research funding, process transfers. Monthly GL maintenance.	CAF	1.2	\$ 180.00
1/6	Revise RFP. Submit to CPA firms. Correspondence regarding RFP.	CAF	0.6	\$ 90.00
1/7	Update employee deductions and wages. Review and tally timesheets, enter timesheet information and submit payroll. Correspondence regarding timesheets.	CAF	1.5	\$ 225.00
1/8	Correspondence regarding payroll, timesheets, sick and vacation accruals for Harrison, OT for Galnes, SUI balance due, etc. Finalize and submit payroll. Research accrual	CAF	0.4	\$ 60.00
1/9	Review Amcobi invoice and bank statements in preparation for Friday meeting.	CAF	0.3	\$ 45.00
1/10	On site meeting with an Acombl.	CPF	1.3	NC
1/10	Attend meeting with Amcobi. Various discussions with staff and DM regarding KeyBank, Murphy Oil, SIPA, etc.	CAF	1.8	\$ 270.00
1/11	Research and respond to employee inquiry.	CAF	0.1	\$ 15.00
1/13	AP for first part of January.	CPF	2.3	\$ 276.00
1/13	Attend meeting with DA Davidson regarding bond issue. Discussions with staff regarding election calendar, retirement, Stepping Forward Invoice, Murphy Oil bill, etc.	CAF	2.3	\$ 345.00
1/14	Monthly GL maintenance.	CPF	1.2	\$ 144.00
1/14	Discussion with Wendy regarding Cobra, Amcobi invoice, etc.	CAF	0.2	\$ 30.00
1/15	Monthly GL maintenance.	CPF	5.0	\$ 600.00
1/15	Enter additional invoices, split out Cobra on CEBT bill, review AP and process checks. Monthly GL maintenance, reconciliations, etc.	CAF	3.6	\$ 540.00
1/16	Compile financial statements.	CPF	2.6	\$ 312.00
1/16	Review RFP results, draft and submit recommendation. Review completed financials thus far. Discussion with Jim on various items and with staff on monthly statements, TOM Tax Share, etc.	CAF	1.7	\$ 255.00
1/17	Discussions with DM regarding Financial Statements, Audit RFP results, bond issue, etc. Draft Cash position. Correspondence regarding TOM Tax transfer, Audit, etc.	CAF	0.8	\$ 120.00
1/19	Update employee's 457 %, print Deduction Report, calculate District 457 matching, enter and submit Retirement contributions. Generate yearend payroll reports, review totals, revise allocations, etc. Review and delete auto ACH to Shupp. Review funding for 1st Quarter, 2020 Payroll, process transfer. Review credit card payment options. Order checks for District Checking account #1567.	CAF	2.2	\$ 330.00
1/20	Monthly and yearend GL maintenance, reconciliations, schedules, etc. Review and update financial statements. Allocate CEBT bill.	CAF	3.6	\$ 540.00
1/21	Review of financial statements; transmit revisions to Ms. Fromm.	MAH	0.7	\$ 63.00
1/21	Correspondence regarding TOM tax share and financial statements, Audit RFP, Bond meeting, etc.	CAF	0.6	\$ 90.00
1/21	Correspondence regarding credit card payment. Process payments via phone.	CAF	0.5	NC
1/22	API/2 and over \$5K Checks.	CPF	1.7	\$ 204.00
1/22	Review and tally timesheets. Correspondence regarding payroll. Enter and process payroll. Various discussions regarding TOM tax, financial statements, etc.	CAF	2.7	\$ 405.00
1/23	Research and compile info for Bond firms. Review AP, process checks. Various discussions regarding Budget, General Counsel, Visual Invoice, Bonds, etc.	CAF	0.9	\$ 135.00
1/24	Correspondence regarding bond issue.	CAF	0.3	\$ 45.00
1/26	Monthly and Yearend GL maintenance, reconciliations, etc.	CAF	0.9	\$ 135.00
1/27	Draft 2020 Budget message, submit to Jim for review and update.	CAF	0.9	\$ 135.00
1/28	Pull AP Vendors for 1099s	CPF	0.8	\$ 96.00
1/28	Discussion with Jim regarding wire. Setup new vendor. Enter Interim Invoices, process checks. Complete ColoTrust Bank form. Draft letter for wire, submit to Wendy.	CAF	1.1	\$ 165.00
1/29	Discussion with DM and staff regarding ColoTrust wire, 457b Plan, bond process, 2020 Budget submission, etc. Research and correspondence with DA Davidson regarding 2019 Preliminary FS, additional amounts, combining of funds, etc.	CAF	0.9	\$ 135.00
1/30	Review of 2019 1099 listing with Ms. Fromm; review of Secretary of State for LLC status; transmit same to Ms. Fromm; email requests for W-9's; update file.	MAH	1.3	\$ 117.00
1/30	Compile 1099 Information. Research W-9 Information.	CAF	1.5	\$ 225.00
1/31	Review of 2019 W-9's and 1099 listing; correspondence to and from staff regarding same; process 1099's; and mail out to recipients; update file.	MAH	1.8	\$ 162.00
1/31	Research and compile salary data, complete WC Audit form, submit to POOL. Discussion with Jim regarding Classic taps, payment in lieu of water. Research and correspondence missing W-9s for 1099s.	CAF	2.5	\$ 375.00
Total Time			57.90	\$ 7,752.00
Additional Expenses				\$ 54.05
Check order - Costco				
Total Amount Due				\$ 7,806.05

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Order Confirmation

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Thanks for your Order! - We'll send you an e-mail confirmation shortly.

