

# **TRIVIEW METROPOLITAN DISTRICT BOARD OF DIRECTORS**

## **Regular Board Meeting Agenda**

Wednesday March 18, 2020

Triview Metropolitan District Office  
16055 Old Forest Point Suite 300  
Monument, CO 80132  
5:30 p.m. – 8:00 p.m.

## **AGENDA**

1. Call to Order
2. Declaration of a Quorum, Notice of Posting
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. Prior Meeting Minutes
    - February 19, 2020 Regular Board Meeting (enclosure)
  - b. Billing Summary Rate Code Report (enclosure)
  - c. Sanctuary Point Taps for February 2020 (enclosure)
  - d. Tax Transfer from Monument (enclosure)
5. Public Comment
6. Operations Report
  - a. District Manager Monthly Report (enclosure)
    - Well A-9 D-9 Status
    - Utilization of Triview's excess capacity in the Upper Monument Treatment Plant by Colorado Springs Utilities in order to serve the Air Force Academy's Visitor's Center.
  - b. Public Works and Parks and Open Space Updates (Jay Bateman)
    - Monthly activities and accomplishments (enclosure)
    - Jackson Creek median construction timeline.
  - c. Utilities Department Updates (Shawn Sexton)
    - Monthly activities and accomplishments (enclosure)
    - Status of A-Plant
    - Status of A-7 Well Rehabilitation
    - A-7 VFD status and completion date

7. Board Discussion:

8. Action Items:

- a. Review and Consider Award of the 2020 Road Maintenance Project to Martin Marietta in the amount of \$886,147.25. (enclosure)

9. Review and Consider approval or ratification of the Triview Metropolitan District Financials and Payables.

- a. Checks of \$5,000.00 or more (enclosure)

- b. February, 2020 Financials (enclosure)

10. Update Board on Public Relation activities.

11. Executive Session §24-6-402(4)(b)(e) Legal Advice, Negotiations

12. Adjournment

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

February 19, 2020

A meeting of the Board of Directors of the Triview Metropolitan District was held on Wednesday, February 19, 2020, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

#### ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Director	Anthony Sexton
Director	James Otis
Director	James Barnhart

Also in attendance were:

James McGrady, District Manager  
Joyce Levad, District Administrator  
Shawn Sexton, Water Superintendent,  
Jay Bateman, Parks and Open Space Superintendent  
Chris Cummins, District Water Attorney  
Gary Shupp, District General Counsel  
Jennifer Kaylor, Our Community News

#### ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Sexton, vote was taken, and the motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes January 22, 2020 Regular Board Meeting (enclosure)
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for December 2019
- d. Tax Transfer from Monument

## RECORD OF PROCEEDINGS

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A motion was made by Director Fiorito to approve the consent agenda. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

### PUBLIC COMMENT

None.

### OPERATIONS REPORT

#### District Manager Report (enclosure)

- A-9 is under construction and will be drilling for the next 60 days for 2 wells.
- Triview has been doing well rehabilitation on Well D-4.
- Triview is starting the meter conversion to the new cellular meter system, this year we plan to do around 600 meter changeouts which will be the complete meter set up.  
With this change Triview will inform our customers about ION Water. They have a software program, which tells the customer a complete history of their water use down to every 15 minutes. This will really help in managing their water consumption.

#### Public Works and Parks and Open Space Updates (Jay Bateman)

- Completed winter shrub/perennial cutback, removal of dead junipers, winter watering new plant material, installed playground mulch.
- CDOT training for the employees.
- Focus on February: review Jackson Creek Parkway median Bids. Interviewing three contractors for the work on the medians.
- Training 4 team members on horticulture, 1 team member on Irrigation.
- Modification to the Turf and Ornamental fertilization and Herbicide program.
- Snow clean up on the street drains and crosswalks.
- Director Fiorito mentioned the trucks should be equipped with back racks for safety to the employees. Mr. Bateman confirmed all the trucks are equipped with the back racks in his department.

#### Utilities Department Updates (Shawn Sexton)

Superintendent Sexton went over his monthly report. Highlights included the following:

- January water pump age was up from last year.
- Working on the Well field rehab on Well A-7 and D-7.



## RECORD OF PROCEEDINGS

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- The crew worked on a 12' water main repair in the parking lot by the Taekwondo building.
- Focusing on A Plant to get it ready for summer.

### BOARD DISCUSSION:

The Regionalization meeting was attended by Director Melville, Director Fiorito and Mr. McGrady on February 19, 2020. In that meeting they discovered Triview is in line with everything that is required by the City of Colorado Springs Utilities for the Regionalization.

### ACTION ITEMS:

- a) Review and Consider Award of the Jackson Creek Parkway landscape installation contract.

The decision will be made in Executive Session.

- b) Review and Consider approval of Resolution 2020-02, a Resolution of the Board of Directors supporting legislation regarding Mutual Ditch Company Operations.

Mr. McGrady put this on the agenda to discuss how Mutual Irrigation Companies work and what happens if a share holder turns out their water. Mr. McGrady explained that there may be legislation introduced that will clarify the operations of a Mutual Irrigation Company. Mr. McGrady was prepared to ask the Board to write a letter supporting said legislation but as of the meeting date no legislation had been introduced.

### FINANCIALS AND PAYABLES:

A motion to Approve Triveiw Metropolitan District checks over \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

### PUBLIC RELATIONS:

The Board is very happy with the newsletter content.

## RECORD OF PROCEEDINGS

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### EXECUTIVE SESSION

A motion was made by Director Fiorito for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Barnhart, a vote was taken. The motion carried unanimously. Executive session was entered into at 6:30 p.m.

Also in attendance was Mr. Jay Bateman.

### ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Barnhart. The motion was duly seconded by Director Sexton. The motion carried unanimously. The meeting was adjourned at 7:34 p.m.

Respectfully Submitted

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James C. McGrady  
Secretary for the Meeting

Triview Metropolitan District 2/1 to 2/29/2020  
Summary Financial Information - Board Packet

Sales	Amount	Items
Rate Code 01 Triview Metro - Res Sewer Base Rate	\$79,626.96	1737
Rate Code 01 Triview Metro - Res Sewer Use Rate	\$29,515.32	1422
Rate Code 01 Triview Metro - Res Water Base Rate	\$44,924.68	1729
Rate Code 01 Triview Metro - Res Water Use Rate Tier1	\$35,047.50	1658
Rate Code 01 Triview Metro - Res Water Use Rate Tier2	\$5,451.95	260
Rate Code 01 Triview Metro - Res Water Use Rate Tier3	(\$87.50)	2
Rate Code 01 Triview Metro - Res Water Use Rate Tier4	(\$19.76)	2
Rate Code 01 Triview Metro - Res Water Use Rate Tier5	\$0.00	2
Rate Code 02 Triview Metro - Com Sewer Base Rate 1"	\$1,144.00	22
Rate Code 02 Triview Metro - Com Water Base Rate 1"	\$1,144.00	22
Rate Code 04 Triview Metro - Com Sewer Base Rate 1.5"	\$2,912.00	28
Rate Code 04 Triview Metro - Com Water Base Rate 1.5"	\$3,016.00	29
Rate Code 07 Triview Metro - Com Sewer Base Rate 2"	\$2,288.00	11
Rate Code 07 Triview Metro - Com Water Base Rate 2"	\$2,288.00	11
Rate Code 09 Triview Metro - Com Sewer Base Rate 3"	\$1,248.00	3
Rate Code 09 Triview Metro - Com Water Base Rate 3"	\$1,248.00	3
Usage Fee Triview Metro - Com Sewer Use Rate	\$11,314.80	62
Usage Fee Triview Metro - Com Water Use Rate	\$15,750.00	62
Rate Code 03 Triview Metro - Com Irr Water Base 1"	\$988.00	19
Rate Code 11 Triview Metro - Com Irr Water Base 1.5"	\$1,144.00	11
Rate Code 10 Triview Metro - Com Irr Water Base 2"	\$3,328.00	16
Usage Fee Triview Metro - Com Irr Water Use	\$6.25	1
Triview Metro - Quik Way Sewer	\$73.40	1
Triview Metro - Metering & Billing Fee	\$7,344.00	1838
Title Prep Fee Triview Metro - Title Request Fee	\$300.00	6
Triview Metro - 5% Late Fee	\$1,185.64	209
Special Impact Triview Metro - Special Impact Fee	\$2,570.00	257
Triview Metro - Disconnect Fee	\$150.00	1
Triview Metro - NSF Fee		
<b>Total Accounts</b>	<b>\$253,901.24</b>	<b>9424</b>

Rate Code Breakout	# Units
Rate Code 01 - Residential 5/8"	1720
Rate Code 02 - Commercial Account 1"	22
Rate Code 03 - Irrigation Account 1"	19
Rate Code 04 - Commercial Account 1 1/2"	29
Rate Code 06 - Transition Account (Quik Way)	1
Rate Code 07 - Commercial Account 2"	11
Rate Code 08 - Triview No Charge	2
Rate Code 09 - Commercial Account 3"	3
Rate Code 10 - Irrigation Account 2"	16
Rate Code 11 - Irrigation Account 1 1/2"	11
Rate Code 12 - Permitted	
<b>Total Accounts</b>	<b>1834</b>

Aging Report	Amount
Amount Past Due 1-30 Days	\$ 34,382.87
Amount Past Due 31-60 Days	\$ 33,035.05
Amount Past Due 61-90 Days	\$ (354.04)
Amount Past Due 91-120 Days	\$ 267.66
Amount Past Due 120+ Days	\$ (2,013.15)
<b>Total AR</b>	<b>\$65,318.39</b>



Receipts	Amount	Items
Payment - ACH	\$299.41	2
Payment - ACH Key Bank	\$114,903.46	851
Payment - Check Key Bank	\$111,999.10	693
Payment - On Site	\$28,156.94	211
Refund CREDIT	(\$2,126.12)	15
REVERSE Payment	(\$970.32)	3
Transfer CREDIT In		
Transfer CREDIT Out		
REVERSE Payment - NSF		
<b>Total Receipts</b>	<b>\$252,262.47</b>	<b>1775</b>
<b>Checks versus Online Payments</b>	<b>51.45%</b> <b>Checks</b>	<b>48.55%</b> <b>ACH's</b>

Water	Gallons	Accounts
Gallons sold 1-1 to 1-31-2020 =	9,847,000	1831
Gallons sold 2-1 to 2-29-2020 =	8,506,000	1834

Usage Breakout in Gallons for Residential	# of Accounts	Combined Use	% of Usage
Over 50,000	0	0	0.00%
40,001 - 50,000	1	42,000	0.43%
30,001 - 40,000	0	0	0.00%
20,001 - 30,000	0	0	0.00%
10,001 - 20,000	31	397,000	4.03%
8,001 - 10,000	50	467,000	4.74%
6,001 - 8,000	176	1,295,000	13.15%
4,001 - 6,000	423	2,288,000	23.24%
2,001 - 4,000	667	2,321,000	23.57%
1 - 2,000	306	516,000	5.24%
Zero Usage	66	0	0.00%
<b>Total Meters</b>	<b>1720</b>	<b>7,326,000</b>	<b>74.40%</b>

Usage Breakout in Gallons for Commercial	# of Accounts	Combined Use	% of Usage
Over 50,000	22	1,965,000	19.96%
40,001 - 50,000	5	229,000	2.33%
30,001 - 40,000	4	143,000	1.45%
20,001 - 30,000	1	23,000	0.23%
10,001 - 20,000	5	65,000	0.66%
8,001 - 10,000	2	20,000	0.20%
6,001 - 8,000	5	37,000	0.38%
4,001 - 6,000	1	5,000	0.05%
2,001 - 4,000	3	10,000	0.10%
1 - 2,000	14	23,000	0.23%
Zero Usage	3	0	0.00%
<b>Total Meters</b>	<b>65</b>	<b>2,520,000</b>	<b>25.59%</b>

Usage Breakout in Gallons for Irrigation	# of Accounts	Combined Use	% of Usage
Over 50,000	0	0	0.00%
40,001 - 50,000	0	0	0.00%
30,001 - 40,000	0	0	0.00%
20,001 - 30,000	0	0	0.00%
10,001 - 20,000	0	0	0.00%
8,001 - 10,000	0	0	0.00%
6,001 - 8,000	0	0	0.00%
4,001 - 6,000	0	0	0.00%
2,001 - 4,000	0	0	0.00%
1 - 2,000	1	1,000	0.01%
Zero Usage	45	0	0.00%



## SANCTUARY POINTE

[illegible]

**JACKSON  
CREEK  
NORTH  
(CREEKSIDE)**

NO.	ADDRESS	PAYEE	DATE	WATER TAP FEE	SEWER TAP FEE	RENEWABLE WATER TRANSMISSIO	DRAINAGE IMPACT FEES	PARK, REC & LNPSO FEES	ROAD & BRIDGE FEES	Meter Kit	INSPECT. FEE	DEVELOPER ADMIN. FEE	Sewer Impact Fee Eff 5/1/17	TOTAL FEES PAID TO TMD
<b>JACKSON CREEK (CREEKSIDE)</b>														
<b>NORTH</b>														
16588	Hallmark Trail	Classic Homes	01/17/20	\$12,040.00	\$6,875.00	\$9,500.00	\$1,375.00	\$33,731.00	\$1,082.00	\$500.00	\$500.00	\$1,500.00	\$500.00	\$39,038.26
16588	Hallmark Trail	Classic Homes	02/03/20	\$12,040.00	\$6,875.00	\$9,500.00	\$1,375.00	\$3,373.00	\$1,082.00	\$500.00	\$500.00	\$1,500.00	\$500.00	\$39,038.26
													<b>Total:</b>	<b>\$78,076.52</b>

**LOKAL  
HOMES**

NO.	ADDRESS	PAYEE	DATE	WATER TAP FEE	SEWER TAP FEE	RENEWABLE WATER TRANSMISSION FEE	DRAINAGE IMPACT FEES	PARK, REC & LNPSF FEES	ROAD & BRIDGE FEES	Meter Kit	INSPECT. FEE	DEVELOPER ADMIN. FEE	Sewer Impact Fee Eff. 5/1/17	TOTAL FEES PAID TO TMD
<div> <div>LOCAL HOMES</div> </div>														



March 12, 2020

Triview Metropolitan District  
P. O. Box 849  
Monument, CO 80132

Upon approval by the Board of Trustees on April 6, 2020, the Town will transfer \$149,887.98 to the Triview ColoTrust District Fund account on or before Friday, April 10, 2020. The ACH detail is as follows and documentation is enclosed.