Internet order number: 21-24586466 Date/Time: 1/19/2020 8:37:24 AM CST

Payment Method

Credit Card Type: Visa
Cardholder's Name: Cathy Fromm
Credit Card Number: XXXXXXXXXXXX8809
Expiration Date: 10-2021
Phone: 303-912-8401
Email: cathy@frommco.us
Billing Address

Cathy Fromm
Fromm & Company
8345 Green Island Circle
Lone Tree, CO 80124
United States

Order Summary

Item Description	Quantity	Price
Laser Multi-Purpose Check Top Without Lines Item# - L-MP100G	500 Green - 1 Part	\$50.00 \$40.00

Delivery Estimate: delivered to you by January 30
Shipping Address: 9227 E Lincoln Ave, #200-450, Lone
Tree, CO 80124 United States
Shipping Method: 2nd Day

Costco Executive Member Subtotal:
\$40.00

Shipping & Processing:
\$10.60

Sales Tax:
\$3.45

Order Total:
\$54.05

Your order total savings \$10.00!

[Home \(/home\)](#)

[Personal \(/c/personal-checks/19055\)](#)

[Business \(/c/business-checks/19063\)](#)

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[Help \(/c/servicing-pages/19999\)](#)

Triview
To Be Billed
January
Feb Invoice



JDS-Hydro Consultants, Inc.

5540 Tech Center Drive Suite 100
Colorado Springs, CO 80919
Tel: 719-227-0072 Fax: 719-471-3401
tmofoffett@jds-hydro.com
www.jds-hydro.com

FEB 13 2020

BY:

INVOICE

INVOICE DATE: 2/11/2020
INVOICE NO: 224017-11
BILLING THROUGH: 1/31/2020

Triview Metropolitan District
P.O. Box 849
16055 Old Forest Point, Suite 300
Monument, CO 80132

224.017: - A-9/D-9 Wells

Managed By: John P McGinn

PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
1/2/2020	ACH	Drafting ssm setup and file moving	0.250	\$85.000	\$21.25
1/3/2020	ACH	Drafting well redlines	1.500	\$85.000	\$127.50
1/6/2020	MLD	Design contracts with Hydro Res	2.000	\$140.000	\$280.00
1/6/2020	ACH	Drafting	0.250	\$85.000	\$21.25
1/6/2020	DES	Structural Design Review architectural drawings for well house	0.500	\$160.000	\$80.00
1/7/2020	DES	Structural Design	0.500	\$160.000	\$80.00
1/9/2020	MLD	Project Management Project Management - Agenda, project schedule	3.500	\$150.000	\$525.00
1/10/2020	GGM	Planning corresp w ds and looked at prelim layout and ds notes from meeting	0.250	\$125.000	\$31.25
1/10/2020	MLD	Project Management Meet with Jim, Classic, and YOW on building and schedule	3.000	\$150.000	\$450.00
1/10/2020	DES	Structural Design Meeting at Classic	1.000	\$160.000	\$160.00
1/13/2020	MLD	Project Management	2.000	\$150.000	\$300.00
1/13/2020	DES	Structural Design Coordination with Gina on building / architecture	0.500	\$160.000	\$80.00
1/14/2020	MLD	Project Management Contract bld review on wells from Hydro Resources	3.000	\$150.000	\$450.00
1/15/2020	MLD	Design Service utility design to building	3.000	\$140.000	\$420.00
1/15/2020	DES	Structural Design Meet with Gina to review meter building / bathroom building structural design	0.500	\$160.000	\$80.00
1/17/2020	MLD	Project Management	3.000	\$150.000	\$450.00
1/17/2020	DES	Structural Design Review new floor plan by YOW	0.500	\$160.000	\$80.00



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 Colorado Springs, CO 80919
 Tel: 719-227-0072 Fax: 719-471-3401
 tmoffett@jdshydro.com
 www.jdshydro.com

Triview Metropolitan District
 P.O. Box 849
 16055 Old Forest Point, Suite 300
 Monument, CO 80132

INVOICE

INVOICE DATE: 2/11/2020
 INVOICE NO: 224017-11
 BILLING THROUGH: 1/31/2020

1/21/2020	GGM	Drafting set up layout to scale and printed for ds	0.250	\$125.000	\$31.25
1/21/2020	MLD	Project Management Site visit with Loren, Hydro, Jim on rig setup	2.000	\$150.000	\$300.00
1/23/2020	GGM	Planning fol up and support option research	0.500	\$125.000	\$62.50
1/24/2020	GGM	Planning exposed timber/rafter research, notes summary to ds, met w ds	2.000	\$125.000	\$250.00
1/24/2020	DES	Project Management Meet with Gina on revised pump house / bathroom layout. Provide direction on structural drawing layouts	1.000	\$160.000	\$160.00
1/24/2020	MLD	Project Management Send Entech info for geotech bores	1.000	\$150.000	\$150.00
1/27/2020	MLD	Project Management	2.000	\$150.000	\$300.00
1/28/2020	GGM	Drafting working w revit model (upgrading v18 to 19), checking the errors, corresp YOW	0.500	\$125.000	\$62.50
1/29/2020	GGM	Drafting source file upgrade to V19 to be able to get prelim rafter spacing to ds	0.250	\$125.000	\$31.25
1/29/2020	DES	Structural Design Review timber loading and spacings for rafter design	0.500	\$160.000	\$80.00
1/30/2020	MLD	Project Management Contracts for Drilling Well Site 9	2.000	\$150.000	\$300.00
1/31/2020	GGM	Drafting tested v18 file after installing to ensure no errors as before in v19; coord w ds and YOW	0.250	\$125.000	\$31.25
1/31/2020	MLD	Project Management	2.000	\$150.000	\$300.00
1/31/2020	DES	Structural Design Review questions and responses by YOW architecture	1.500	\$160.000	\$240.00
TOTAL SERVICES			41.000		\$5,935.00

EXPENSES

DATE	EMPLOYEE	DESCRIPTION	AMOUNT
1/10/2020	MLD	Mileage	\$5.75
1/17/2020	MLD	Mileage	\$17.54
TOTAL EXPENSES			\$23.29



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Triview Metropolitan District
P.O. Box 849
16055 Old Forest Point, Suite 300
Monument, CO 80132

INVOICE

INVOICE DATE: 2/11/2020
INVOICE NO: 224017-11
BILLING THROUGH: 1/31/2020

SUBTOTAL	\$5,958.29
AMOUNT DUE THIS INVOICE	\$5,958.29

This invoice is due upon receipt



TRIVIEW METROPOLITAN DISTRICT
Financial Statements
January 2020
Unaudited

CASH POSITION
January 31, 2020

TRIVIEW METROPOLITAN DISTRICT

Cash Position - 2028

Balance	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Fund/Account													
General/District Fund Accounts													
General Fund - Checking Account	156,215	324,704											
Community Banks #8605	117,611	187,732											
General Fund - Checking Account	5,205,624	5,274,202											
KeyBank #1567		(4,000,000)											
General Fund Investment Account - Sales Tax Revenue	1,059,564	1,310,209											
ColoradoTrust #8002	6,539,014	3,096,847											
General Fund - Monser Market													
General Fund #7882													
Enterprise Fund Accounts													
Enterprise Fund - Checking Account	712,014	457,557											
Community Banks #0638	175,089	164,346											
Enterprise Fund - Checking Account	150,755	150,991											
KeyBank #1575		(4,000,000)											
Enterprise Fund Reserve Account	785	786											
ColoradoTrust #8003	2,069,797	1,773,013											
Enterprise Fund Investment Account	716,178	717,301											
ColoradoTrust #8006	4,059,189	4,082,220											
Enterprise Fund Cash Accounts	7,883,807	11,246,214											
Capital Projects Fund Accounts													
Capital Projects Fund - Checking Account	41,530	25,669											
Community Banks #8590 West Water Escrow	1,562,097	1,187,514											
Capital Projects Fund - Checking Account	1,603,627	1,213,183											
Capital Projects Fund Cash Accounts	30,970	0											
Escrow Account - Unified Title - Non Potable Water Crossing	201,970	201,970											
1st Bank of Colorado Springs #2792	232,940	201,970											
Escrow Account - West Interceptor/West Water Loop													
CaBanks #1624													
2016 Bond Funds - Restricted													
Series 2016 Bond Fund	53,290	1,499,254											
Colorado State Bank and Trust/BOK Financial	1,443,584	1											
Series 2016 Revenue Fund - (Property Tax Receptor?)	1,496,874	1,499,255											
Colorado State Bank and Trust/BOK Financial	17,756,262	17,357,469											
Bond Funds - Restricted	(398,795)												
Total Cash - All Funds													
Month to Month Change													

Restricted Accounts

FUND BALANCE SUMMARY

January 31, 2020

TRIVIEW METROPOLITAN DISTRICT

January 31, 2020

Fund Summary

DISTRICT (GENERAL) FUND

	Public Works/ Streets	Parks and Open Space	Debt Service	Total
Total Revenue	\$ 197,609	\$ 131,257	\$ 34,282	\$ 363,148
Total Expenditures	84,104	48,745	479	133,327
Net Excess (Deficiency)	\$ 113,506	\$ 82,512	\$ 33,803	\$ 229,821
Less: Transfer to Capital Projects Fund				\$ -
Transfer to Enterprise Fund				\$ 32,000
Net Excess (Deficiency) - 2020				\$ 197,821
Beginning Fund Balance - Estimated				\$ 2,093,890
Ending Fund Balance - January 31, 2020 - Estimated				\$ 2,291,711

WATER AND WASTEWATER ENTERPRISE FUND

	Water Operations	Wastewater Operations	Debt Service	Total
Total Revenue	\$ 121,017	\$ 130,845	\$ 45,640	\$ 297,502
Transfer from General Fund	-	-	32,000	32,000
Total Expenditures	142,197	39,221	2,500	183,918
Net Excess (Deficiency)	\$ (21,180)	\$ 91,624	\$ 75,140	\$ 145,584
Net Excess (Deficiency) - 2020				\$ 145,584
Beginning Fund Balance - Estimated				\$ 8,123,413
Ending Fund Balance - January 31, 2020 - Estimated				\$ 8,268,997

CAPITAL PROJECTS - DISTRICT FUND

	Total
Total Revenue - Transfer from General Fund	\$ -
Total Expenditures	-
Net Excess (Deficiency)	\$ -
Beginning Fund Balance -	\$ -
Ending Fund Balance - January 31, 2020 - Estimated	\$ -

CAPITAL PROJECTS - ENTERPRISE FUND

	Total
Total Revenue	\$ 455,354
Total Expenditures	324,308
Net Excess (Deficiency)	\$ 131,046
Beginning Fund Balance - Estimated	
	\$ 5,469,974
Ending Fund Balance - January 31, 2020 - Estimated	
	\$ 5,601,020