Sales Tax for January 2020	\$ 136,487.45
Regional Building Use Tax for February	\$ 157.98
Motor Vehicle Tax for January 2020	\$ 13,242.55

If you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

Rosa R. Ooms, CPA  
Finance Director







## TrueNorth Commons Project

### March 4 Conference Call Discussion Items

- A. B&S Development request for Interim connection to Donala lift station for conveyance to and treatment at Upper Monument WWTF for up to 120,000 g/d utilizing Triview treatment capacity
- B. Options considered – maps and estimates
- C. Timing – critical path item is CDPHE site application approval (regardless of connection point)
  - 1. Upper Monument WQM committee
  - 2. SARC committee
  - 3. 208 committee
  - 4. PPACG three-step process
    - Is it beneficial to include both the Donala and the Utilities' connection point in the application?
- D. Donala owns lift station, operates the Upper Monument WWTF, and accounts for allocations
- E. Utilities requirements
  - 1. Utility Board approval of a 4-way Wastewater Treatment Agreement (Agreement)
  - 2. City Council authorization to execute Agreement
  - 3. Utilities to retain control of reusable return flows; accounting provided by Donala
  - 4. Prior to completing the interim connection to Donala, B&S to complete design of permanent alternative connection to Utilities and provide easements and financial assurances to hedge the possibility that NMCI is not completed.
- F. Donala and Triview requirements
  - 1. Donala will require Board approval of interim connection and conveyance service and charges
  - 2. Triview will require Board approval of interim treatment capacity utilization and charges
  - 3. Ownership of Upper Monument WWTF: Forest Lakes, Triview, and Donala; Forest Lakes input?
- G. 4-way Agreement initial concepts
  - 1. Pre-condition to connection-Complete design of alternative, provide easements and assurances
  - 2. Term extends until completion of NMCI or another permanent alternative connection to Utilities
  - 3. B&S to install temporary lift station, force main, meter (SCADA)/connection to Donala existing LS
  - 4. Utilities to deliver wastewater to Donala LS - Utilities read, maintain, and provide flow records
  - 5. Utilities is not under obligation and does not guarantee any volume of wastewater for treatment
  - 6. Donala to convey wastewater flows to Upper Monument WWTF
  - 7. Triview treatment capacity will be utilized at Upper Monument WWTF
  - 8. Donala and Triview charges to B&S
  - 9. Utilities and Donala responsible for O&M costs of their respective wastewater systems
  - 10. B&S to ensure, and Utilities will enforce, compliance with ww discharge prohibitions & limitations





## Triview Metropolitan Public Works February 2020 Report

### List of February Projects:

- Weekly/Daily: Daily trash pick-up around the District and bi-weekly cleaning of trash cans and doggie pot stations
- Completed approximately 50% ornamental mulch beds
- Made small modification to the Turf herbicide and fertilization program
- Snow (attached information)
  - 10 events in February
  - Monument/Black Forest reported 25"-35" of snow for the month
  - Average of 2.1 degrees below average for the month
- Fleet maintenance (Post snow work on multiple trucks and other equipment)

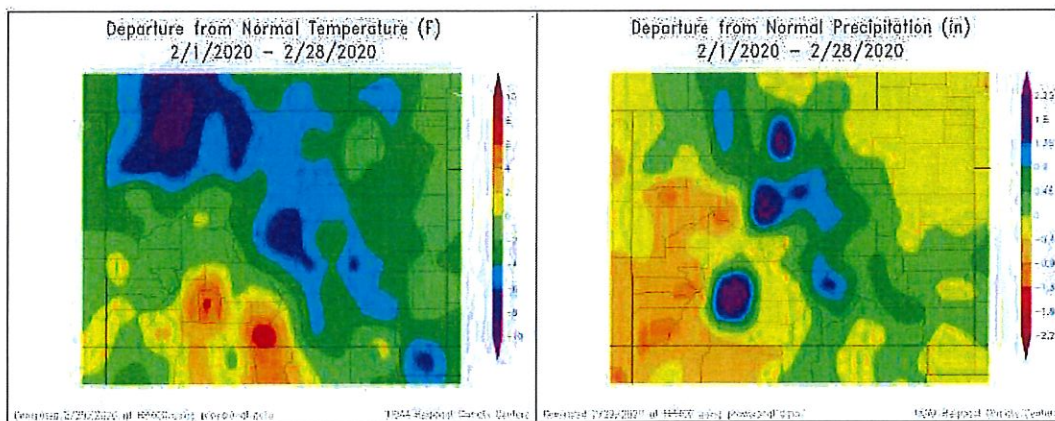
### Focus for March:

- Had a pre-con meeting /walk with Landscape Endeavors 03/09/2020
- Finish Mulching Ornamental Beds
- Aeration for both formal and native turf (approximately 34 acres)
- Winter Water (if needed/weather permitting)
- Install playground mulch at Creekside Park
- Have all streets swept
- Blow debris off sidewalks for snow removal
- Schedule turf and ornamental beds applications
- Set up irrigation start-up schedule

## February Summary

February of 2020 was a snowy month for NE Colorado with above normal snowfall all areas. There were 10 snow events during the month with minimal break between storm systems. The moderate to major snow events were on the 3-4<sup>th</sup>, 6-7<sup>th</sup>, 10-11<sup>th</sup>, 12-13<sup>th</sup> with generally minor to low end moderate events on the 17-18<sup>th</sup>, 19-20<sup>th</sup>, 23<sup>rd</sup>, 24<sup>th</sup> and 25<sup>th</sup>. As you can see there were more days containing snow than without during the month of February which is an uncommon occurrence. The high frequency of snow storms resulted in DIA reporting 16.5" of snow for February which is 10.8" above the normal of 5.7" and ranks February of 2020 tied for 11<sup>th</sup> all time for snowiest February's on record. Although the 16.5" at DIA may seem like a lot of snow it was not representative of the Denver Metro area as a whole as anywhere from roughly 20-30" or more of snow as common in and around the Denver Metro area. Northward to Fort Collins between 10-20" of snow was reported with 25-35" or more in and around the City of Boulder. Southward over Douglas County 25-30" was common for the month with isolated higher amounts. With all of the snow it was a cold month as well. The average highs for February at DIA were 39.9 degrees with an average low of 16.3 degrees. The combination of the monthly highs and lows resulted in a monthly mean temperature of 28.1 degrees which was 4.4 degrees below normal but did not reach the top 20 coldest February's. Moisture at DIA was 0.88" and was 0.51" above the normal of 0.37". There were 9 days during the month with more than a trace of precipitation and another 7 days with a trace of precipitation reported making for 16 days during the month with precipitation.

Below are maps for departure from normal temperature and precipitation statewide:



Over SE Colorado, February of 2020 was also a very snowy month with above normal snowfall. There were 10 snow events during the month for El Paso County and 7 for the Pueblo area. The high frequency of snow storms resulted in the airport in Colorado Springs reporting 13.0" of snow for February which is 8.1" above normal and ranks February of 2020 8<sup>th</sup> all time for snowiest February's on record. Over the majority of Colorado Springs totals ranged anywhere from roughly 15-25" or more of snow. Northward to Monument and Black Forest 25-35" of snow was reported. Southward into Pueblo the airport reported 11.5" of snow which was 7.7" above normal and makes February 2020 the 12<sup>th</sup> snowiest on record. The airport in Pueblo was in line with other Pueblo locations as 10-15" of snow was common for the month. The average highs for February in Colorado Springs were 41.8 degrees with



an average low of 18.2 degrees. The combination of the monthly highs and lows resulted in a monthly mean temperature of 30.0 degrees which was 2.1 degrees below normal. In Pueblo the monthly high temperatures were 46.4 degrees with an average low of 17.1 degrees. The monthly mean temperature was 31.8 degrees which was 2.1 degrees below normal.

## February Stats

### TEMPERATURE (IN DEGREES F)

AVERAGE MAX	39.9	NORMAL 46.2	DEPARTURE -6.3
AVERAGE MIN	16.3	NORMAL 18.9	DEPARTURE -2.6
MONTHLY MEAN	28.1	NORMAL 32.5	DEPARTURE -4.4
HIGHEST	74 on the 2 <sup>nd</sup>		
LOWEST	-5 on the 4 <sup>th</sup> and 5 <sup>th</sup>		

DAYS WITH MAX 90 OR ABOVE	0	NORMAL	0.0
DAYS WITH MAX 32 OR BELOW	10	NORMAL	3.9
DAYS WITH MIN 32 OR BELOW	28	NORMAL	26.9
DAYS WITH MIN ZERO OR BELOW	2	NORMAL	1.3

### TEMPERATURE RECORDS

Tied record high of 72 on the 2<sup>nd</sup>

### HEATING DEGREE DAYS

MONTHLY TOTAL	1063	NORMAL 908	DEPARTURE 155
SEASONAL TOTAL	4499	NORMAL 4468	DEPARTURE 31

### COOLING DEGREE DAYS

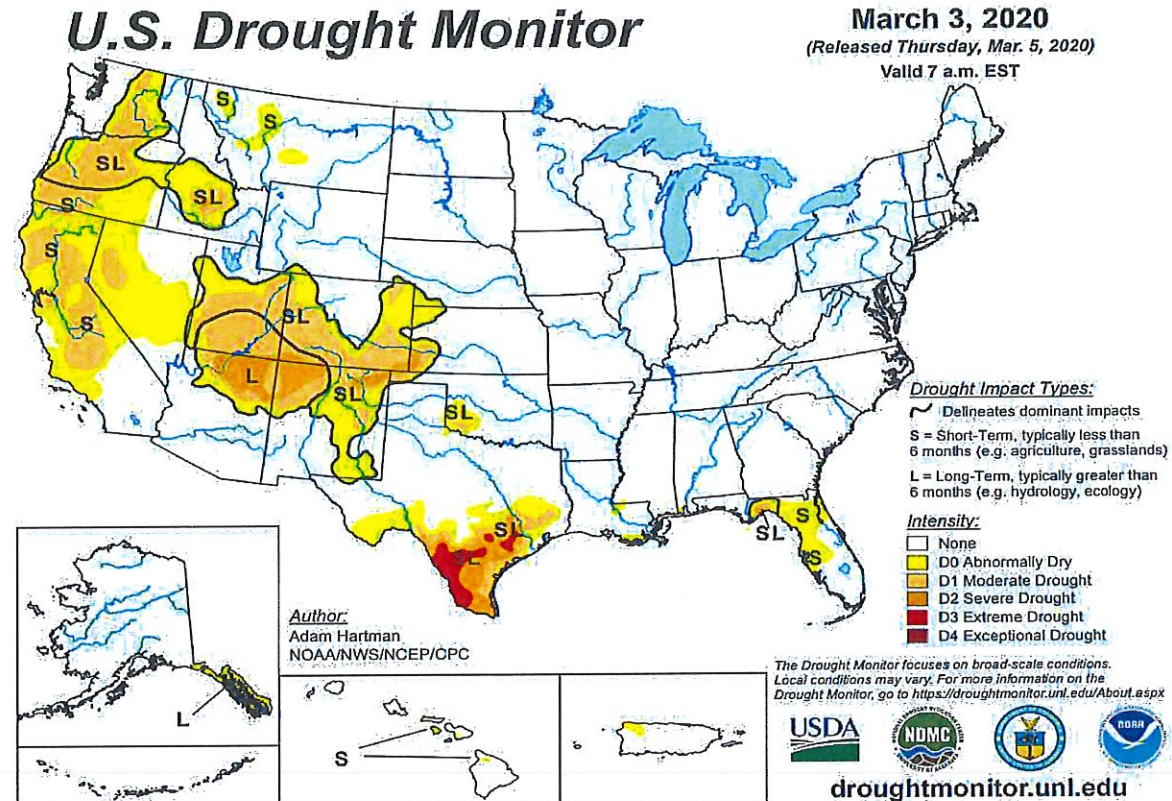
MONTHLY TOTAL	0	NORMAL 0	DEPARTURE 0
YEARLY TOTAL	0	NORMAL 0	DEPARTURE 0

### PRECIPITATION (IN INCHES)

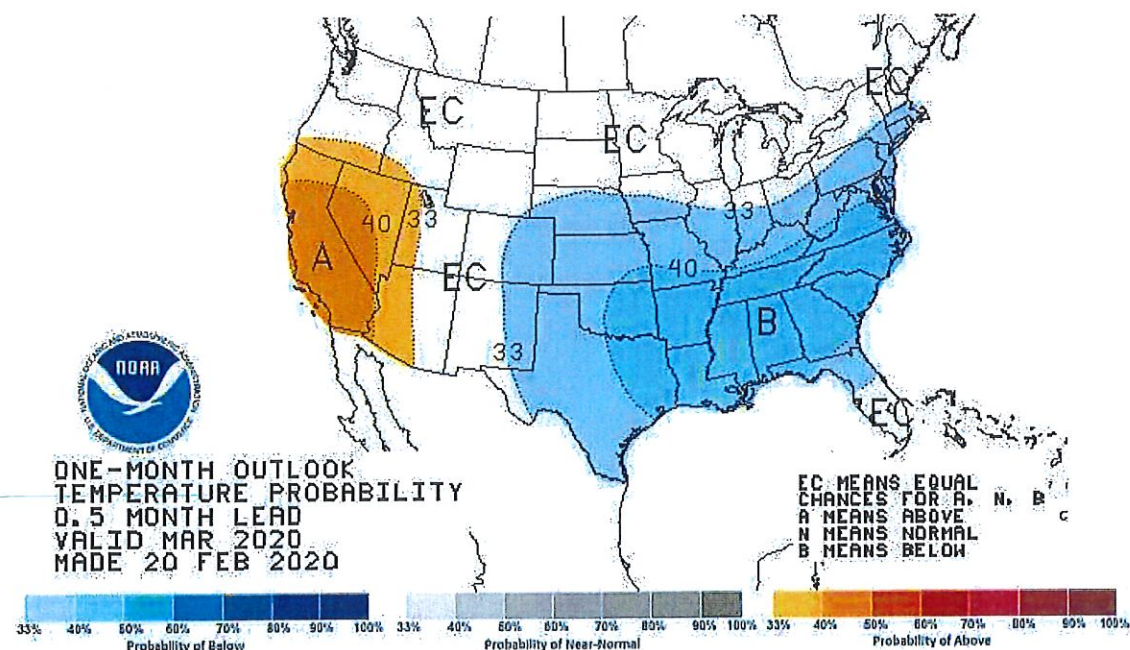
MONTHLY TOTAL	0.88	NORMAL 0.37	DEPARTURE 0.51
YEARLY TOTAL	1.02	NORMAL 0.78	DEPARTURE 0.24
GREATEST IN 24 HOURS	0.19" on the 12 <sup>th</sup>		
DAYS WITH MEASURABLE PRECIP.	9		

## Drought Update

Colorado continues to experience persistent drought conditions over about half of the state. Elsewhere, the 4-Corner states, southern TX and Pacific NW including a large area of CA are experiencing some type of drought. Much of NE CO remains drought free.

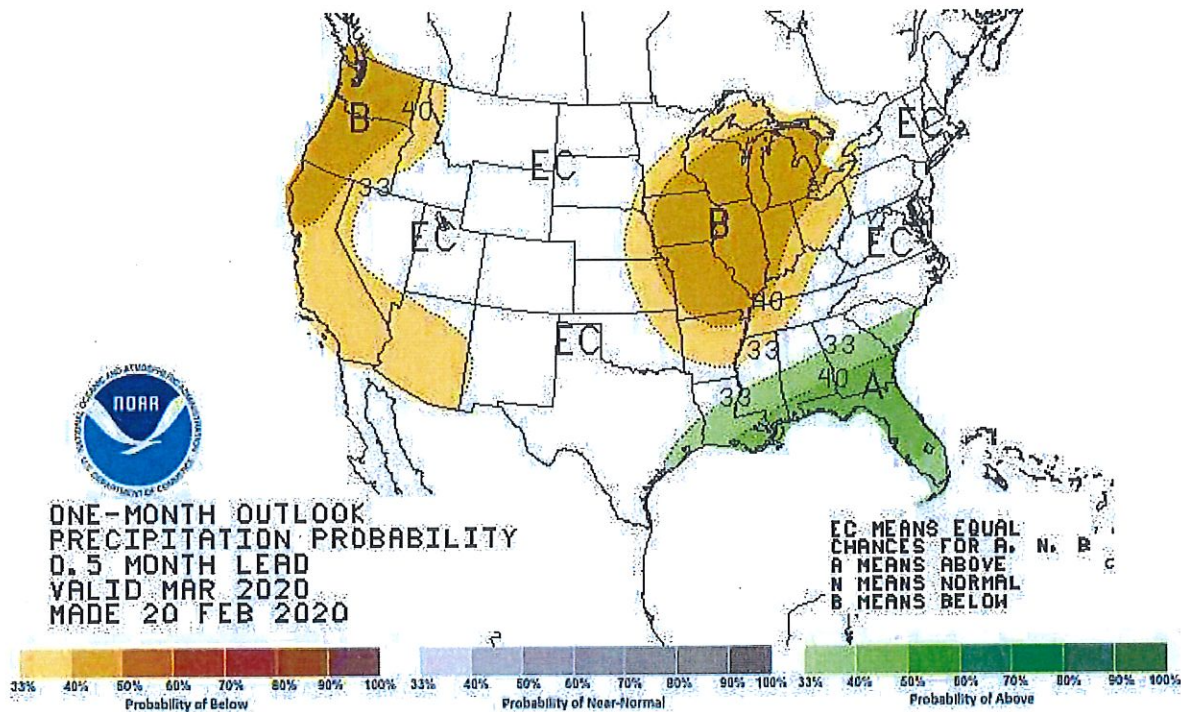


The map below shows forecasted temperature deviances for March 2020. The map suggests a slight bias towards below normal temperatures for E CO with equal chances for above or below normal temperatures chances W CO.





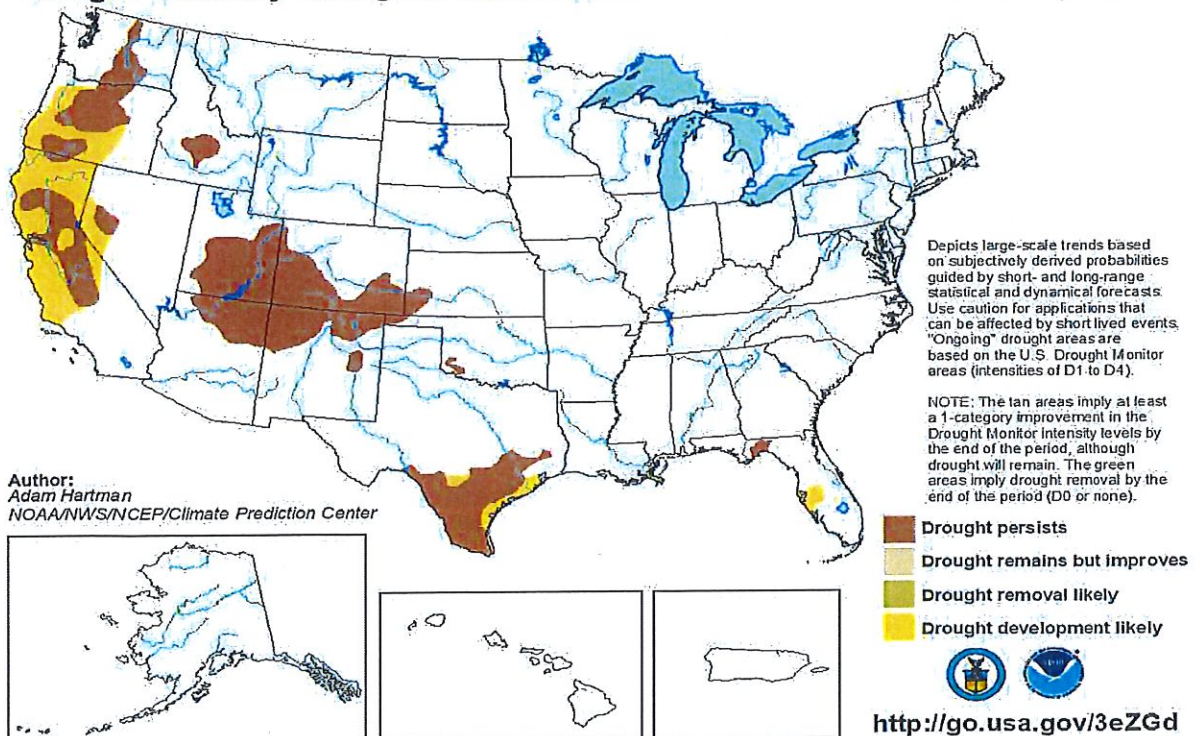
The map below shows forecasted precipitation deviances for March 2020. The map shows equal chances for above or below normal precipitation over all of CO.



Colorado is not expected to see any worsening of the drought conditions this month but areas of drought are expected to persist over parts of S and SW CO.

## U.S. Monthly Drought Outlook Drought Tendency During the Valid Period

Valid for March 2020  
Released February 29, 2020





## Triview Metro Water Department

### List of Accomplishments for February, 2020

Pumpage for month of February 2020 –	
Total to Production	<b>10.667 Mg</b>
Total to Production February/2019	10.541 Mg
Net water impounded in District ground storage tanks	118479 Gal
Total Sold	<b>8.506 MG</b>
Total Sold February/2019	8.499 Mg
Total District flow to WWTP for January 2020	10.055 MG

### Reported activity for Month of February 2020

#### Wellfield-

- Well A7 well screen was video inspected and found to be in good condition with no scale build up so minimal brush cleaning required and well reinstall will be completed. Projected completion date for well A-7 install and VFD drive replacement is
- Wells D4 and D7 are back in service
- Hydro Resources has completed drilling well A-9, and is currently drilling well D-9.

#### Water Plants A/B, C Plant Pump Station-

- A Plant is off line; filters and clarifiers were refinished with NSF 60 paint, chemical storage was rehabbed, new storage tanks, reconfigured metering pump systems, containment wall was built for chemical containment, Timberline will be on site to replace backwash control valve and program into SCADA, anticipate to be available for service end of March.
- B Plant is running normally
- C Plant is running normally



#### COVID-19 Issue-

- COVID-19 is an airborne virus
- Triview water system operates on groundwater, and water operations is exclusively an indoor operation.
- Finished drinking water is contained in a protected environment continuously after treatment is completed
- The coronavirus will be inactivated (meaning replication is halted) when coming in contact with chlorine disinfection treatment.
- Additional precautions have been put in place in the water plant where PPE (Tyvek suits, rubber gloves, respirators, and sanitizers are in place and will be utilized when work/monitoring is undertaken inside the plant.
- In the event that staff was exposed to the COVID-19 virus, the remaining staff would continue operating the water system while the affected staff would voluntarily quarantine at home. If all staff were affected, the plant would be able to be operated remotely by phone, however replenishment of necessary chemicals for normal operation. It should be noted that the state regulations require minimum on site presence is continual.
- Another option is to either have a contract in place for ORC or neighboring utilities to function as back up staff to operate the critical facilities in the event that all staff were in quarantine.

#### Future projects-

- Roll seal control valve on Dawson creek is scheduled for replacement
- Continued work on the fire hydrant maintenance for the next several months (Staff has completed fire hydrant training for 0.25 TU's on March 10<sup>th</sup>)
- TVM/Donala interconnect project commencement on April 6th.
- Timberline to install UPS to B plant filter control cabinet.
- Staff is currently preparing operations facilities for the next State sanitary survey anticipated on Dec/2020.



TRIVIEW METROPOLITAN DISTRICT  
16055 Old Forest Point  
Suite 300  
P.O. Box 849  
Monument, CO 80132  
(719) 488-6868 Fax: (719) 488-6565

**DISBURSEMENTS OVER \$5,000**  
**March 18, 2020**

**Over \$5,000 for 2020**

**1. Brownstein Hyatt Farber Schreck, LLP \$7,116.15**

Capital Projects – Enterprise – Water Improvements  
Water Purchases & Diligence Investigations

2020 Budget	\$ 100,000.00
2020 Spent YTD	\$-318,326.82
Current Disbursement	\$ 7,116.15
2019 Remaining Budget	\$-225,442.95

**2. Donala Water & Sanitation District \$45,660.53**

Enterprise Fund – Wastewater Operations  
Wastewater System – Upper Monument Plant

2020 Budget	\$747,164.00
2020 Spent YTD	\$ 63,123.80
Current Disbursement	\$ 45,660.53
2020 Remaining Budget	\$638,379.67

**3. Cornella Brothers Inc. \$9,395.00**

Capital Projects – Enterprise - Wells  
Drill & Outfit A-9 / D-9

2020 Budget	\$2,500,000.00
2020 Spent YTD	\$ 5,958.29
Current Disbursement	\$ 9,395.00
2020 Remaining Budget	\$2,484,646.71



**4. Visual Environments** **\$5,630.28**  
Enterprise Fund – Administration  
IT Support

2020 Budget	\$25,000.00
2020 Spent YTD	\$ 390.00
Current Disbursement	<u>\$ 5,630.28</u>
2019 Remaining Budget	\$18,979.72

**5. Integrated Design & Construction, LLC** **\$5,000.00**  
Capital Projects - General – Park & Street Improvements  
Steel Building for A-Yard

2020 Budget	\$576,174.00
2020 Spent YTD	\$ 13,000.00
Current Disbursement	<u>\$ 5,000.00</u>
2020 Remaining Budget	\$558,174.00

**6. Hydro Resources** **\$67,042.00**  
Capital Projects – Enterprise - Wells  
Well Rehabilitation D-7

2020 Budget	\$250,000.00
2020 Spent YTD	\$0
Current Disbursement	<u>\$ 67,042.00</u>
2020 Remaining Budget	\$ 182,958.00

**7. Hydro Resources** **\$73,315.00**  
Capital Projects – Enterprise - Wells  
Well Rehabilitation D-7

2020 Budget	\$250,000.00
2020 Spent YTD	\$ 67,042.00
Current Disbursement	<u>\$ 73,315.00</u>
2020 Remaining Budget	\$109,643.00

**8. JDS-Hydro Consultants, Inc. \$21,423.98**

Capital Projects – Enterprise - Wells  
Drill & Outfit A-9 & D-9 Wells

2020 Budget	\$2,500,000.00
2020 Spent YTD	\$ 15,353.29
Current Disbursement	<u>\$ 21,423.98</u>
2020 Remaining Budget	\$2,463,222.73

**9. JDS-Hydro Consultants, Inc. \$8,460.00**

Capital Projects – Enterprise – Water Improvements  
Wash-water Recapture Tank

2020 Budget	\$268,000.00
2020 Spent YTD	\$ 1,457.86
Current Disbursement	<u>\$ 8,460.00</u>
2020 Remaining Budget	\$258,082.14

**10. Monson, Cummins & Shoheit, LLC \$22,533.80**

Capital Projects – Enterprise – Water Improvements  
Water Purchases & Diligence Investigations

2020 Budget	\$100,000.00
2020 Spent YTD	\$325,442.97
Current Disbursement	<u>\$ 22,533.80</u>
2020 Remaining Budget	\$-247,976.77

**11. Fromm And Company LLC \$6,990.00**

General Fund - Administration – Accounting Services (1/2)  
Enterprise Fund – Administration – Accounting Services (1/2)

2020 Budget	\$80,000.00
2020 Spent YTD	\$ 7,900.00
Current Disbursement	<u>\$ 6,990.00</u>
2020 Remaining Budget	\$65,110.00

## **Paid Invoices Over \$5,000 for 2020**

### **12. Great Western Buildings** **\$13,000.00**

Capital Projects – General – Park & Street Improvements

Steel Building for A-Yard

**(PAID)**

2020 Budget	\$576,174.00
2020 Spent YTD	\$0
Current Disbursement	<u>\$ 13,000.00</u>
2020 Remaining Budget	\$563,174.00

### **13. High Altitude Equipment** **\$9,030.10**

Capital Projects – General – Vehicles & Equipment Utilities

Mower (Stairs)

**(PAID)**

2020 Budget	\$9,000.00
2020 Spent YTD	\$0
Current Disbursement	<u>\$9,030.10</u>
2020 Remaining Budget	\$-30.10

### **14. Badger Meter** **\$42,022.68**

Enterprise Fund – Water System

Equipment Meter Supplies/ Meter Kits

**(PAID)**

2020 Budget	\$137,500.00
2020 Spent YTD	\$0
Current Disbursement	<u>\$ 42,022.68</u>
2020 Remaining Budget	\$ 95,477.32

**See Attached Details**





MAR 02 2020

Brownstein Hyatt Farber Schreck, LLP  
410 17th Street  
22nd Floor  
Denver, CO 80202  
Phone: 303-223-1100  
Facsimile: 303-223-1111  
<http://www.bhfs.com>

Triview Metropolitan District  
Attn: Jim McGrady  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

Invoice Date: February 28, 2020  
Invoice #: 792188  
Client.Matter #: 060498.0001

**Payable Upon Receipt**

Client: Triview Metropolitan District  
Matter: Comanche Resources 16CW3010

#### INVOICE SUMMARY

For Professional Services Rendered Through January 31, 2020

#### TOTAL FEES

\$ 6,886.00

#### COSTS

Filing Fee

\$ 58.00

Administrative Fee

172.15

Total Costs

230.15

**Total Amount Due This Invoice**

**\$ 7,116.15**

Triview Metropolitan District  
Attn: Jim McGrady  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

Invoice Date: February 28, 2020  
Invoice #: 792188  
Client.Matter #: 060498.0001

Re: Comanche Resources 16CW3010

For Professional Services Rendered Through January 31, 2020

**FEES**

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
01/02/2020	S. Sims	Extensive review of decree entered by the court 1-2-20	2.50	300.00 \$	750.00
01/03/2020	S. Sims	Prepare for and attend status conference	0.50	300.00	150.00
01/03/2020	S. Sims	Revise proposed decree and expert report; file the same with the court	4.00	300.00	1,200.00
01/15/2020	M. Smith	Review J. Brothers' prior expert report; review, analyze, and summarize Triview share ownership information	0.40	260.00	104.00
01/17/2020	M. Smith	Review and analyze final decree in Case No. 18CW3016; review and analyze J. Brothers' 26(a)(2) expert report; research and revise proposed decree	2.90	260.00	754.00
01/20/2020	S. Sims	Revise proposed decree	3.50	300.00	1,050.00
01/20/2020	M. Smith	Review and analyze decree in Case No. 18CW3016; review and analyze supplemental expert report; review and revise proposed decree	2.60	260.00	676.00
01/22/2020	S. Sims	Review and revise proposed decree and send to word processing for formatting (.3); review and respond to e-mail from S. Corbridge and P. Johnson about proposed decree (.3); telephone conference with J. McGrady about status of case (.2); telephone conference with J. Brothers	1.20	300.00	360.00



Triview Metropolitan District  
Re: Comanche Resources 16CW3010

Invoice Date: February 28, 2020  
Invoice #: 792188  
Client.Matter #: 060498.0001  
Page 2

**FEES**

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
		about proposed decree (.2); instructions to M. Smith on final work on proposed decree (.2)			
01/22/2020	M. Smith	Review Triview FMIC share summary	0.20	260.00	52.00
01/23/2020	S. Sims	Additional revision of proposed decree to eliminate FMIC change terms and revise the projection tool (1.0); conference with J. Brothers and M. Smith about the same (.5)	1.50	300.00	450.00
01/23/2020	M. Smith	Review and analyze revised proposed decree; review decree in Case No. 18CW3016; review J. Brothers' expert report; research, revise, and circulate revised proposed decree	2.60	260.00	676.00
01/24/2020	S. Sims	Additional telephone conferences with J. Brothers about proposed decree (.2); direct M. Smith on final revisions of proposed decree (.3)	0.50	300.00	150.00
01/24/2020	M. Smith	Review and revise proposed decree; review and revise exhibits; confer with J. Brothers re exhibits; serve proposed decree, redline, and exhibits of proposed decree	0.80	260.00	208.00
01/30/2020	P. Davis	Receive information from K. Cloutier; draft letter to Opposers' counsel to provide availability dates/times for first expert conference location preference and whether telephone conference is preferred; provide draft letter to M. Smith for his approval; receive new information from J. Brothers; revise draft letter and provide to M. Smith; serve letter on all opposers' counsel	1.40	200.00	280.00
01/30/2020	M. Smith	Revise conferral letter to counsel re first conference of the experts	0.10	260.00	26.00
<b>Total Fees</b>			24.70	\$	6,886.00

# Brownstein Hyatt Farber Schreck

Triview Metropolitan District  
Re: Comanche Resources 16CW3010

Invoice Date: February 28, 2020  
Invoice #: 792188  
Client.Matter #: 060498.0001  
Page 3

## TIMEKEEPER SUMMARY

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Steven O. Sims	13.70	300.00	\$ 4,110.00
Michael P. Smith	9.60	260.00	2,496.00
Patricia L. Davis	1.40	200.00	280.00
Total Fees	24.70		\$ 6,886.00

## COSTS

<u>Date</u>	<u>Description</u>	<u>Amount</u>
01/03/2020	Filing Fee - Colorado Interactive, LLC - Case Access-In the Interest of: Triview Metropolitan District et al, Notice of Telephone Status Conference on 03.06.2020 at 945 am, Triview's Rule 26(a)(2) Disclosure Certificate	\$ 37.00
01/30/2020	Filing Fee - Colorado Interactive, LLC - Proposed Decree 1-23-2020 and Letter to Counsel of Record re first meeting of experts and request for availability information	21.00
02/28/2020	Administrative Fee for Services Through January 31, 2020	172.15
	<b>Total Costs</b>	<b>\$ 230.15</b>

## COST SUMMARY

<u>Description</u>	<u>Amount</u>
Filing Fee	\$ 58.00
Administrative Fee	172.15
	<b>\$ 230.15</b>

**Total Amount Due This Invoice**

**\$ 7,116.15**



# DONALA

Water & Sanitation District

Date: March 3, 2020

Triview Metropolitan District  
P.O. Box 849  
Monument, CO 80132

Re: Monthly Expenses of the Upper Monument Creek Regional Wastewater Treatment Facility (Plant)

To whom it may concern:

As per our Intergovernmental Agreement (IGA), section 9, enclosed you will find the monthly statement for plant expenses. It includes the following:

O&M Expenses due	\$ 45,660.53
Additional O&M Expenses due	\$
TOTAL DUE	\$ 45,660.53

Please remit the amount due to Donala no later than the first of next month.