DISTRICT FUND
Cost Allocation
January 31, 2020

**TRIVIEW METROPOLITAN DISTRICT
DISTRICT (GENERAL) FUND
PUBLIC WORKS/STREETS**

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE				
Sales Tax/IGA/Town - Estimated	\$ 1,452,000	\$ 108,900	\$ (1,343,100)	8%
Property Tax/IGA/Town	210,672	-	(210,672)	0%
Specific Ownership Tax	241,197	20,317	(220,880)	8%
Auto Tax/IGA/Town - Estimated	80,850	7,920	(72,930)	10%
Interest	26,400	3,184	(23,216)	12%
Drainage Impact Fees	206,250	19,250	(187,000)	9%
Road and Bridge Fees	162,300	15,148	(147,152)	9%
Use Tax - Construction Material	132,000	21,662	(110,338)	16%
Use Tax - Town	3,300	239	(3,062)	0%
Miscellaneous - (includes Safety Grant)	19,800	990	(18,810)	5%
Lot & Inspection Fees	6,600	-	(6,600)	0%
Total Revenue	\$ 2,541,369	\$ 197,609	\$ (2,343,760)	8%
EXPENDITURES				
<u>Legislative</u>				
Directors' Fees	\$ 6,930	\$ 66	\$ 6,864	1%
FICA and Unemployment	561	5	556	1%
Workers Compensation Insurance	50	20	30	40%
Total Legislative	\$ 7,541	\$ 91	\$ 7,450	1%
<u>General and Administrative</u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 131,604	\$ 9,531	\$ 122,073	7%
Unemployment Insurance	264	20	244	8%
Workers' Compensation Insurance	281	166	115	59%
Health and Dental Insurance	20,592	1,657	18,935	8%
Employer's FICA	8,159	544	7,615	7%
Employer's Medicare	1,908	127	1,781	7%
Retirement	3,775	290	3,485	8%
Life and Disability Insurance Short and Long Term	1,584	88	1,496	6%
Total Salaries and Benefits	\$ 168,167	\$ 12,424	\$ 155,743	7%
<u>Professional Services</u>				
Professional Services-Engineering	\$ 33,000	\$ 2,112	\$ 30,888	6%
Professional Services-Management	-	-	-	0%
Professional Services-Public Relations	26,400	-	26,400	0%
Professional Services-Pavement Management/Cost Service Study 2020	20,000	-	20,000	0%
Legal Fees/Monson, Cummins & Shohet	13,200	1,710	11,490	13%
Legal Fees-General Counsel/Special Counsel	23,100	2,640	20,460	11%
Total Professional Services	\$ 115,700	\$ 6,462	\$ 109,238	6%
<u>General Administration</u>				
Accounting Services	\$ 26,400	\$ 2,607	\$ 23,793	10%
Audit Fees	5,280	-	5,280	0%
Conference, Class and Education	5,610	-	5,610	0%

**TRIVIEW METROPOLITAN DISTRICT
DISTRICT (GENERAL) FUND
PUBLIC WORKS/STREETS**

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
Dues, Publications and Subscriptions	3,300	-	3,300	0%
Election	33,000	-	33,000	0%
IT Support	13,200	257	12,943	2%
Office Equipment and Supplies	6,600	1,959	4,641	30%
Publication - Legal Notice	297	-	297	0%
Repairs and Maintenance	330	-	330	0%
Telephone Service	4,950	840	4,110	17%
Travel and Meeting Expense	6,270	84	6,186	1%
Office Overhead (COA, utilities, etc.)	8,580	657	7,923	8%
General Insurance	15,593	16,527	(934)	106%
Vehicle Expense	15,180	893	14,287	6%
Security for A-yard	3,300	-	3,300	0%
Stormwater Detention Pond Assessment	19,470	-	19,470	0%
Contingency/Emergency Reserves/Miscellaneous	120,055	347	119,708	0%
Total General Administration	<u>\$ 287,415</u>	<u>\$ 24,171</u>	<u>\$ 263,244</u>	<u>8%</u>
Total General Administrative, Legislative and Professional Services	\$ 578,823	\$ 43,148	\$ 535,675	7%
<u>Operations</u>				
<u>Salaries and Benefits- Streets and Parks</u>				
Salaries/Wages	\$ 287,443	\$ 17,644	\$ 269,799	6%
Salaries/Wages - Seasonal	26,400	-	26,400	0%
Overtime/On-call	19,800	985	18,815	5%
Unemployment Insurance	990	54	936	5%
Workers' Compensation Insurance	13,200	9,286	3,914	70%
Health and Dental Insurance	51,282	4,583	46,699	9%
Employer's FICA	20,686	1,115	19,571	5%
Employer's Medicare	4,838	261	4,577	5%
Retirement	14,333	652	13,681	5%
Life and Disability Insurance	4,389	124	4,265	3%
Total Salaries and Benefits - Streets and Parks	<u>\$ 443,360</u>	<u>\$ 34,703</u>	<u>\$ 408,658</u>	<u>8%</u>
<u>Streets Operations and Maintenance</u>				
Operations and Maintenance	\$ 30,000	\$ 1,017	\$ 28,983	3%
Vehicle Maintenance	7,500	2,353	5,147	31%
Customer Sidewalk Repair	20,000	-	20,000	0%
District Sidewalk Repair/ADA Ramps	25,000	-	25,000	0%
Contract Snow Removal	10,000	-	10,000	0%
Snow Removal Per Diem/Emergency	5,000	-	5,000	0%
Contract Street Sweeping	20,000	-	20,000	0%
Sand and Salt for Roads	40,000	2,537	37,463	6%
Supplies	1,000	-	1,000	0%
Total Streets	<u>\$ 158,500</u>	<u>\$ 5,907</u>	<u>\$ 152,593</u>	<u>4%</u>
Total Streets O & M	\$ 601,860	\$ 40,610	\$ 561,251	7%