Regards,



Kevin I. Petersen  
General Manager

# UMCRWTF MONTHLY STATEMENT

Month of February 2020

## O & M Costs

### Monthly Influent Summary:

	Gallons	Percentage
Total Influent	22158000.00	
TV Influent	10055000.00	45.38%
FL Influent	1223000.00	5.52%
Donala Influent	10880000.00	49.10%
		<u>100.0%</u>

## Monthly O & M Expense Summary

Total Monthly Expense	\$100,618.18
TV Expense	\$45,660.53
FL Expense	\$5,554.12
Donala Expense	<u>\$49,403.53</u>
	<u>\$100,618.18</u>

## Triview O & M Costs:

Previous Balance	\$0.00
Interest	<u>\$0.00</u>
Subtotal	<u>\$0.00</u>
Jan O&M Overpay	<u>\$0.00</u>
Current Balance	<u>\$0.00</u>
O&M Due	<u>\$45,660.53</u>

## Forest Lakes O & M Costs:

Previous Balance	\$0.00
Interest	<u>\$0.00</u>
Subtotal	<u>\$0.00</u>
Current Balance	<u>\$0.00</u>
O&M Due	<u>\$5,554.12</u>



**DONALA WATER & SANITATION DISTRICT**  
Statement of Revenues and Expenditures - 2020 WASTE PLANT MONTHLY REPORT  
From 2/1/2020 Through 2/29/2020

	Current Year Actual	Current Period Actual
OPERATING REVENUE		
PD-DONALA	113,064.14	81,237.49
FOREST LAKES O & M PAYMENTS	0.00	0.00
TRIVIEW O & M PAYMENTS	0.00	0.00
Total OPERATING REVENUE	<u>113,064.14</u>	<u>81,237.49</u>
EXPENSES & PROJECTS		
OPS & ADMIN EXPENSES		
CHEMICAL AND LAB	16,204.87	13,758.68
REPAIR/MAINTENANCE	27,758.78	6,142.47
TRUCK/MOWER EXP.	306.04	89.04
UTILITIES	28,014.57	25,025.02
CONTRACT SERVICES	15,625.07	880.07
BIOSOLIDS HAULING	12,887.51	9,655.91
TOOLS AND EQUIP.	305.18	180.04
INSURANCE	47,558.79	6,420.65
OFFICE EXPENSE	266.59	54.99
TELEPHONE	1,183.23	525.53
DISTRICT ENGINEER	0.00	0.00
SALARIES	58,582.58	29,017.66
PAYROLL TAXES	4,481.56	2,219.83
457 PLAN	3,955.52	1,787.41
TRAINING	2,125.00	0.00
FEES, PERMITS	0.00	0.00
PUBLICATION	0.00	0.00
O & M CAP PROJ.	754.45	754.45
MISCELLANEOUS	193.03	193.03
LEGAL EXPENSE	0.00	0.00
AFCURE	18,966.34	3,913.40
Total OPS & ADMIN EXPENSES	<u>239,169.11</u>	<u>100,618.18</u>
Total EXPENSES & PROJECTS	<u>239,169.11</u>	<u>100,618.18</u>
CURRENT YTD INCOME (LOSS)	<u>(126,104.97)</u>	<u>(19,380.69)</u>

# Upper Monument Creek Regional WasteWaterTreatment Facility

Feb-2020

Day	INFLUENTS			PROCESS FLOWS					EFFLUENT				
	Donala	TVMD/FLMD	FLMD	Total	Pretreat	SBR	UV	Waste	Transfer	Pressed	001A	Reuse	Total
1	0.382	0.418	0.036	0.800	0.844	0.799	0.767	0.029	15.000	0.000	0.788	0.000	0.788
2	0.413	0.414	0.034	0.827	0.868	0.852	0.823	0.029	13.000	0.000	0.836	0.000	0.836
3	0.368	0.389	0.032	0.757	0.854	0.890	0.879	0.029	13.000	0.034	0.883	0.000	0.883
4	0.391	0.397	0.032	0.788	0.877	0.863	0.845	0.031	13.000	0.033	0.825	0.000	0.825
5	0.360	0.371	0.016	0.731	0.782	0.856	0.855	0.032	14.000	0.000	0.849	0.000	0.849
6	0.351	0.393	0.052	0.744	0.851	0.811	0.776	0.032	13.000	0.034	0.790	0.000	0.790
7	0.369	0.369	0.038	0.738	0.793	0.832	0.829	0.031	12.000	0.000	0.846	0.000	0.846
8	0.385	0.404	0.038	0.789	0.838	0.816	0.782	0.029	14.000	0.000	0.791	0.000	0.791
9	0.413	0.431	0.044	0.844	0.908	0.855	0.831	0.029	13.000	0.000	0.830	0.000	0.830
10	0.367	0.384	0.035	0.751	0.870	0.931	0.922	0.029	13.000	0.028	0.905	0.000	0.905
11	0.367	0.389	0.039	0.756	0.837	0.861	0.846	0.030	13.000	0.000	0.823	0.000	0.823
12	0.348	0.376	0.033	0.724	0.860	0.870	0.849	0.032	13.000	0.038	0.814	0.000	0.814
13	0.352	0.382	0.031	0.734	0.841	0.848	0.831	0.032	14.000	0.014	0.814	0.000	0.814
14	0.365	0.384	0.038	0.749	0.891	0.879	0.839	0.032	13.000	0.044	0.810	0.000	0.810
15	0.391	0.380	0.032	0.771	0.860	0.872	0.862	0.032	14.000	0.000	0.869	0.000	0.869
16	0.394	0.398	0.035	0.792	0.881	0.868	0.841	0.032	16.000	0.000	0.845	0.000	0.845
17	0.407	0.411	0.035	0.818	0.901	0.892	0.869	0.032	16.000	0.000	0.876	0.000	0.876
18	0.378	0.389	0.033	0.767	0.894	0.923	0.901	0.032	14.000	0.034	0.889	0.000	0.889
19	0.351	0.367	0.030	0.718	0.799	0.862	0.864	0.032	16.000	0.000	0.874	0.000	0.874
20	0.358	0.381	0.032	0.739	0.894	0.850	0.803	0.032	16.000	0.055	0.765	0.000	0.765
21	0.355	0.381	0.039	0.736	0.819	0.877	0.860	0.033	16.000	0.000	0.869	0.000	0.869
22	0.382	0.394	0.043	0.776	0.861	0.830	0.795	0.035	16.000	0.000	0.816	0.000	0.816
23	0.436	0.416	0.040	0.852	0.942	0.887	0.846	0.035	16.000	0.000	0.868	0.000	0.868
24	0.372	0.371	0.035	0.743	0.857	0.943	0.935	0.035	15.000	0.016	0.950	0.000	0.950
25	0.370	0.373	0.032	0.743	0.878	0.876	0.848	0.034	15.000	0.035	0.840	0.000	0.840
26	0.369	0.368	0.027	0.737	0.824	0.865	0.846	0.035	16.000	0.000	0.847	0.000	0.847
27	0.360	0.356	0.037	0.716	0.866	0.856	0.823	0.034	15.000	0.041	0.816	0.000	0.816
28	0.343	0.368	0.036	0.711	0.803	0.848	0.833	0.033	16.000	0.000	0.849	0.000	0.849
29	0.383	0.424	0.040	0.807	0.889	0.827	0.779	0.035	14.000	0.000	0.806	0.000	0.806
Total	10.880	11.278	1.023	22.158	24.882	25.039	24.379	0.924	417.000	0.407	24.383	0.000	24.383
Average	0.375	0.389	Pilot	0.764	0.858	0.863	0.841	0.032	14.379	0.014	0.841	0.000	0.841
Maximum	0.436	0.431	0.185	0.852	0.942	0.943	0.935	0.035	16.000	0.055	0.950	0.000	0.950
Minimum	0.343	0.356	Navsys	0.711	0.782	0.799	0.767	0.029	12.000	0.000	0.765	0.000	0.765

Meter St	30.289	235.182	0.0145	FL Pot	1895.187	0
Meter Sp	41.15	258.441	26979		1944.718	0
Total	10.861	23.259	28005		49.531	0.000
% DIFF	99.8%	206.2%	1.223		203.1%	203.1%





# Cornella Brothers Inc.

3740 Silica Drive  
Colorado Springs, CO 80910  
(719) 390-1122

Invoice #

INVOICE

RECEIVED FEB 25 2020

24513

Bill To CLASSIC COMMUNITIES  
6385 CORPORATE DRIVE  
COLORADO SPRINGS, CO 80917

Project SANCTUARY PARK SITE FILING G

ACCOUNT NO	PO NUMBER		TERMS	INVOICE DATE	PAGE
CLASSCOM			4/10/20	2/25/2020	1

QUANTITY	DESCRIPTION	UNIT PRICE	Total
2.5	Mobilization of dozer	110.00	275.00
9	Dozer - build access road	165.00	1,485.00
10.5	Dozer - grade drill pads, grade park site	165.00	1,732.50
2.25	Mobilization of excavator	110.00	247.50
13	Excavator - dig sumps for drill	160.00	2,080.00
6	Dozer - push waste pile from sump	165.00	990.00
2.5	Mobilization of dozer	110.00	275.00
9.5	Dozer - cut well pits	165.00	1,567.50
4.5	Dozer - remove snow	165.00	742.50

TOTAL AMOUNT 9,395.00

Interest will accrue at a rate of 1.5% per month on all unpaid amounts 30 days past the invoice date.

**FW: Send data from MFP13509427 02/28/2020 14:00**

jmcgrady@comcast.net <jmcgrady@comcast.net>

Tue 3/3/2020 10:16 AM

To: Wendy Brown <wbrown@triviewmetro.com>

 1 attachments (292 KB)

DOC022820-02282020140040.pdf;

-----Original Message-----

From: Mark Sherwood <msherwood@classichomes.com>

Sent: Friday, February 28, 2020 2:06 PM

To: James McGrady <jmcgrady@comcast.net>

Cc: Cornella-Susie <susie@cornellabrothers.com>; Loren Moreland  
<lorenm@classichomes.com>

Subject: FW: Send data from MFP13509427 02/28/2020 14:00

Hello Sir,

Hope all is well. I have attached the invoice from Cornella Brothers for the well site grading. Loren informed me that Triview will be paying Cornella directly for this work. I have notified Susan at Cornella that this was the case. Please remit payment directly to Cornella. Don't hesitate to contact me with questions or concerns. Thanks again!!

Mark Sherwood

Classic Communities

719-323-0306

msherwood@classichomes.com

-----Original Message-----

From: Toshiba Main (Do Not Reply) [<mailto:Toshiba2@classichomes.com>]

Sent: Friday, February 28, 2020 2:01 PM

To: Mark Sherwood <msherwood@classichomes.com>

Subject: Send data from MFP13509427 02/28/2020 14:00

Scanned from MFP13509427

Date:02/28/2020 14:00

Pages:1

Resolution:200x200 DPI

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# Invoice

Visual Environments, Inc., P.O. Box 1263, Elizabeth, CO 80107  
Voice 303 646-2985 Fax 303 646-9464 E-mail mark.button@visenv.com

Invoice Number:

**TMD190201**

Invoice Date:

**2/24/2020**

**Triview Metropolitan District  
Jim McGrady  
16055 Old Forest Point  
Suite 300  
Monument, CO 80132**

Customer PO	Payment Terms	Ship Date	Due Date
GIS Mapping	Due on receipt	2/24/2020	2/24/2020

Quantity	Description of Service	Rate	Amount
3.5 GIS Mapping Hrs	Prepare GIS base maps using newest aerial imagery, 2019 base maps and JDS layers for use in GIS coordination meeting 2/4/20	150.00	525.00
1 Reimbursable Expense	Color map prints, Elizabeth Business center, Elizabeth, 2/5/20 (attached)	40.14	40.14
3.5 Meeting Hours	Attend GIS coordination meeting at TMD office with Jim, Shawn, Mario & Nick, 2/5/20	150.00	525.00
2 GIS Mapping Hrs	Prepare an aggregate point file of Dean's 2019 GPS data collection of water and sewer surface points and transmit to Mario, 2/6/20	150.00	300.00
3.5 GIS Consulting Hrs	Research the ESRI Arc online product for TMD to manage GIS data internally, 2/7/20 & 2/21/20	150.00	525.00
6 GIS Consulting Hrs	Research and test a new source for a topo provider offering 2019 collected topo data over a wider area of the district, 2/7/20 & 2/21/20	150.00	900.00
18.5 GIS Mapping Hrs	GIS mapping of newest plat areas, road names, road surface, landscape areas & house numbering of Sanctuary filing's 5 & 6 provided by Classic homes 2/12/- 2/14/21	150.00	2,775.00

**Total Invoice Amount**

**\$5,590.14**

Finance charge of 18% APR applied to invoices not paid within 30 days.

Elizabeth Business Center LLC  
240 South Elizabeth St  
Ste H-1  
Elizabeth, CO 80107  
303-646-1234

Invoice#: 118923 Clerk: SHAWN

02/05/2020 10:59

Cash, Check, Charge

Description

SKU# Price Qty ExtPrice

High Density Linear Foot Plain Paper

EBC0020 3.60 2 7.20 t

HP Photo Satin Paper

PGI0016 2.50 12 30.00 t

Sub-Total: \$37.20

Sales Tax: \$2.94

Total: \$40.14

CCard Charge: \$40.14

Approval Number: 05755J

Reference ID Number: 1990488257

TRIVIEW GIS  
MAP WORKSHEETS  
FOR MEETING on 2/5  
\*\*\*\*\*7378

I agree to pay the  
above total amount  
according to the  
card issuer agreement.  
(merchant agreement if  
credit voucher)

**Standard Agreement Between Owner and Construction Manager**

Where the Construction Manager is also the Constructor, and where  
The basis of payment is the cost of work plus a fee and there is  
Guarantee of Cost

**AGREEMENT:**

Made of this date 11<sup>th</sup> day of February, 2020

**BETWEEN:** the Owner

Triview Metropolitan District  
16055 Old Forest Point  
Suite 300  
Monument, Co 80132

And Construction Manager:

Integrated Design and Construction LLC  
POB 7288  
Colorado Springs, Co. 80933  
Email: [ddcooperidc@gmail.com](mailto:ddcooperidc@gmail.com)  
719-660-5783

The Project is:

5300 sf maintenance facility, one story with mezzanine at 1187 Harness Rd. Monument, Co. 80132

The Architect is:

John Davis Design Group  
Talamine Ct.  
Colorado Springs, Co 80907

The Owner and Construction Manager agree as set forth attached



furnish to the Construction Manager a copy of the Owner's Agreement with the Architect, from which compensation provisions may be deleted.

### **3.4 LEGAL REQUIREMENTS:**

The Owner shall determine and advise the Architect and Construction Manager of any special legal Requirements relating specifically to the project which differ from those generally applicable to construction in the jurisdiction of the Project. The Owner shall furnish such legal services as are necessary to provide the information and services required under Section 3.1.

### **ARTICLE 4 COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES**

The Owner shall compensate and make payments to the Construction Manager for Preconstruction Phase services as follows: Initial payment of \$ 5000.00

#### **4.1 COMPENSATION**

**4.1.1** For services described in Section 2.1 and 2.2, the Construction Manager's compensation shall be Calculated as follows:

Stipulated sum of \$60,000.00 distributed as follows:

Initial fee \$ 5000.00

Monthly draws based on percentage of completion of work

1.15 multiplier times direct expenses outside of contract services

**4.1.2** Compensation for Preconstruction Phase Services shall be equitably adjusted if such services Extend beyond 60 days [60] from the date of this agreement or if the originally contemplated scope of services is significantly modified.

**4.1.3** If compensation is based on a multipl of Direct Personnel expense, Direct Personnel Expense Is defined as the direct salaries of the Construction Manager's personnel engaged in the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits , insurance, sick leave, holidays, vacations

Pensions and similar contributions and benefits.

#### **4.2 PAYMENTS**

**4.2.1** Payments shall be monthly following presentation of the Construction Manager's invoice and where applicable, shall be in proportion to services performed . See PP4.1.1`

**4.2.2** Payments are due and payable – fifteen days [15] from the date of the invoice. Amounts unpaid after the date payments are due shall bear interest at the rate of 1.5% month until paid.