**TRIVIEW METROPOLITAN DISTRICT
DISTRICT (GENERAL) FUND
PUBLIC WORKS/STREETS**

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
<u>Lighting</u>				
MVE Operation and Maintenance	\$ 36,300	\$ -	\$ 36,300	0%
Repair and Maintenance	1,980	94	1,886	5%
Total Lighting	<u>\$ 38,280</u>	<u>\$ 94</u>	<u>\$ 38,186</u>	<u>0%</u>
<u>Signage</u>				
Repairs and Maintenance	\$ 1,320	\$ 251	\$ 1,069	19%
Total Signage	<u>\$ 1,320</u>	<u>\$ 251</u>	<u>\$ 1,069</u>	<u>19%</u>
<u>Traffic Control</u>				
Operation and Maintenance	\$ 6,000	\$ -	\$ 6,000	0%
Repairs and Maintenance - Striping	15,000	-	15,000	0%
Total Traffic Control	<u>\$ 21,000</u>	<u>\$ -</u>	<u>\$ 21,000</u>	<u>0%</u>
<u>Drainage/Erosion Control</u>				
Repairs and Maintenance	\$ 30,000	\$ -	\$ 30,000	0%
Total Drainage/Erosion Control	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>	<u>0%</u>
Total Expenditures - Public Works/Streets	<u>\$ 1,271,282</u>	<u>\$ 84,104</u>	<u>\$ 1,187,180</u>	<u>7%</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 1,270,088</u>	<u>\$ 113,506</u>	<u>\$ (1,156,579)</u>	

TRIVIEW METROPOLITAN DISTRICT
DISTRICT (GENERAL) FUND
PARKS AND OPEN SPACE

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE - Parks and Open Space				
Sales Tax/IGA/Town - Estimated	\$ 748,000	\$ 56,100	\$ (691,900)	8%
Property Tax/IGA/Town	108,528	-	(108,528)	0%
Specific Ownership Tax	124,253	10,466	(113,787)	8%
Park, Rec and Landscape Fees	505,950	47,222	(458,728)	9%
Auto Tax/IGA/Town - Estimated	41,650	4,080	(37,570)	10%
Interest	13,600	1,640	(11,960)	12%
Use Tax - Construction Material	68,000	11,159	(56,841)	16%
Use Tax- Town	1,700	80	(1,621)	0%
Conservation Trust Fund	22,000	-	(22,000)	0%
Miscellaneous - (includes Safety Grant)	10,200	510	(9,690)	5%
Lot & Inspection Fees	3,400	-	(3,400)	0%
Total Revenue	\$ 1,647,281	\$ 131,257	\$ (1,516,024)	8%
EXPENDITURES				
<u>Legislative</u>				
Directors' Fees	\$ 3,570	\$ 34	\$ 3,536	1%
FICA and Unemployment	289	3	286	1%
Workers Compensation Insurance	26	10	16	40%
Total Legislative	\$ 3,885	\$ 47	\$ 3,838	1%
<u>General and Administrative</u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 67,796	\$ 4,910	\$ 62,886	7%
Unemployment Insurance	136	10	126	8%
Workers' Compensation Insurance	145	86	59	59%
Health and Dental Insurance	10,608	854	9,754	8%
Employer's FICA	4,203	280	3,923	7%
Employer's Medicare	983	66	917	7%
Retirement	1,945	150	1,795	8%
Life and Disability Insurance Short and Long Term	816	45	771	6%
Total Salaries and Benefits	\$ 86,632	\$ 6,400	\$ 80,232	7%
<u>Professional Services</u>				
Professional Services-Engineering	\$ 17,000	\$ 1,088	\$ 15,912	6%
Professional Services-Public Relations	13,600	-	13,600	0%
Legal Fees/Monson, Cummins & Shoheit	6,800	881	5,919	13%
Legal Fees-General Counsel/Special Counsel	11,900	1,360	10,540	11%
Total Professional Services	\$ 49,300	\$ 3,329	\$ 45,971	7%
<u>General Administration</u>				
Accounting Services	\$ 13,600	\$ 1,343	\$ 12,257	10%
Audit Fees	2,720	-	2,720	0%
Conference, Class and Education	2,890	-	2,890	0%
Dues, Publications and Subscriptions	1,700	-	1,700	0%
Election	17,000	-	17,000	0%
IT Support	6,800	133	6,667	2%
Office Equipment and Supplies	3,400	1,009	2,391	30%
Publication - Legal Notice	153	-	153	0%
Repairs and Maintenance	170	-	170	0%
Telephone Service	2,550	433	2,117	17%
Travel and Meeting Expense	3,230	43	3,187	1%
Office Overhead (COA, utilities, etc.)	4,420	339	4,081	8%
General Insurance	8,033	8,513	(481)	106%
Vehicle Expense	7,820	460	7,360	6%
Security for A-yard	1,700	-	1,700	0%
Stormwater Detention Pond Assessment	10,030	-	10,030	0%
Contingency/Emergency Reserves/Miscellaneous	61,847	179	61,668	0%