### **ARTICLE 5: COMPENSATION FOR CONSTRUCTION PHASE**

The Owner shall compensate the Construction Manager for construction phase services as follows:  
See PP 4.1.1

MAR 05 2020



Triview Metropolitan District  
16055 Old Forest Point  
Suite 300  
Monument, CO 80132  
United States

Invoice Attachment 880945  
Invoice Date March 02, 2020  
Customer ID TRIV0101  
Terms Net 30 Days  
Project RKY-R-04726  
PO Number  
Page 1 of 1  
Please remit payment to  
Hydro Resources - Rocky Mountain, Inc.  
13027 County Road 18, Unit C  
Ft Lupton, Colorado 80621  
303-857-7540  
Contractor's Licenses

Manager Jeff M. Brown

Triview Metropolitan District  
Well D-7 Equipment Replacement.

- Mobilization and Demobilization of Equipment and Crew
- Removal of existing pump equipment
- Pre and Post Well Video Survey
- Reinstallation of Pumping Equipment.
- Provide and Install new Summit Pump, Motor, Seal, MLE

Per Contract = \$63,710.00

-Provide and Install new Dynotek Transducer = \$3,332.00

Total Invoice = \$67,042.00

		Current	Unit of	Rate	Current
		Qty	Measure		Amount
<b>LABOR</b>					
02/26/2020	Per Proposal	1.00		63,710.00	63,710.00
02/26/2020	Per Proposal PROVIDE & INSTALL NEW DYNOTEK T	1.00		3,332.00	3,332.00
LABOR					67,042.00
<b>Invoice Total</b>					<b>\$ 67,042.00</b>

MAR 05 2020



**Hydro**  
resources

Triview Metropolitan District  
16055 Old Forest Point  
Suite 300  
Monument, CO 80132  
United States

Invoice Attachment 880963  
Invoice Date March 02, 2020  
Customer ID TRIV0101  
Terms Net 30 Days  
Project RKY-R-04774  
PO Number  
Page 1 of 1  
Please remit payment to  
Hydro Resources - Rocky Mountain, Inc.  
13027 County Road 18, Unit C  
Ft Lupton, Colorado 80621  
303-857-7540  
Contractor's Licenses

Manager Jeff M. Brown

Triview Metropolitan District  
Well D-4 Equipment and Rehabilitation.

- Mobilize/Demobilize to the site with equipment and crew.
- Removal of existing Pumping Equipment.
- Installation of Pumping Equipment.
- Provide and Install Replacement Pump, Motor, Cable

Per Contract = \$38,150.00

- Pre-Cleaning Well Video Survey
- Well Cleaning/Rehabilitation

Per Change Order = \$23,935.00

- Additional Temporary Pump Installation and Removal
- Post-Cleaning Well Video Survey

Per Jim McGrady = \$11,230.00

Total invoice = \$73,315.00

**LABOR**

Current Qty	Unit of Measure	Rate	Current Amount
1.00		73,315.00	73,315.00
			73,315.00

02/26/2020 Per Proposal

LABOR

**Invoice Total**

**\$ 73,315.00**





## JDS-Hydro Consultants, Inc.

5540 Tech Center Drive Suite 100  
 Colorado Springs, CO 80919  
 Tel: 719-227-0072 Fax: 719-471-3401  
 tmoffett@jdshydro.com  
 www.jdshydro.com

Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

## INVOICE

INVOICE DATE: 3/6/2020  
 INVOICE NO: 224017-12  
 BILLING THROUGH: 2/29/2020

### 224.017: - A-9/D-9 Wells

Managed By: John P McGinn

#### PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
2/3/2020	NJH	Drafting	2.000	\$80.000	\$160.00
2/3/2020	GGM	Drafting	0.500	\$125.000	\$62.50
		<i>downl new revit file from dropbox (large file), exporting views to cad, update to md</i>			
2/3/2020	MLD	Project Management	1.000	\$150.000	\$150.00
2/3/2020	DES	Structural Design	0.500	\$160.000	\$80.00
		<i>Meet with Mario and Gina on latest drawings from YOW</i>			
2/4/2020	MLD	Design	4.000	\$140.000	\$560.00
2/4/2020	GGM	Drafting	3.250	\$125.000	\$406.25
		<i>bldg exhibit, spoke to jonathan at YOW re revit model/verifying covered area column location/accuracy, pdf exhibit to ds, md, setting up prelim struc sheets</i>			
2/4/2020	DES	Structural Design	0.500	\$160.000	\$80.00
		<i>Review new drawings from YOW</i>			
2/5/2020	MTV	Design	1.250	\$130.000	\$162.50
		<i>Equipping design questions to Joe and Randy</i>			
2/5/2020	MLD	Project Management	2.000	\$150.000	\$300.00
2/6/2020	MTV	Design	2.500	\$130.000	\$325.00
		<i>Submitted permit amendment requests for A9 and D9</i>			
2/6/2020	MLD	Design	2.000	\$140.000	\$280.00
2/6/2020	GGM	Drafting	0.750	\$125.000	\$93.75
		<i>structural, reformatting old text</i>			
2/7/2020	MTV	Design	5.000	\$130.000	\$650.00
		<i>Updating drawings and drafting Field Order based on state approval of well amendments. Submittal review and response. Emails with developer regarding mobilization and site grading.</i>			
2/7/2020	ACH	Drafting	0.750	\$85.000	\$63.75
		<i>for construction redlines</i>			
2/7/2020	GGM	Drafting	2.500	\$125.000	\$312.50
		<i>structural</i>			
2/7/2020	MLD	Project Management	2.000	\$150.000	\$300.00
		<i>Compile final project manuals for Hydro Resources contract, issue field order for adjusted well drill permits with state</i>			



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tmoffett@jdshydro.com  
www.jdshydro.com

Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

## INVOICE

INVOICE DATE: 3/6/2020  
INVOICE NO: 224017-12  
BILLING THROUGH: 2/29/2020

### 224.017: - A-9/D-9 Wells

Managed By: John P McGinn

#### PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
2/7/2020	DES	Structural Design <i>Review block structural requirements</i>	0.500	\$160.000	\$80.00
2/10/2020	MTV	Construction Administration <i>Screen submittal response, coordination with developer and Hydro regarding staked well locations, grading and locates.</i>	4.500	\$130.000	\$585.00
2/10/2020	GGM	Drafting <i>drawings</i>	0.250	\$125.000	\$31.25
2/10/2020	MLD	Project Management <i>Coordination with Hydro Resources</i>	2.000	\$150.000	\$300.00
2/11/2020	MTV	Construction Administration <i>Correspondence with Jim regarding mobilization</i>	1.000	\$130.000	\$130.00
2/11/2020	GGM	Drafting <i>drawings/research</i>	6.750	\$125.000	\$843.75
2/11/2020	ACH	Drafting <i>ssm sheet setup</i>	0.250	\$85.000	\$21.25
2/11/2020	MLD	Project Management <i>Site Layout design with Classic</i>	3.000	\$150.000	\$450.00
2/12/2020	GGM	Drafting <i>drawings</i>	2.000	\$125.000	\$250.00
2/12/2020	MLD	Project Management	1.000	\$150.000	\$150.00
2/12/2020	DES	Structural Design <i>Review preliminary structural drawings. Provide comment on drawings.</i>	1.000	\$160.000	\$160.00
2/13/2020	GGM	Drafting <i>structural dwgs</i>	1.000	\$125.000	\$125.00
2/14/2020	MTV	Construction Observation <i>Onsite as Hydro mobilized and rigged up. schedule coordination and working out water supply</i>	4.000	\$130.000	\$520.00
2/14/2020	GGM	Drafting <i>briefly spoke to md re drains, checked in w YOW, drawings</i>	3.000	\$125.000	\$375.00
2/14/2020	MLD	Project Management	2.000	\$150.000	\$300.00
2/17/2020	MTV	Construction Observation	3.000	\$130.000	\$390.00



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 tmoффett@jdshydro.com  
 www.jdshydro.com

## INVOICE

INVOICE DATE: 3/6/2020  
 INVOICE NO: 224017-12  
 BILLING THROUGH: 2/29/2020

Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

### 224.017: - A-9/D-9 Wells

Managed By: John P McGinn

#### PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
		<i>Onsite as they were rigging up and mudding up, passed on information about fire hydrant leaking to Rob Lewis</i>			
2/17/2020	GGM	Drafting dwgs	2.000	\$125.000	\$250.00
2/18/2020	GGM	Drafting drawings	3.000	\$125.000	\$375.00
2/18/2020	MLD	Project Management Drilling Coordination	4.000	\$150.000	\$600.00
2/19/2020	GGM	Drafting dwgs	3.000	\$125.000	\$375.00
2/19/2020	DES	Structural Design Design of covered picnic area foundation piers	0.500	\$160.000	\$80.00
2/20/2020	MTV	Construction Observation Onsite for drilling	2.000	\$130.000	\$260.00
2/20/2020	GGM	Drafting help to nick re floor plan coordination, created base arch fl plan for xrefing, briefly met w ds re concrete/sidewalk/picnic slab assumptions -confirming w YOW, dwgs	2.750	\$125.000	\$343.75
2/20/2020	NJH	Drafting Meter Building Mechanical	3.000	\$105.000	\$315.00
2/20/2020	DES	Structural Design Structural design of picnic area pads	0.500	\$160.000	\$80.00
2/21/2020	MTV	Construction Observation Onsite during well drilling	2.500	\$130.000	\$325.00
2/21/2020	GGM	Drafting research and structural dwgs	5.500	\$125.000	\$687.50
2/21/2020	MLD	Project Management	3.000	\$150.000	\$450.00
2/24/2020	MLD	Design Well Screen Design	3.000	\$140.000	\$420.00
2/24/2020	GGM	Drafting struc dwgs	0.500	\$125.000	\$62.50





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 Colorado Springs, CO 80919  
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 tmoffett@jds-hydro.com  
 www.jds-hydro.com

Triview Metropolitan District  
 P.O. Box 849  
 16055 Old Forest Point, Suite 300  
 Monument, CO 80132

## INVOICE

INVOICE DATE: 3/6/2020  
 INVOICE NO: 224017-12  
 BILLING THROUGH: 2/29/2020

### 224.017: - A-9/D-9 Wells

Managed By: John P McGinn

#### PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
2/25/2020	MTV	Construction Administration <i>Discussing development plan with Hydro and Mario.</i>	2.000	\$130.000	\$260.00
2/25/2020	MTV	Construction Observation <i>Onsite for drilling A9</i>	2.500	\$130.000	\$325.00
2/25/2020	MLD	Design <i>Well screen design</i>	3.000	\$140.000	\$420.00
2/25/2020	GGM	Drafting <i>struc dwgs and research</i>	1.000	\$125.000	\$125.00
2/26/2020	MTV	Construction Administration <i>Working on development plan with Mario</i>	2.000	\$130.000	\$260.00
2/26/2020	MTV	Construction Administration <i>Working on development plan with Mario</i>	2.000	\$130.000	\$260.00
2/26/2020	GGM	Drafting <i>struc dwgs and research</i>	2.000	\$125.000	\$250.00
2/27/2020	NJH	Construction Administration <i>A9 Development and Screening Procedures</i>	2.000	\$105.000	\$210.00
2/27/2020	MLD	Construction Observation	4.000	\$140.000	\$560.00
2/27/2020	MTV	Construction Observation <i>Onsite as Hydro was tripping drill pipe out after TD. I collected all cutting samples from A9</i>	3.000	\$130.000	\$390.00
2/27/2020	NJH	Construction Observation <i>Logging Well</i>	4.000	\$105.000	\$420.00
2/27/2020	MLD	Design	2.000	\$140.000	\$280.00
2/27/2020	NJH	Design <i>Screen Interval Design</i>	4.000	\$105.000	\$420.00
2/27/2020	MTV	Design <i>Classifying cutting samples, screen design with Mario and Nick</i>	4.500	\$130.000	\$585.00
2/27/2020	GGM	Drafting <i>struc dwgs, coord w ah re printing</i>	2.750	\$125.000	\$343.75
2/28/2020	NJH	Construction Administration	1.000	\$105.000	\$105.00



## JDS-Hydro Consultants, Inc.

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Colorado Springs, CO 80919  
Tel: 719-227-0072 Fax: 719-471-3401  
tmoffett@jdsdhydro.com  
www.jdsdhydro.com

Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

## INVOICE

INVOICE DATE: 3/6/2020  
INVOICE NO: 224017-12  
BILLING THROUGH: 2/29/2020

### 224.017: - A-9/D-9 Wells

Managed By: John P McGinn

#### PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
2/28/2020	MLD	Construction Observation	4.000	\$140.000	\$560.00
2/28/2020	MTV	Construction Observation <i>Onsite for casing/screen placement</i>	9.000	\$130.000	\$1,170.00
2/28/2020	MLD	Design	2.000	\$140.000	\$280.00
2/29/2020	MTV	Construction Observation <i>2 Site visits for thinning back and gravel pack</i>	3.500	\$130.000	\$455.00
2/29/2020	MLD	Design	2.000	\$140.000	\$280.00
TOTAL SERVICES			163.250		\$21,280.00

#### EXPENSES

DATE	EMPLOYEE	DESCRIPTION	AMOUNT
2/14/2020	MTV	Mileage	\$16.10
2/17/2020	MTV	Mileage	\$16.10
2/20/2020	MTV	Mileage	\$16.10
2/21/2020	MTV	Mileage	\$16.10
2/25/2020	MTV	Mileage	\$16.10
2/27/2020	NJH	Mileage	\$15.18
2/27/2020	MTV	Mileage	\$16.10
2/28/2020	MTV	Mileage	\$16.10
2/29/2020	MTV	Mileage	\$16.10
TOTAL EXPENSES			\$143.98

SUBTOTAL \$21,423.98

AMOUNT DUE THIS INVOICE \$21,423.98

This invoice is due upon receipt



## JDS-Hydro Consultants, Inc.

5540 Tech Center Drive Suite 100  
Colorado Springs, CO 80919  
Tel: 719-227-0072 Fax: 719-471-3401  
tmoffett@jdshydro.com  
www.jdshydro.com

Triview Metropolitan District  
P.O. Box 849  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

## INVOICE

INVOICE DATE: 3/6/2020  
INVOICE NO: 224027-04  
BILLING THROUGH: 2/29/2020

### 224.027 - B-Plant Backwash Tank

Managed By: John P McGinn

#### PROFESSIONAL SERVICES

DATE	EMPLOYEE	DESCRIPTION	HOURS	RATE	AMOUNT
2/10/2020	NJH	Preliminary Design SUE	0.500	\$105.000	\$52.50
2/21/2020	NJH	Preliminary Design SUE Report	1.500	\$105.000	\$157.50
TOTAL SERVICES			2.000		\$210.00

#### EXPENSES

DATE	EMPLOYEE	DESCRIPTION	AMOUNT
2/4/2020	Clark	Subsurface Utility Eng/Eng Design Survey	\$8,250.00
TOTAL EXPENSES			\$8,250.00

SUBTOTAL \$8,460.00

AMOUNT DUE THIS INVOICE \$8,460.00

This invoice is due upon receipt



Monson, Cummins & Shohet, LLC  
13511 Northgate Estates Dr Ste 250  
Colorado Spgs, CO 80921-7666

## Statement Summary

DATE

3/4/2020

TO:

Triview Metropolitan District  
c/o Wendy Brown  
P.O. Box 849  
Monument, CO 80132-0849  
wbrown@triviewmetro.com

DATE	ITEM	DESCRIPTION	AMOUNT	BALANCE
02/02/2020		Balance forward		0.00
02/05/2020		Enterprise- INV #January.	18,326.80	18,326.80
02/22/2020		PMT #42431.	-18,326.80	0.00
03/04/2020		INV #February.	22,533.80	22,533.80
				AMOUNT DUE
				\$22,533.80

Payment in full due upon receipt, interest may be charged on past due accounts at 18% APR.



9227 E. Lincoln Ave Suite 200  
Lone Tree, CO 80124

**Triview Metropolitan District**

**Invoice #2020-2**

**Date - March 1, 2020**

**Service Period - February 2020**

Date	Activity	Consultant	Time	Total
2/2	Print Retirement report, calculate contribution, enter and submit to LFG.	CAF	0.8	\$ 120.00
2/3	Update file with received W-9 forms; correspondence to Ms. Fromm regarding remaining W-9's needed for 1099's.	MAH	0.2	\$ 18.00
2/3	AP #3 and #4 for January.	CPF	2.3	\$ 276.00
2/3	Update revenue schedule.	CPF	0.6	\$ 72.00
2/3	Review and tally timesheets, make corrections. Enter payroll data. Correspondence regarding OT changes, W-9s, etc. Discussion with Jim regarding Impact fees, etc.	CAF	1.6	\$ 240.00
2/4	Review of received W-9's; process 1099's, follow-up with Ms. Fromm regarding same, update file.	MAH	0.4	\$ 36.00
2/4	Correspondence regarding TOM tax share, W-9s, etc. Review and submit payroll.	CAF	0.5	\$ 75.00
2/5	Audit preparation.	CPF	5.9	\$ 708.00
2/5	Review AP, enter additional invoices, process checks. Correspondence/discussion regarding W-4 form, fraudulent invoice, etc.	CAF	1.4	\$ 210.00
2/6	Telephone calls and emails regarding W-9's; follow-up with Ms. Fromm regarding	MAH	0.3	\$ 27.00
2/6	Correspondence regarding W-9s, special Board meeting, etc	CAF	0.2	\$ 30.00
2/7	Correspondence regarding statements, DLG-30, etc.	CAF	0.2	\$ 30.00
2/8	Print Retirement report, calculate contribution, enter and submit to LFG.	CAF	0.7	\$ 105.00
2/9	Monthly GL maintenance, reconciliations, etc. Yearend Audit preparation.	CAF	1.1	\$ 165.00
2/10	Monthly GL maintenance.	CPF	5.3	\$ 636.00
2/10	AP #1 for Feb.	CPF	1.9	\$ 228.00
2/10	Monthly GL maintenance, reconciliations, CEBT allocation, etc. Correspondence regarding Taps, Classic, etc.	CAF	1.8	\$ 270.00
2/11	Format 2020 Financial Statements.	CPF	1.9	\$ 228.00
2/11	Monthly GL maintenance.	CPF	0.4	\$ 48.00
2/11	Review AP, process checks	CAF	1.3	\$ 195.00
2/12	Correspondence to and from entities regarding W-9's; review of same, update file.	MAH	0.3	\$ 27.00
2/12	Put together financial statements for January. Enter credit card statements.	CPF	2.5	\$ 300.00
2/12	Discussion with Wendy and Joyce regarding credit card expense forms, account write-off, checks, W-9, etc.	CAF	0.3	\$ 45.00
2/13	Audit preparation.	CPF	4.4	\$ 528.00
2/13	Enter Interim Invoice, process check. Correspondence regarding KeyBank Investment. Research funding for AP. Discussions with staff regarding credit card expense, IT, TOM, AP, etc.	CAF	0.5	\$ 75.00
2/14	Review January Financial Statements.	CPF	0.5	\$ 60.00
2/14	Review, research and update monthly financial statements. Compile information and draft Cash Position and TOM Tax chart. Correspondence/discussion with staff regarding TOM tax, AP, Cash Receipts, etc.	CAF	2.7	\$ 405.00
2/16	Over 5K AP	CPF	0.5	\$ 60.00
2/17	Review of financial statements, follow-up with Ms. Fromm regarding revisions.	MAH	0.8	\$ 72.00
2/19	Review and tally timesheets. Enter payroll data and submit. Review AP, process	CAF	2.3	\$ 345.00
2/20	Correspondence regarding WC check.	CAF	0.1	\$ 15.00
2/21	Process 1096; prepare label for post office delivery; scan 1099's and 1096 and update	MAH	0.8	\$ 72.00
2/21	AP #3 for February.	CPF	0.3	\$ 36.00
2/21	Correspondence regarding WC check.	CAF	0.2	\$ 30.00
2/22	Correspondence regarding WC numbers.	CAF	0.1	\$ 15.00
2/24	AP #3 for February and enter expenses reports.	CPF	2.8	\$ 336.00
2/25	Review of files, draft DLG 30, transmit to Ms. Fromm for review; draft continuing disclosure report, transmit same to Ms. Fromm for review.	MAH	2.3	\$ 207.00
2/25	Review AP, process checks. Discussion/correspondence regarding WC audit, Shupp Invoice, etc.	CAF	1.7	\$ 255.00
2/26	Setup new vendors, enter Interim Invoices, process checks. Calculate Retirement contributions, total.	CAF	0.9	\$ 135.00
2/27	Enter and submit Retirement contributions. Correspondence regarding Shupp Invoice and credit due Triview. Research information for DLG-30.	CAF	1.1	\$ 165.00
2/28	Correspondence regarding Shupp Invoice, population estimate, etc.	CAF	0.3	\$ 45.00
2/29	Finalize DLG-30 form for submission to State.	CAF	0.3	\$ 45.00
<b>Total Amount Due</b>			<b>54.50</b>	<b>\$ 6,990.00</b>

FEB 24 2020

**Great Western Buildings**  
3033 South Parker Road STE  
1200  
Aurora, CO 80014  
nicole.h@gwbuildings.com

## Invoice 3881



BILL TO	SHIP TO
Dwight Cooper	Dwight Cooper
Integrated Design and Construction	Integrated Design and Construction
1903 Lelaray Street Suite 101	1187 Harness Road
Colorado Springs, Colorado	Monument, Colorado 80132
80909 United States	United States

DATE  
02/07/2020

PLEASE PAY  
**\$13,000.00**

DUE DATE  
02/07/2020

DESCRIPTION	QTY	RATE	AMOUNT
Engineering Payment for Quoted Metal Building:Engineering Deposit	1	13,000.00	13,000.00
Engineering Payment for Quoted Metal Building			

TOTAL DUE

**\$13,000.00**

THANK YOU.



⏮ Reply all ▾ 🗑 Delete 🚫 Junk Block ...

## Updated Grandstand Pricing

HE

### High Altitude Equipment

Tue 2/4/2020 5:47 PM

Jay Bateman ✉



Sorry for the delay,

Here is the updated pricing on a Grandstand with the 60" deck.

MSRP \$12,370

MUNICIPALITY PRICE \$9,030.10

Best,  
Kenzie Leeper

--

High Altitude Equipment Sales & Service  
719-661-4021



# Invoice

**Badger Meter**  
**Box 88223**  
**Milwaukee WI 53288-0223**  
**(303) 339-9100 FAX (303) 649-1017**

INVOICE DATE	INVOICE NUMBER
02/21/20	S1124400.001
ISSUING BRANCH: Badger Meter 7220 S Fraser St CENTENNIAL (ARAPAHOE) CO 80112 (303) 339-9100	PAGE NO.  1

**BILL TO:**  
 Triview Metro District  
 PO Box 849  
 MONUMENT, CO 80132

**SHIP TO:**  
 Triview Metro District  
 16131 St. Lawrence Wy  
 B Plant  
 MONUMENT, CO 80132

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON		
360	ROB LEWIS OLD STYLE	\$GV-N	Jon Watson		
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Gabriel T. Vargas	OT OUR-TRUCK	Net Due 30 Days	02/21/20	02/21/20	
DESCRIPTION	ORDER QTY	SHIP QTY	Net Pric	Ext Pric	
LF25 5/8 x 3/4 BRZ METER BODY ONLY, CI BTM, NSF-61 LEAD FREE .116	150	150	60.160	9024.00	
M25 HR-E LCD ENCODER, TWIST TIGHT CONNECTOR, GAL, TX, 10' .13088 #100-6226	150	150	69.840	10476.00	
ORION LTE-M CELLULAR ENDPOINT ASSY, TWIST TIGHT CONNECTOR, 8" .15392 #100-2810	150	150	130.000	19500.00	
64394-030 THRU LID MOUNTING KIT F/ PIT ORION .486	150	150	0.000	0.00	
68886-104 LTE ORION CELLULAR 1XRTT SERVICE UNIT (NON-TAXABLE) .12900	1,800	1,800	0.890	1602.00	
LF25 5/8 x 3/4 BRZ METER BODY ONLY, CI BTM, NSF-61 LEAD FREE .116	23	23	60.160	1383.68	
3/4" x 1/8" RUBBER METER WASHER .554	100	100	0.120	12.00	
35BTX-T10 T-10 TORX BIT ONLY .6106	5	5	5.000	25.00	
***** OLD STYLE METER REPLACEMENT *****					
Please remit to: Box 88223 Milwaukee, WI 53288-0223			Subtotal	42022.68	
			S&H CHGS	0.00	
			Sales Tax	0.00	
			Amount Due	42022.68	

Invoice is due by 03/22/20.

All claims for shortage or errors must be made at once. Returns require written authorization and are subject to handling charges. Special orders are non-returnable. Past due invoices may be subject to 1.50% late charge.



**TRIVIEW METROPOLITAN DISTRICT**  
**Financial Statements**  
**February 2020**  
**Unaudited**

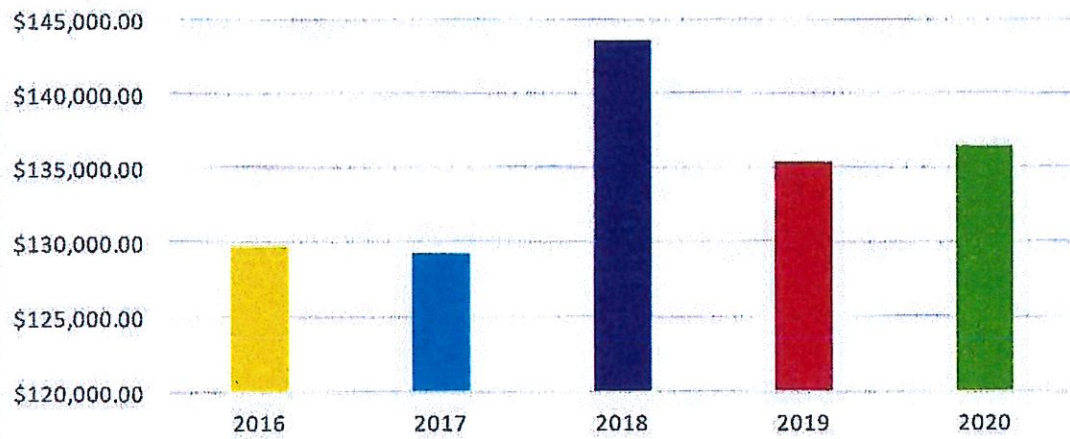


# **TOWN OF MONUMENT**

## **Sales Tax Share**

**Year to Date – January 2020  
with 2016, 2017, 2018 and 2019**

**Town of Monument**  
**Sales Tax Revenue**  
January - YTD  
2016 thru 2020



**CASH POSITION**  
**February 29, 2020**



# TRIVIEW METROPOLITAN DISTRICT

Cash Position - 2020

Fund/Account	Balance	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
<b>General Fund - Checking Account</b>														
Community Banks #8605	156,215		324,704	237,139										
General Fund - Checking Account	117,611		187,732	228,433										
KeyBank #1567														
General Fund Investment Account - Sales Tax Revenue	5,205,624		5,274,202	5,511,114										
ColoTrust #8002				(4,000,000)										
<b>General Fund - Money Market</b>														
Transfer in Process	1,059,564		1,310,209	1,310,832										
KeyBank #7892	6,539,014		7,096,847	3,279,518	0	0	0	0	0	0	0	0	0	0
<b>Enterprise Fund Accounts</b>														
<b>Enterprise Fund - Checking Account</b>														
Community Banks #0638	712,014		457,557	456,958										
Enterprise Fund - Checking Account	175,089		164,346	244,000										
KeyBank #1575														
Enterprise Fund Reserve Account	150,735		130,991	151,202										
ColoTrust #8001				4,000,000										
<b>Transfer in Process</b>														
Ten Fee Escrow Account	785		786	787										
ColoTrust #8003	2,069,797		1,773,013	1,775,488										
Escrow Account-Reusable Water Fees														
ColoTrust #8004 - GL #500-100-02.06	716,178		717,301	718,303										
Escrow Account-Sever and Water Impact Fees														
ColoTrust #8006	4,059,189		4,082,220	4,087,857										
Enterprise Fund Investment Account	7,883,807		7,346,214	11,434,595	0	0	0	0	0	0	0	0	0	0
KeyBank - RT4-009252														
<b>Capital Projects Fund Accounts</b>														
<b>Capital Projects Fund - Checking Account</b>														
Community Banks #8590/West Water Escrow	41,530		25,669	25,669										
Capital Projects Fund Checking Account	1,562,097		1,187,514	1,170,864										
KeyBank #2516	1,603,027		1,213,183	1,196,533	0	0	0	0	0	0	0	0	0	0
<b>Project Fund Escrows</b>														
Escrow Account - Unified Title - Non Potable Water Crossing	30,970		0	0										
1st Bank of Colorado Springs #2792														
Escrow Account - West Interceptor/West Water Loop	201,970		201,970	101,970										
ColBank #1634	232,940		201,970	201,970	0	0	0	0	0	0	0	0	0	0
<b>Bond Escrows</b>														
<b>2016 Bond Funds - Restricted</b>														
Series 2016 Bond Fund	53,390		1,499,254	1,501,236										
Colorado State Bank and Trust/BOK Financial														
Series 2016 Revenue Fund - (Property Tax Repayment)	1,445,584		1	370										
Colorado State Bank and Trust/BOK Financial	1,496,874		1,499,255	1,501,606	0	0	0	0	0	0	0	0	0	0
<b>Bond Funds - Restricted</b>	17,756,262		17,357,469	17,514,222	0	0	0	0	0	0	0	0	0	0
<b>Total Cash - All Funds</b>														
Month to Month Change			(398,793)	256,753	0	0	0	0	0	0	0	0	0	0

Restricted Accounts

# **FUND BALANCE SUMMARY**

**February 29, 2020**

# TRIVIEW METROPOLITAN DISTRICT

February 29, 2020

## Fund Summary

### DISTRICT (GENERAL) FUND

	Public Works/ Streets	Parks and Open Space	Debt Service	Total
Total Revenue	\$ 328,926	\$ 209,420	\$ 1,307,784	\$ 1,846,130
Total Expenditures	154,274	85,832	19,546	259,652
Net Excess (Deficiency)	\$ 174,652	\$ 123,588	\$ 1,288,238	\$ 1,586,478
Less: Transfer to Capital Projects Fund				\$ 32,507
Transfer to Enterprise Fund				\$ 64,000
Net Excess (Deficiency) - 2020				\$ 1,489,971
Beginning Fund Balance - Estimated				\$ 2,093,890
Ending Fund Balance - February 29, 2020 - Estimated				\$ 3,583,861

### WATER AND WASTEWATER ENTERPRISE FUND

	Water Operations	Wastewater Operations	Debt Service	Total
Total Revenue	\$ 288,373	\$ 264,742	\$ 63,438	\$ 616,553
Transfer from General Fund	-	-	64,000	64,000
Total Expenditures	254,658	138,116	2,500	395,273
Net Excess (Deficiency)	\$ 33,715	\$ 126,627	\$ 124,938	\$ 285,280
Net Excess (Deficiency) - 2020				\$ 285,280
Beginning Fund Balance - Estimated				\$ 8,123,413
Ending Fund Balance - February 29, 2020 - Estimated				\$ 8,408,693

### CAPITAL PROJECTS - DISTRICT FUND

	Total
Total Revenue - Transfer from General Fund	\$ 32,507
Total Expenditures	32,507
Net Excess (Deficiency)	\$ -
Beginning Fund Balance -	\$ -
Ending Fund Balance - February 29, 2020 - Estimated	\$ -

### CAPITAL PROJECTS - ENTERPRISE FUND

	Total
Total Revenue	\$ 620,103
Total Expenditures	365,218
Net Excess (Deficiency)	\$ 254,884
Beginning Fund Balance - Estimated	
	\$ 5,469,974
Ending Fund Balance - February 29, 2020 - Estimated	
	\$ 5,724,858