**TRIVIEW METROPOLITAN DISTRICT
DISTRICT (GENERAL) FUND
PARKS AND OPEN SPACE**

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
Total General Administration	\$ 148,062	\$ 12,451	\$ 135,611	8%
Total Parks - Administrative, Professional Services, etc.	\$ 287,878	\$ 22,228	\$ 265,651	8%
Operations				
Salaries and Benefits- Streets and Parks				
Salaries/Wages	\$ 148,077	\$ 9,089	\$ 138,988	6%
Salaries/Wages - Seasonal	13,600	-	13,600	0%
Overtime/On-call	10,200	508	9,692	5%
Unemployment Insurance	510	28	482	5%
Workers' Compensation Insurance	6,800	4,784	2,016	70%
Health and Dental Insurance	26,418	2,361	24,057	9%
Employer's FICA	10,656	574	10,082	5%
Employer's Medicare	2,492	134	2,358	5%
Retirement	7,383	336	7,047	5%
Life and Disability Insurance	2,261	64	2,197	3%
Total Salaries and Benefits - Parks	\$ 228,398	\$ 17,877	\$ 210,520	8%
Parks and Open Space O & M				
Repair of Facilities/ET Water	\$ 6,000	\$ -	\$ 6,000	0%
Annual Flower Program	10,000	-	10,000	0%
Holiday Lights	10,000	-	10,000	0%
Lawn Fertilizer, Tree Fertilizer and Weed Control Program	41,500	-	41,500	0%
Park Irrigation Water Payments	180,000	4,176	175,824	2%
Repair and Maintenance	55,000	4,086	50,914	7%
Supplies/Trees Replacement	7,500	-	7,500	0%
Tools	3,000	-	3,000	0%
Equipment and Projects	1,000	-	1,000	0%
Clothing and Safety Equipment	3,000	200	2,800	7%
Back Flow Inspection	2,000	-	2,000	0%
Repair and Replace Meters and PRV's and Back Flows	2,000	-	2,000	0%
Total Parks and Open Space O & M	\$ 321,000	\$ 8,462	\$ 312,538	3%
Total Parks O & M	\$ 549,398	\$ 26,339	\$ 523,058	5%
Lighting				
MVE Operation and Maintenance	\$ 18,700	\$ -	\$ 18,700	0%
Repair and Maintenance	1,020	49	971	0%
Total Lighting	\$ 19,720	\$ 49	\$ 19,671	0%
Signage				
Repairs and Maintenance	\$ 680	\$ 129	\$ 551	19%
Total Signage	\$ 680	\$ 129	\$ 551	19%
Total Conservation Trust Fund Projects	\$ 22,000	\$ -	\$ 22,000	0%
Total Expenditures - Parks and Open Space	\$ 879,676	\$ 48,745	\$ 830,931	6%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	\$ 767,605	\$ 82,512	(685,092)	

**TRIVIEW METROPOLITAN DISTRICT
DISTRICT (GENERAL) FUND
DEBT SERVICE**

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE				
Property Tax	\$ 3,045,416	\$ 31,901	\$ (3,013,515)	1%
Interest - GO Bond	19,000	2,381	(16,619)	13%
Total Revenue	<u>\$ 3,064,416</u>	<u>\$ 34,282</u>	<u>\$ (3,030,134)</u>	<u>1%</u>
EXPENDITURES				
<u>Administrative</u>				
Tax Collection Expense	\$ 49,870	\$ 479	\$ 49,391	1%
Total Administrative	<u>\$ 49,870</u>	<u>\$ 479</u>	<u>\$ 49,391</u>	<u>1%</u>
<u>Debt Service</u>				
Bond Interest Payment	\$ 1,899,613	\$ -	\$ 1,899,613	0%
Bond Principal Payment	630,000	-	630,000	0%
Paying Agent Fees	2,500	-	2,500	0%
Total Debt Service	<u>\$ 2,532,113</u>	<u>\$ -</u>	<u>\$ 2,532,113</u>	<u>0%</u>
Total Expenditures	<u>\$ 2,581,983</u>	<u>\$ 479</u>	<u>\$ 2,581,504</u>	<u>0%</u>
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES	<u>\$ 482,433</u>	<u>\$ 33,803</u>	<u>\$ (448,630)</u>	

ENTERPRISE FUND
Cost Allocation
January 31, 2020

TRIVIEW METROPOLITAN DISTRICT
WATER AND WASTEWATER ENTERPRISE FUND

Water Operations

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE				
Water Revenue	\$ 1,484,153	\$ 55,830	\$ (1,428,323)	4%
Base Rate/Capital Improvement Fee	665,366	44,941	(620,425)	7%
Water Meter Kits	75,000	7,000	(68,000)	9%
Administrative Fee	85,296	7,344	(77,952)	9%
Miscellaneous	35,083	5,146	(29,937)	15%
Bulk Water Revenue	6,000	756	(5,244)	13%
Total Revenue	\$ 2,350,898	\$ 121,017	\$ (2,229,881)	5%
EXPENDITURES				
<u>Administrative</u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 232,135	\$ 15,869	\$ 216,266	7%
Overtime/On-call	19,713	448	19,265	2%
Unemployment Insurance	500	38	462	8%
Workers' Compensation Insurance	6,000	1,664	4,336	28%
Health and Dental Insurance	29,465	1,844	27,621	6%
Employer's FICA	15,615	998	14,617	6%
Employer's Medicare	3,652	233	3,419	6%
Retirement	12,217	495	11,722	4%
Life and Disability Insurance	2,338	80	2,258	3%
Total Salaries and Benefits	\$ 321,634	\$ 21,671	\$ 299,964	7%
<u>Professional Services</u>				
Professional Services- Engineering	\$ 15,000	\$ 194	\$ 14,806	1%
Professional Services-Public Relations	20,000	-	20,000	0%
Professional Services/Amcobi/National Meter	48,957	-	48,957	0%
Rate/Service Study	10,000	-	10,000	0%
Development Services/Monson, Cummins & Shohet	10,000	-	10,000	0%
Total Professional Services	\$ 103,957	\$ 194	\$ 103,763	0%
<u>Administrative</u>				
Accounting Services	20,000	1,975	18,025	10%
Audit Fees	4,000	-	4,000	0%
Conference, Class and Education	3,000	-	3,000	0%
Dues, Publications and Subscriptions	5,000	-	5,000	0%
IT Support	12,500	195	12,305	2%
Office Equipment and Supplies	3,250	1,349	1,901	42%
Postage	400	-	400	0%
Publication - Legal Notice	250	-	250	0%
Repairs and Maintenance	500	-	500	0%
Telephone Service	2,750	200	2,550	7%
Travel and Meeting Expense	1,500	-	1,500	0%
Office Overhead (COA, utilities, etc.)	1,000	80	920	8%
General Insurance	12,000	12,520	(520)	104%
Vehicle Expense	6,000	103	5,897	2%
Miscellaneous	250	591	(341)	236%
Total General Administration	\$ 72,400	\$ 17,013	\$ 55,387	23%
Total General Administrative	\$ 497,990	\$ 38,877	\$ 459,115	8%