**DISTRICT FUND**  
**Cost Allocation**  
**February 29, 2020**

**TRIVIEW METROPOLITAN DISTRICT**  
**DISTRICT (GENERAL) FUND**  
**PUBLIC WORKS/STREETS**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Sales Tax/IGA/Town - Estimated	\$ 1,452,000	\$ 189,008	\$ (1,262,992)	13%
Property Tax/IGA/Town	210,672	-	(210,672)	0%
Specific Ownership Tax	241,197	38,251	(202,946)	16%
Auto Tax/IGA/Town - Estimated	80,850	16,660	(64,190)	21%
Interest	26,400	5,529	(20,871)	21%
Drainage Impact Fees	206,250	26,125	(180,125)	13%
Road and Bridge Fees	162,300	20,558	(141,742)	13%
Use Tax - Construction Material	132,000	28,036	(103,964)	21%
Use Tax - Town	3,300	357	(2,943)	11%
Miscellaneous - (includes Safety Grant)	19,800	4,402	(15,398)	22%
Lot & Inspection Fees	6,600	-	(6,600)	0%
<b>Total Revenue</b>	<b>\$ 2,541,369</b>	<b>\$ 328,926</b>	<b>\$ (2,212,443)</b>	<b>13%</b>
<b>EXPENDITURES</b>				
<b><u>Legislative</u></b>				
Directors' Fees	\$ 6,930	\$ 528	\$ 6,402	8%
FICA and Unemployment	561	40	521	7%
Workers Compensation Insurance	50	20	30	40%
<b>Total Legislative</b>	<b>\$ 7,541</b>	<b>\$ 588</b>	<b>\$ 6,953</b>	<b>8%</b>
<b><u>General and Administrative</u></b>				
<b><u>Salaries and Benefits</u></b>				
Salaries/Wages	\$ 131,604	\$ 19,062	\$ 112,542	14%
Unemployment Insurance	264	20	244	8%
Workers' Compensation Insurance	281	166	115	59%
Health and Dental Insurance	20,592	3,314	17,278	16%
Employer's FICA	8,159	1,189	6,970	15%
Employer's Medicare	1,908	253	1,655	13%
Retirement	3,775	581	3,194	15%
Life and Disability Insurance Short and Long Term	1,584	176	1,408	11%
<b>Total Salaries and Benefits</b>	<b>\$ 168,167</b>	<b>\$ 24,761</b>	<b>\$ 143,406</b>	<b>15%</b>
<b><u>Professional Services</u></b>				
Professional Services-Engineering	\$ 33,000	\$ 4,432	\$ 28,568	13%
Professional Services-Management	-	-	-	0%
Professional Services-Public Relations	26,400	-	26,400	0%
Professional Services-Pavement Management/Cost Service Study 2020	20,000	-	20,000	0%
Legal Fees/Monson, Cummins & Shohet	13,200	1,710	11,490	13%
Legal Fees-General Counsel/Special Counsel	23,100	3,960	19,140	17%
<b>Total Professional Services</b>	<b>\$ 115,700</b>	<b>\$ 10,103</b>	<b>\$ 105,597</b>	<b>9%</b>
<b><u>General Administration</u></b>				
Accounting Services	\$ 26,400	\$ 3,073	\$ 23,327	12%
Audit Fees	5,280	-	5,280	0%
Conference, Class and Education	5,610	137	5,473	2%



**TRIVIEW METROPOLITAN DISTRICT**  
**DISTRICT (GENERAL) FUND**  
**PUBLIC WORKS/STREETS**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
Dues, Publications and Subscriptions	3,300	3,221	79	98%
Election	33,000	1,166	31,834	0%
IT Support	13,200	983	12,217	7%
Office Equipment and Supplies	6,600	2,755	3,845	42%
Publication - Legal Notice	297	-	297	0%
Repairs and Maintenance	330	-	330	0%
Telephone Service	4,950	1,423	3,527	29%
Travel and Meeting Expense	6,270	306	5,964	5%
Office Overhead (COA, utilities, etc.)	8,580	1,337	7,243	16%
General Insurance	15,593	16,527	(934)	106%
Vehicle Expense	15,180	1,804	13,376	12%
Security for A-yard	3,300	-	3,300	0%
Stormwater Detention Pond Assessment	19,470	-	19,470	0%
Bank Charges	-	-	-	0%
Contingency/Emergency Reserves/Miscellaneous	120,055	1,300	118,755	1%
Total General Administration	<u>\$ 287,415</u>	<u>\$ 34,030</u>	<u>\$ 253,385</u>	<u>12%</u>
<b>Total General Administrative, Legislative and Professional Services</b>	<b><u>\$ 578,823</u></b>	<b><u>\$ 69,482</u></b>	<b><u>\$ 509,341</u></b>	<b><u>12%</u></b>

**Operations**

**Salaries and Benefits- Streets and Parks**

Salaries/Wages	\$ 287,443	\$ 35,160	\$ 252,283	12%
Salaries/Wages - Seasonal	26,400	-	26,400	0%
Overtime/On-call	19,800	2,264	17,536	11%
Unemployment Insurance	990	109	881	11%
Workers' Compensation Insurance	13,200	9,286	3,914	70%
Health and Dental Insurance	51,282	8,770	42,512	17%
Employer's FICA	20,686	2,261	18,425	11%
Employer's Medicare	4,838	529	4,309	11%
Retirement	14,333	1,316	13,017	9%
Life and Disability Insurance	4,389	247	4,142	6%
Total Salaries and Benefits - Streets and Parks	<u>\$ 443,360</u>	<u>\$ 59,943</u>	<u>\$ 383,418</u>	<u>14%</u>

**Streets Operations and Maintenance**

Operations and Maintenance	\$ 30,000	\$ 1,540	\$ 28,460	5%
Vehicle Maintenance	7,500	3,905	3,595	52%
Customer Sidewalk Repair	20,000	-	20,000	0%
District Sidewalk Repair/ADA Ramps	25,000	-	25,000	0%
Contract Snow Removal	10,000	-	10,000	0%
Snow Removal Per Diem/Emergency	5,000	-	5,000	0%
Contract Street Sweeping	20,000	-	20,000	0%
Sand and Salt for Roads	40,000	16,477	23,523	41%
Supplies	1,000	-	1,000	0%
Total Streets	<u>\$ 158,500</u>	<u>\$ 21,922</u>	<u>\$ 136,578</u>	<u>14%</u>
<b>Total Streets O &amp; M</b>	<b><u>\$ 601,860</u></b>	<b><u>\$ 81,864</u></b>	<b><u>\$ 519,997</u></b>	<b><u>14%</u></b>



**TRIVIEW METROPOLITAN DISTRICT  
DISTRICT (GENERAL) FUND  
PUBLIC WORKS/STREETS**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b><u>Lighting</u></b>				
MVE Operation and Maintenance	\$ 36,300	\$ 2,581	\$ 33,719	7%
Repair and Maintenance	1,980	94	1,886	5%
Total Lighting	<u>\$ 38,280</u>	<u>\$ 2,676</u>	<u>\$ 35,604</u>	<u>7%</u>
<b><u>Signage</u></b>				
Repairs and Maintenance	\$ 1,320	\$ 251	\$ 1,069	19%
Total Signage	<u>\$ 1,320</u>	<u>\$ 251</u>	<u>\$ 1,069</u>	<u>19%</u>
<b><u>Traffic Control</u></b>				
Operation and Maintenance	\$ 6,000	\$ -	\$ 6,000	0%
Repairs and Maintenance - Striping	15,000	-	15,000	0%
Total Traffic Control	<u>\$ 21,000</u>	<u>\$ -</u>	<u>\$ 21,000</u>	<u>0%</u>
<b><u>Drainage/Erosion Control</u></b>				
Repairs and Maintenance	\$ 30,000	\$ -	\$ 30,000	0%
Total Drainage/Erosion Control	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>	<u>0%</u>
<b>Total Expenditures - Public Works/Streets</b>	<u><b>\$ 1,271,282</b></u>	<u><b>\$ 154,274</b></u>	<u><b>\$ 1,117,010</b></u>	<u><b>12%</b></u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u><b>\$ 1,270,088</b></u>	<u><b>\$ 174,652</b></u>	<u><b>\$ (1,095,433)</b></u>	

**TRIVIEW METROPOLITAN DISTRICT**  
**DISTRICT (GENERAL) FUND**  
**PARKS AND OPEN SPACE**

For the Two Months Ending February 29, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE - Parks and Open Space</b>				
Sales Tax/IGA/Town - Estimated	\$ 748,000	\$ 97,368	\$ (650,632)	13%
Property Tax/IGA/Town	108,528	-	(108,528)	0%
Specific Ownership Tax	124,253	19,705	(104,548)	16%
Park, Rec and Landscape Fees	505,950	64,087	(441,863)	13%
Auto Tax/IGA/Town - Estimated	41,650	8,582	(33,068)	21%
Interest	13,600	2,848	(10,752)	21%
Use Tax - Construction Material	68,000	14,443	(53,557)	21%
Use Tax- Town	1,700	119	(1,581)	7%
Conservation Trust Fund	22,000	-	(22,000)	0%
Miscellaneous - (includes Safety Grant)	10,200	2,268	(7,932)	22%
Lot & Inspection Fees	3,400	-	(3,400)	0%
<b>Total Revenue</b>	<b>\$ 1,647,281</b>	<b>\$ 209,420</b>	<b>\$ (1,437,861)</b>	<b>13%</b>
<b>EXPENDITURES</b>				
<u><b>Legislative</b></u>				
Directors' Fees	\$ 3,570	\$ 272	\$ 3,298	8%
FICA and Unemployment	289	21	268	7%
Workers Compensation Insurance	26	10	16	40%
<b>Total Legislative</b>	<b>\$ 3,885</b>	<b>\$ 303</b>	<b>\$ 3,582</b>	<b>8%</b>
<u><b>General and Administrative</b></u>				
<u><b>Salaries and Benefits</b></u>				
Salaries/Wages	\$ 67,796	\$ 9,820	\$ 57,976	14%
Unemployment Insurance	136	10	126	8%
Workers' Compensation Insurance	145	86	59	59%
Health and Dental Insurance	10,608	1,707	8,901	16%
Employer's FICA	4,203	613	3,590	15%
Employer's Medicare	983	131	852	13%
Retirement	1,945	299	1,646	15%
Life and Disability Insurance Short and Long Term	816	91	725	11%
<b>Total Salaries and Benefits</b>	<b>\$ 86,632</b>	<b>\$ 12,756</b>	<b>\$ 73,876</b>	<b>15%</b>
<u><b>Professional Services</b></u>				
Professional Services-Engineering	\$ 17,000	\$ 2,283	\$ 14,717	13%
Professional Services-Public Relations	13,600	-	13,600	0%
Legal Fees/Monson, Cummins & Shohet	6,800	881	5,919	13%
Legal Fees-General Counsel/Special Counsel	11,900	2,040	9,860	17%
<b>Total Professional Services</b>	<b>\$ 49,300</b>	<b>\$ 5,204</b>	<b>\$ 44,096</b>	<b>11%</b>
<u><b>General Administration</b></u>				
Accounting Services	\$ 13,600	\$ 1,583	\$ 12,017	12%
Audit Fees	2,720	-	2,720	0%
Conference, Class and Education	2,890	70	2,820	2%
Dues, Publications and Subscriptions	1,700	1,659	41	98%
Election	17,000	601	16,399	4%
IT Support	6,800	507	6,293	7%
Office Equipment and Supplies	3,400	1,419	1,981	42%
Publication - Legal Notice	153	-	153	0%
Repairs and Maintenance	170	-	170	0%
Telephone Service	2,550	733	1,817	29%
Travel and Meeting Expense	3,230	158	3,072	5%
Office Overhead (COA, utilities, etc.)	4,420	689	3,731	16%
General Insurance	8,033	8,513	(481)	106%
Vehicle Expense	7,820	929	6,891	12%
Security for A-yard	1,700	-	1,700	0%
Stormwater Detention Pond Assessment	10,030	-	10,030	0%
Bank Charges	-	-	-	0%
Contingency/Emergency Reserves/Miscellaneous	61,847	670	61,177	1%
<b>Total General Administration</b>	<b>\$ 148,062</b>	<b>\$ 17,530</b>	<b>\$ 130,532</b>	<b>12%</b>



**TRIVIEW METROPOLITAN DISTRICT**  
**DISTRICT (GENERAL) FUND**  
**PARKS AND OPEN SPACE**

For the Two Months Ending February 29, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>Total Parks - Administrative, Professional Services, etc.</b>	<b>\$ 287,878</b>	<b>\$ 35,794</b>	<b>\$ 252,085</b>	<b>12%</b>
<b><u>Operations</u></b>				
<b><u>Salaries and Benefits- Streets and Parks</u></b>				
Salaries/Wages	\$ 148,077	\$ 18,113	\$ 129,964	12%
Salaries/Wages - Seasonal	13,600	-	13,600	0%
Overtime/On-call	10,200	1,166	9,034	11%
Unemployment Insurance	510	56	454	11%
Workers' Compensation Insurance	6,800	4,784	2,016	70%
Health and Dental Insurance	26,418	4,518	21,900	17%
Employer's FICA	10,656	1,165	9,491	11%
Employer's Medicare	2,492	272	2,220	11%
Retirement	7,383	678	6,705	9%
Life and Disability Insurance	2,261	127	2,134	6%
<b>Total Salaries and Benefits - Parks</b>	<b>\$ 228,398</b>	<b>\$ 30,880</b>	<b>\$ 197,517</b>	<b>14%</b>
<b><u>Parks and Open Space O &amp; M</u></b>				
Repair of Facilities/ ET Water	\$ 6,000	\$ -	\$ 6,000	0%
Annual Flower Program	10,000	-	10,000	0%
Holiday Lights	10,000	-	10,000	0%
Lawn Fertilizer, Tree Fertilizer and Weed Control Program	41,500	-	41,500	0%
Park Irrigation Water Payments	180,000	8,352	171,648	5%
Repair and Maintenance	55,000	7,648	47,352	14%
Supplies/Trees Replacement	7,500	-	7,500	0%
Tools	3,000	1,159	1,841	39%
Equipment and Projects	1,000	-	1,000	0%
Clothing and Safety Equipment	3,000	492	2,508	16%
Back Flow Inspection	2,000	-	2,000	0%
Repair and Replace Meters and PRV's and Back Flows	2,000	-	2,000	0%
<b>Total Parks and Open Space O &amp; M</b>	<b>\$ 321,000</b>	<b>\$ 17,651</b>	<b>\$ 303,349</b>	<b>5%</b>
<b>Total Parks O &amp; M</b>	<b>\$ 549,398</b>	<b>\$ 48,530</b>	<b>\$ 500,867</b>	<b>9%</b>
<b><u>Lighting</u></b>				
MVE Operation and Maintenance	\$ 18,700	\$ 1,330	\$ 17,370	7%
Repair and Maintenance	1,020	49	971	5%
<b>Total Lighting</b>	<b>\$ 19,720</b>	<b>\$ 1,378</b>	<b>\$ 18,342</b>	<b>7%</b>
<b><u>Signage</u></b>				
Repairs and Maintenance	\$ 680	\$ 129	\$ 551	19%
<b>Total Signage</b>	<b>\$ 680</b>	<b>\$ 129</b>	<b>\$ 551</b>	<b>19%</b>
<b><u>Total Conservation Trust Fund Projects</u></b>	<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ 22,000</b>	<b>0%</b>
<b>Total Expenditures - Parks and Open Space</b>	<b>\$ 879,676</b>	<b>\$ 85,832</b>	<b>\$ 793,844</b>	<b>10%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<b>\$ 767,605</b>	<b>\$ 123,588</b>	<b>(644,017)</b>	



**TRIVIEW METROPOLITAN DISTRICT  
DISTRICT (GENERAL) FUND  
DEBT SERVICE**

For the Two Months Ending February 29, 2020

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Property Tax	\$ 3,045,416	\$ 1,303,053	\$ (1,742,363)	43%
Interest - GO Bond	19,000	4,732	(14,268)	25%
<b>Total Revenue</b>	<u>\$ 3,064,416</u>	<u>\$ 1,307,784</u>	<u>\$ (1,756,632)</u>	<u>43%</u>
<b>EXPENDITURES</b>				
<u>Administrative</u>				
Tax Collection Expense	\$ 49,870	\$ 19,546	\$ 30,324	39%
Total Administrative	<u>\$ 49,870</u>	<u>\$ 19,546</u>	<u>\$ 30,324</u>	<u>39%</u>
<u>Debt Service</u>				
Bond Interest Payment	\$ 1,899,613	\$ -	\$ 1,899,613	0%
Bond Principal Payment	630,000	-	630,000	0%
Paying Agent Fees	2,500	-	2,500	0%
Total Debt Service	<u>\$ 2,532,113</u>	<u>\$ -</u>	<u>\$ 2,532,113</u>	<u>0%</u>
<b>Total Expenditures</b>	<u>\$ 2,581,983</u>	<u>\$ 19,546</u>	<u>\$ 2,562,437</u>	<u>1%</u>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<u>\$ 482,433</u>	<u>\$ 1,288,238</u>	<u>\$ 805,805</u>	