TRIVIEW METROPOLITAN DISTRICT
WATER AND WASTEWATER ENTERPRISE FUND

Water Operations

For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
<u>Water System</u>				
Water Testing	\$ 15,000	\$ -	\$ 15,000	0%
Waste Disposal	25,000	-	25,000	0%
Gas Utilities	7,500	1,362	6,138	18%
Electric Utilities/Donala Wheeling	400,000	-	400,000	0%
Repairs and Maintenance	100,000	5,149	94,851	5%
Storage Tank Maintenance	150,000	219	149,781	0%
Operating Supplies	20,000	1,459	18,541	7%
Bulk Chemical Supplies	25,000	-	25,000	0%
Lab Chemicals and Supplies	7,500	-	7,500	0%
Instrumentation	5,000	-	5,000	0%
Water Assessments	105,700	95,130	10,570	90%
Wheeling Charges	658,219	-	658,219	0%
Leased Water Pueblo Board of Water	157,144	-	157,144	0%
Equipment Meter Supplies/Meter Kits	137,500	-	137,500	0%
Total Water System	\$ 1,813,563	\$ 103,320	\$ 1,710,243	6%
Total Expenditures	\$ 2,311,553	\$ 142,197	\$ 2,169,358	6%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	\$ 39,344	\$ (21,180)	\$ (60,524)	

TRIVIEW METROPOLITAN DISTRICT
WATER AND WASTEWATER ENTERPRISE FUND

Wastewater Operations
For the One Month Ending January 31, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE				
Sewer Revenue	\$ 1,545,382	\$ 125,699	\$ (1,419,683)	8%
Miscellaneous	35,083	5,146	(29,937)	15%
Total Revenue	\$ 1,580,465	\$ 130,845	\$ (1,449,620)	8%
EXPENDITURES				
<u>Administrative</u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 232,135	\$ 15,869	\$ 216,266	7%
Overtime/On-call	19,713	448	19,265	2%
Unemployment Insurance	500	38	462	8%
Workers' Compensation Insurance	6,000	1,664	4,336	28%
Health and Dental Insurance	29,465	1,844	27,621	6%
Employer's FICA	15,615	998	14,617	6%
Employer's Medicare	3,652	233	3,419	6%
Retirement	12,217	495	11,722	4%
Life and Disability Insurance	2,338	80	2,258	3%
Total Salaries and Benefits	\$ 321,634	\$ 21,671	\$ 299,964	7%
<u>Professional Services</u>				
Professional Services- Engineering	\$ 15,000	\$ 194	\$ 14,806	1%
Professional Services-Public Relations	20,000	-	20,000	0%
Professional Services/Amcobi/National Meter	48,957	-	48,957	0%
Rate/Service Study	10,000	-	10,000	0%
Development Services/Monson, Cummins & Shohet	10,000	-	10,000	0%
Total Professional Services	\$ 103,957	\$ 194	\$ 103,763	0%
<u>Administrative</u>				
Accounting Services	\$ 20,000	\$ 1,975	\$ 18,025	10%
Audit Fees	4,000	-	4,000	0%
Conference, Class and Education	3,000	-	3,000	0%
Dues, Publications and Subscriptions	5,000	-	5,000	0%
IT Support	12,500	195	12,305	2%
Office Equipment and Supplies	3,250	1,349	1,901	42%
Postage	400	-	400	0%
Publication - Legal Notice	250	-	250	0%
Repairs and Maintenance	500	-	500	0%
Telephone Service	2,750	200	2,550	7%
Travel and Meeting Expense	1,500	-	1,500	0%
Office Overhead (COA, utilities, etc.)	1,000	80	920	8%
General Insurance	12,000	12,520	(520)	104%
Vehicle Expense	6,000	103	5,897	2%
Miscellaneous	250	591	(341)	236%
Total General Administration	\$ 72,400	\$ 17,013	\$ 55,387	23%
Total General Administrative	\$ 497,990	\$ 38,877	\$ 459,115	8%

**TRIVIEW METROPOLITAN DISTRICT
WATER AND WASTEWATER ENTERPRISE FUND**

**Wastewater Operations
For the One Month Ending January 31, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
<u>Wastewater System</u>				
Wastewater TF/Donala/IGA	\$ 747,164	\$ -	\$ 747,164	0%
Repairs and Maintenance	15,000	-	15,000	0%
Video Collection System - Annual	32,000	300	31,700	1%
Operating Supplies	1,000	43	957	4%
Transit Loss	7,500	-	7,500	0%
Total Wastewater System	<u>\$ 802,664</u>	<u>\$ 343</u>	<u>\$ 802,321</u>	<u>0%</u>
Total Expenditures	<u>\$ 1,300,654</u>	<u>\$ 39,221</u>	<u>\$ 1,261,435</u>	<u>3%</u>
 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	 <u>\$ 279,810</u>	 <u>\$ 91,624</u>	 <u>\$ (188,186)</u>	

**TRIVIEW METROPOLITAN DISTRICT
WATER AND WASTEWATER ENTERPRISE FUND**

DEBT SERVICE

For the One Month Ending January 31, 2020

Unaudited

	<u>2020 Budget</u>	<u>YTD Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget (YTD 8%)</u>
REVENUE				
Water Lease- Comanche	\$ 162,000	\$ 13,531	\$ (148,469)	8%
Interest	150,000	32,109	(117,891)	21%
Total Revenue	<u>\$ 312,000</u>	<u>\$ 45,640</u>	<u>\$ (266,360)</u>	<u>15%</u>
<u>Debt Service</u>				
2018 Bond Issue	\$ 664,350	\$ -	\$ 664,350	0%
Paying Agent Fee	2,500	2,500	-	100%
Total Debt Service	<u>\$ 666,850</u>	<u>\$ 2,500</u>	<u>\$ 664,350</u>	<u>0%</u>
Total Expenditures	<u>\$ 666,850</u>	<u>\$ 2,500</u>	<u>\$ 664,350</u>	<u>0%</u>
OTHER FINANCING SOURCES				
Transfer from other funds	\$ 400,000	\$ 32,000	\$ 368,000	
Total Other Financing Sources	<u>\$ 400,000</u>	<u>\$ 32,000</u>	<u>\$ 368,000</u>	
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 45,150</u>	<u>\$ 75,140</u>	<u>\$ 765,990</u>	

CAPITAL PROJECTS FUNDS

January 31, 2020

**TRIVIEW METROPOLITAN DISTRICT
CAPITAL PROJECTS FUND - GENERAL**

**Budget Status Report - GAAP Basis
For the One Month Ending January 31, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE				
Total Revenue	\$ -	\$ -	\$ -	
EXPENDITURES				
<u>Vehicles and Equipment Utilities</u>				
4-Post Lift	\$ 20,000	\$ -	\$ 20,000	0%
Mower (Staris)	9,000	-	9,000	0%
Aerator	3,600	-	3,600	0%
Air Compressor	5,000	-	5,000	0%
Utility Toolbox for 2014 Chevy 2500	5,500	-	5,500	0%
New Bed for 5500 GMC	12,000	-	12,000	0%
Welder Welding Equipment	2,900	-	2,900	0%
Material Storage Facility	3,000	-	3,000	0%
Total Vehicles and Equipment	\$ 61,000	\$ -	\$ 61,000	0%
<u>Park and Street Improvements</u>				
Steel building for A-yard	\$ 576,174	\$ -	\$ 576,174	0%
Controller Cabinet for Traffic Signal at Leather Chaps and Jackson Creek	12,000	-	12,000	0%
Streetscape Improvements	100,000	-	100,000	0%
Street Improvements	823,826	-	823,826	0%
Jackson Creek Medians	300,000	-	300,000	0%
Jackson Creek North Overlay	2,000,000	-	2,000,000	0%
Total Park and Street Improvements	\$ 3,812,000	\$ -	\$ 3,812,000	0%
Total Expenditures - District Capital	\$ 3,873,000	\$ -	\$ 3,873,000	0%
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES	\$ (3,873,000)	\$ -	\$ (3,873,000)	0%
OTHER FINANCING SOURCES (USES)				
Transfer from General Fund	\$ 3,873,000	\$ -	\$ (3,873,000)	0%
Total Other Financing	\$ 3,873,000	\$ -	\$ (3,873,000)	0%
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES AND OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	

**TRIVIEW METROPOLITAN DISTRICT
CAPITAL PROJECTS FUND - ENTERPRISE**

**Budget Status Report - GAAP Basis
For the One Month Ending January 31, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 8%)
REVENUE				
Water Tap Fees	\$ 1,806,000	\$ 168,560	\$ (1,637,440)	9%
Sewer Tap Fees	1,031,250	96,250	(935,000)	9%
Water/Sewer Impact Fee	300,000	40,000	(260,000)	13%
Renewable Water Fee	1,425,000	133,000	(1,292,000)	9%
Lease Revenue (FMIC)	104,700	-	(104,700)	0%
Effluent Paid-AGUA/ Woodmoor	105,000	10,544	(94,456)	10%
Review & Comment Fee	75,000	7,000	(68,000)	9%
Payment in Lieu of Water Rights	1,300,000	-	(1,300,000)	0%
Total Revenue	\$ 6,146,950	\$ 455,354	\$ (5,691,596)	7%
EXPENDITURES				
<u>Vehicles and Equipment Utilities</u>				
Commercial Gate Opener	\$ 10,000	\$ -	\$ 10,000	0%
In-house Meter Reading	12,800	-	12,800	0%
Improvements to C-Plant	50,000	24,308	25,693	49%
Air Compressor	5,000	-	5,000	0%
Backhoe Attachment	8,800	-	8,800	0%
Replacement Air Compressor for A-Plant	4,400	-	4,400	0%
Hydraulic Concrete Breaker	15,000	-	15,000	0%
Plant A Effluent Pump(s)	50,000	-	50,000	0%
Total Vehicles and Equipment	\$ 156,000	\$ 24,308	\$ 131,693	16%
<u>Wells</u>				
Well Rehabilitation A-7/D-7	\$ 250,000	\$ -	\$ 250,000	0%
Drill and Outfit A-9 and D-9 Wells	2,500,000	-	2,500,000	0%
VFD for A-7	65,000	-	65,000	0%
Total Wells	\$ 2,815,000	\$ -	\$ 2,815,000	0%
<u>Water Improvements</u>				
Wash-water Recapture Tank	\$ 268,000	\$ -	\$ 268,000	0%
Metering Station DONALA	263,486	-	263,486	0%
SCADA	28,000	-	28,000	0%
Regional Water/Wastewater Design and Permitting	200,000	-	200,000	0%
Water Purchases and Diligence Investigations	100,000	300,000	(200,000)	0%
Total Water Improvements	\$ 859,486	\$ 300,000	\$ 559,486	35%
Total Expenditures - Enterprise Capital	\$ 3,830,486	\$ 324,308	\$ 3,506,179	8%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	\$ 2,316,464	\$ 131,046	\$ (2,185,418)	6%
OTHER FINANCING SOURCES (USES)				
Tap Credits	\$ (960,000)	\$ -	\$ (960,000)	0%
Total Other Financing Sources (Uses)	\$ (960,000)	\$ -	\$ (960,000)	235%
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING SOURCES	\$ 1,356,464	\$ 131,046	\$ (1,225,418)	