# **ENTERPRISE FUND**

## **Cost Allocation**

**February 29, 2020**

**TRIVIEW METROPOLITAN DISTRICT**  
**WATER AND WASTEWATER ENTERPRISE FUND**

**Water Operations**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Water Revenue	\$ 1,484,153	\$ 162,626	\$ (1,321,527)	11%
Base Rate/Capital Improvement Fee	665,366	89,882	(575,484)	14%
Water Meter Kits	75,000	9,500	(65,500)	13%
Administrative Fee	85,296	14,688	(70,608)	17%
Miscellaneous	35,083	10,921	(24,162)	31%
Bulk Water Revenue	6,000	756	(5,244)	13%
<b>Total Revenue</b>	<b>\$ 2,350,898</b>	<b>\$ 288,373</b>	<b>\$ (2,062,525)</b>	<b>12%</b>
<b>EXPENDITURES</b>				
<u><b>Administrative</b></u>				
<u>Salaries and Benefits</u>				
Salaries/Wages	\$ 232,135	\$ 31,003	\$ 201,132	13%
Overtime/On-call	19,713	1,795	17,918	9%
Unemployment Insurance	500	77	423	15%
Workers' Compensation Insurance	6,000	1,741	4,259	29%
Health and Dental Insurance	29,465	3,688	25,778	13%
Employer's FICA	15,615	2,006	13,609	13%
Employer's Medicare	3,652	469	3,183	13%
Retirement	12,217	999	11,218	8%
Life and Disability Insurance	2,338	161	2,177	7%
<b>Total Salaries and Benefits</b>	<b>\$ 321,634</b>	<b>\$ 41,938</b>	<b>\$ 279,697</b>	<b>13%</b>
<u>Professional Services</u>				
Professional Services- Engineering	\$ 15,000	\$ 1,714	\$ 13,286	11%
Professional Services-Public Relations	20,000	-	20,000	0%
Professional Services/Amcobi/National Meter	48,957	2,781	46,176	6%
Rate/Service Study	10,000	-	10,000	0%
Development Services/Monson, Cummins & Shoheit	10,000	1,000	9,000	10%
<b>Total Professional Services</b>	<b>\$ 103,957</b>	<b>\$ 5,495</b>	<b>\$ 98,462</b>	<b>5%</b>
<u>Administrative</u>				
Accounting Services	20,000	2,328	17,672	12%
Audit Fees	4,000	-	4,000	0%
Conference, Class and Education	3,000	-	3,000	0%
Dues, Publications and Subscriptions	5,000	2,361	2,639	47%
IT Support	12,500	745	11,755	6%
Office Equipment and Supplies	3,250	1,682	1,568	52%
Postage	400	-	400	0%
Publication - Legal Notice	250	-	250	0%
Repairs and Maintenance	500	5,960	(5,460)	1192%
Telephone Service	2,750	409	2,342	15%
Travel and Meeting Expense	1,500	-	1,500	0%
Office Overhead (COA, utilities, etc.)	1,000	160	840	16%
General Insurance	12,000	12,520	(520)	104%
Vehicle Expense	6,000	450	5,550	7%
Miscellaneous	250	559	(309)	223%
<b>Total General Administration</b>	<b>\$ 72,400</b>	<b>\$ 27,172</b>	<b>\$ 45,228</b>	<b>38%</b>
<b>Total General Administrative</b>	<b>\$ 497,990</b>	<b>\$ 74,605</b>	<b>\$ 423,387</b>	<b>15%</b>



**TRIVIEW METROPOLITAN DISTRICT**  
**WATER AND WASTEWATER ENTERPRISE FUND**

**Water Operations**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b><u>Water System</u></b>				
Water Testing	\$ 15,000	\$ 126	\$ 14,874	1%
Waste Disposal	25,000	-	25,000	0%
Gas Utilities	7,500	1,984	5,516	26%
Electric Utilities/Donala Wheeling	400,000	14,239	385,761	4%
Repairs and Maintenance	100,000	13,393	86,607	13%
Storage Tank Maintenance	150,000	219	149,781	0%
Operating Supplies	20,000	3,173	16,827	16%
Bulk Chemical Supplies	25,000	-	25,000	0%
Lab Chemicals and Supplies	7,500	-	7,500	0%
Instrumentation	5,000	-	5,000	0%
Water Assessments	105,700	95,130	10,570	90%
Wheeling Charges	658,219	-	658,219	0%
Leased Water Pueblo Board of Water	157,144	-	157,144	0%
Equipment Meter Supplies/Meter Kits	137,500	51,788	85,712	38%
Total Water System	<u>\$ 1,813,563</u>	<u>\$ 180,052</u>	<u>\$ 1,633,511</u>	<u>10%</u>
<b>Total Expenditures</b>	<u>\$ 2,311,553</u>	<u>\$ 254,658</u>	<u>\$ 2,056,897</u>	<u>11%</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ 39,344</u>	<u>\$ 33,715</u>	<u>\$ (5,629)</u>	

**TRIVIEW METROPOLITAN DISTRICT**  
**WATER AND WASTEWATER ENTERPRISE FUND**

**Wastewater Operations**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Sewer Revenue	\$ 1,545,382	\$ 253,821	\$ (1,291,561)	16%
Miscellaneous	35,083	10,921	(24,162)	31%
<b>Total Revenue</b>	<b>\$ 1,580,465</b>	<b>\$ 264,742</b>	<b>\$ (1,315,723)</b>	<b>17%</b>
<b>EXPENDITURES</b>				
<b><u>Administrative</u></b>				
<b><u>Salaries and Benefits</u></b>				
Salaries/Wages	\$ 232,135	\$ 31,003	\$ 201,132	13%
Overtime/On-call	19,713	1,795	17,918	9%
Unemployment Insurance	500	77	423	15%
Workers' Compensation Insurance	6,000	1,741	4,259	29%
Health and Dental Insurance	29,465	3,688	25,778	13%
Employer's FICA	15,615	2,006	13,609	13%
Employer's Medicare	3,652	469	3,183	13%
Retirement	12,217	999	11,218	8%
Life and Disability Insurance	2,338	161	2,177	7%
<b>Total Salaries and Benefits</b>	<b>\$ 321,634</b>	<b>\$ 41,938</b>	<b>\$ 279,697</b>	<b>13%</b>
<b><u>Professional Services</u></b>				
Professional Services- Engineering	\$ 15,000	\$ 1,714	\$ 13,286	11%
Professional Services-Public Relations	20,000	-	20,000	0%
Professional Services/Amcobi/National Meter	48,957	2,781	46,176	6%
Rate/Service Study	10,000	-	10,000	0%
Development Services/Monson, Cummins & Shohet	10,000	1,000	9,000	10%
<b>Total Professional Services</b>	<b>\$ 103,957</b>	<b>\$ 5,495</b>	<b>\$ 98,462</b>	<b>5%</b>
<b><u>Administrative</u></b>				
Accounting Services	\$ 20,000	\$ 2,328	\$ 17,672	12%
Audit Fees	4,000	-	4,000	0%
Conference, Class and Education	3,000	-	3,000	0%
Dues, Publications and Subscriptions	5,000	2,361	2,639	47%
IT Support	12,500	745	11,755	6%
Office Equipment and Supplies	3,250	1,682	1,568	52%
Postage	400	-	400	0%
Publication - Legal Notice	250	-	250	0%
Repairs and Maintenance	500	5,960	(5,460)	1192%
Telephone Service	2,750	409	2,342	15%
Travel and Meeting Expense	1,500	-	1,500	0%
Office Overhead (COA, utilities, etc.)	1,000	160	840	16%
General Insurance	12,000	12,520	(520)	104%
Vehicle Expense	6,000	450	5,550	7%
Miscellaneous	250	559	(309)	223%
<b>Total General Administration</b>	<b>\$ 72,400</b>	<b>\$ 27,172</b>	<b>\$ 45,228</b>	<b>38%</b>
<b>Total General Administrative</b>	<b>\$ 497,990</b>	<b>\$ 74,605</b>	<b>\$ 423,387</b>	<b>15%</b>



**TRIVIEW METROPOLITAN DISTRICT  
WATER AND WASTEWATER ENTERPRISE FUND**

**Wastewater Operations**

**For the Two Months Ending February 29, 2020**

Unaudited

	<u>2020 Budget</u>	<u>YTD Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget (YTD 16%)</u>
<b><u>Wastewater System</u></b>				
Wastewater TF/Donala/IGA	\$ 747,164	\$ 63,124	\$ 684,040	8%
Repairs and Maintenance	15,000	-	15,000	0%
Video Collection System - Annual	32,000	300	31,700	1%
Operating Supplies	1,000	86	914	9%
Transit Loss	7,500	-	7,500	0%
Total Wastewater System	<u>\$ 802,664</u>	<u>\$ 63,510</u>	<u>\$ 739,154</u>	<u>8%</u>
<b>Total Expenditures</b>	<u>\$ 1,300,654</u>	<u>\$ 138,116</u>	<u>\$ 1,162,540</u>	<u>11%</u>
 <b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	 <u>\$ 279,810</u>	 <u>\$ 126,627</u>	 <u>\$ (153,183)</u>	



**TRIVIEW METROPOLITAN DISTRICT  
WATER AND WASTEWATER ENTERPRISE FUND  
DEBT SERVICE**

**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Water Lease- Comanche	\$ 162,000	\$ 27,062	\$ (134,938)	17%
Interest	150,000	36,376	(113,624)	24%
<b>Total Revenue</b>	<b>\$ 312,000</b>	<b>\$ 63,438</b>	<b>\$ (248,562)</b>	<b>20%</b>
<b><u>Debt Service</u></b>				
2018 Bond Issue	\$ 664,350	\$ -	\$ 664,350	0%
Paying Agent Fee	2,500	2,500	-	100%
<b>Total Debt Service</b>	<b>\$ 666,850</b>	<b>\$ 2,500</b>	<b>\$ 664,350</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>\$ 666,850</b>	<b>\$ 2,500</b>	<b>\$ 664,350</b>	<b>0%</b>
<b>OTHER FINANCING SOURCES</b>				
Transfer from other funds	\$ 400,000	\$ 64,000	\$ 336,000	
<b>Total Other Financing Sources</b>	<b>\$ 400,000</b>	<b>\$ 64,000</b>	<b>\$ 336,000</b>	
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 45,150</b>	<b>\$ 124,938</b>	<b>\$ 751,788</b>	

# **CAPITAL PROJECTS FUNDS**

**February 29, 2020**

**TRIVIEW METROPOLITAN DISTRICT**  
**CAPITAL PROJECTS FUND - GENERAL**

**Budget Status Report - GAAP Basis**  
**For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Total Revenue	\$ -	\$ -	\$ -	
<b>EXPENDITURES</b>				
<b><u>Vehicles and Equipment Utilities</u></b>				
4-Post Lift	\$ 20,000	\$ -	\$ 20,000	0%
Mower (Staris)	9,000	-	9,000	0%
Aerator	3,600	-	3,600	0%
Air Compressor	5,000	-	5,000	0%
Utility Toolbox for 2014 Chevy 2500	5,500	-	5,500	0%
New Bed for 5500 GMC	12,000	-	12,000	0%
Welder Welding Equipment	2,900	-	2,900	0%
Material Storage Facility	3,000	-	3,000	0%
Total Vehicles and Equipment	\$ 61,000	\$ -	\$ 61,000	0%
<b><u>Park and Street Improvements</u></b>				
Steel building for A-yard	\$ 576,174	\$ 20,507	\$ 555,667	4%
Controller Cabinet for Traffic Signal at Leather Chaps and Jackson Creek	12,000	12,000	-	100%
Streetscape Improvements	100,000	-	100,000	0%
Street Improvements	823,826	-	823,826	0%
Jackson Creek Medians	300,000	-	300,000	0%
Jackson Creek North Overlay	2,000,000	-	2,000,000	0%
Total Park and Street Improvements	\$ 3,812,000	\$ 32,507	\$ 3,779,493	1%
<b>Total Expenditures - District Capital</b>	<b>\$ 3,873,000</b>	<b>\$ 32,507</b>	<b>\$ 3,840,493</b>	<b>1%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<b>\$ (3,873,000)</b>	<b>\$ (32,507)</b>	<b>\$ (3,840,493)</b>	<b>1%</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer from General Fund	\$ 3,873,000	\$ 32,507	\$ (3,840,493)	1%
<b>Total Other Financing</b>	<b>\$ 3,873,000</b>	<b>\$ 32,507</b>	<b>\$ (3,840,493)</b>	<b>1%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER FINANCING SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	



**TRIVIEW METROPOLITAN DISTRICT  
CAPITAL PROJECTS FUND - ENTERPRISE**

**Budget Status Report - GAAP Basis  
For the Two Months Ending February 29, 2020**

Unaudited

	2020 Budget	YTD Actual	Variance Favorable (Unfavorable)	Percent of Budget (YTD 16%)
<b>REVENUE</b>				
Water Tap Fees	\$ 1,806,000	\$ 228,760	\$ (1,577,240)	13%
Sewer Tap Fees	1,031,250	130,625	(900,625)	13%
Water/Sewer Impact Fee	300,000	45,500	(254,500)	15%
Renewable Water Fee	1,425,000	180,500	(1,244,500)	13%
Lease Revenue (FMIC)	104,700	-	(104,700)	0%
Effluent Paid-AGUA/ Woodmoor	105,000	19,632	(85,368)	19%
Review & Comment Fee	75,000	9,500	(65,500)	13%
Payment in Lieu of Water Rights	1,300,000	5,586	(1,294,414)	0%
<b>Total Revenue</b>	<b>\$ 6,146,950</b>	<b>\$ 620,103</b>	<b>\$ (5,526,847)</b>	<b>10%</b>
<b>EXPENDITURES</b>				
<b><u>Vehicles and Equipment Utilities</u></b>				
Commercial Gate Opener	\$ 10,000	\$ -	\$ 10,000	0%
In-house Meter Reading	12,800	-	12,800	0%
Improvements to C-Plant	50,000	28,483	21,518	57%
Air Compressor	5,000	-	5,000	0%
Backhoe Attachment	8,800	-	8,800	0%
Replacement Air Compressor for A-Plant	4,400	-	4,400	0%
Hydraulic Concrete Breaker	15,000	-	15,000	0%
Plant A Effluent Pump(s)	50,000	10,295	39,705	21%
<b>Total Vehicles and Equipment</b>	<b>\$ 156,000</b>	<b>\$ 38,778</b>	<b>\$ 117,223</b>	<b>25%</b>
<b><u>Wells</u></b>				
Well Rehabilitation A-7/D-7	\$ 250,000	\$ -	\$ 250,000	0%
Drill and Outfit A-9 and D-9 Wells	2,500,000	5,958	2,494,042	0%
VFD for A-7	65,000	-	65,000	0%
<b>Total Wells</b>	<b>\$ 2,815,000</b>	<b>\$ 5,958</b>	<b>\$ 2,809,042</b>	<b>0%</b>
<b><u>Water Improvements</u></b>				
Wash-water Recapture Tank	\$ 268,000	\$ 1,458	\$ 266,542	1%
Metering Station DONALA	263,486	-	263,486	0%
C Plant - Driveway	-	-	-	0%
Renewable Water Purchase/Integrated Water Resource	-	540	(540)	0%
Alluvial Water	-	158	(158)	0%
SCADA	28,000	-	28,000	0%
Regional Water/Wastewater Design and Permitting	200,000	-	200,000	0%
Water Purchases and Diligence Investigations	100,000	318,327	(218,327)	0%
<b>Total Water Improvements</b>	<b>\$ 859,486</b>	<b>\$ 320,483</b>	<b>\$ 539,003</b>	<b>37%</b>
<b>Total Expenditures - Enterprise Capital</b>	<b>\$ 3,830,486</b>	<b>\$ 365,218</b>	<b>\$ 3,465,268</b>	<b>10%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES</b>	<b>\$ 2,316,464</b>	<b>\$ 254,884</b>	<b>\$ (2,061,580)</b>	<b>11%</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Tap Credits	\$ (960,000)	\$ -	\$ (960,000)	0%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (960,000)</b>	<b>\$ -</b>	<b>\$ (960,000)</b>	<b>235%</b>
<b>EXCESS OF REVENUE OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER FINANCING SOURCES</b>	<b>\$ 1,356,464</b>	<b>\$ 254,884</b>	<b>\$ (1,101,580)</b>	