

RECORD OF PROCEEDINGS

. MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

March 19, 2019

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, March 19, 2019, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:32 p.m.

ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Secretary/Treasurer:	James Barnhart
Director	James Otis
Director	Anthony Sexton

Also in attendance were:

James McGrady, District Manager
Joyce Levad, District Administrator
Shawn Sexton, Water Superintendent,
Jay Bateman, Parks and Open Space Superintendent
Chris Cummins, District Water Attorney
Gary Shupp, District General Counsel
Jennifer Kaylor, Our Community News

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Otis a vote was taken, and the motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes February 19, 2019 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for February 2019

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d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

PUBLIC
COMMENT

None

OPERATIONS
REPORT

District Manager Report

The District Manager review some of the items in his report, however, the report was included in the Board Packet. There were not any questions or comments regarding the report. Other topics discussed by the Manager included the following:

- Jackson Creek Parkway Design Update.
- Jackson Creek Parkway Water main installation. (enclosure)
- Northern Monument Creek Interceptor Project Update. (enclosure)
- Northern El Paso County Delivery Pipeline RFP (enclosure)

Public Works and Parks and Open Space Updates (enclosure)

Mr. Bateman reported the following:

- Awarded on lawn and off lawn fertilization program to A Green Image. This firm has worked for the District in the past and is very familiar with the property. Mr. Bateman is looking at the end of the month to start first herbicide.
- Public Works Facility update (enclosure). The floor plan of the facility has been received. Next steps will be to prepare a site utility plan and a grading plan along with design elevations for the building.
- Replaced a number of fence boards. This is an ongoing project as there are over a hundred Boards that need replacing.
- Ongoing fleet maintenance. A used dump truck with a 12-foot plow has been acquired by the district to supplement the existing fleet.
- Additional potholes have been filled throughout the District.

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- 2019 Landscape Improvement Updates include some over seeding along Lions Tail and Leather Chaps Drive. Also looking at small medians for improvements.
- Look at expansion cracks (Transverse Cracks) especially in the area that was recently completed by Schmidt Construction. The District has a one year warranty so a few of the areas that are in need of repair will be completed by Schmidt. Other areas that have surface cracks will be filled with crack seal material.
- Continually trying to improve our snow map. Load zones are being added.
- Lessons learned during the storm included the following.
 - Need to be aware of persons with medical conditions
 - Use emergency center with Monument. Try to plug into process improvements that Monument is trying to develop. Need to install an uninterruptable power supply at B-Plant.
 - Post snow route signs on major arterials to keep people from parking.
 - Contract with a towing company to remove vehicles that are stuck or abandoned that are blocking major arterials.
- A motion was made by Director Otis expressing appreciation to all of the staff and snow removal crews who did such an exceptional job during the March 13, 2019 blizzard. The Motion was duly seconded by Director Sexton. The Motion passed unanimously.

Utilities Department Updates (enclosure)

Superintendent Sexton went over his monthly report. Highlights included the following:

- Recalibration of ultrasonic level reader at the Upper Monument Creek Wastewater Plant has been completed. The flume has also been repaired. The flows being measured are now more in line with what is expected, given the District number of Single Family Equivalents.
- SCADA System will be complete in about one more week. Rebuilding effluent pumps in Plant B. Working on A-Plant and making sure any of the bugs noted during the prolonged use of A-Plant while B-Plant was down are solved.

DIRECTORS ITEMS

Board of Trustees is discussing Emergency Operations. The Triview Board believes Triview should be included in these discussions. The Board recognized

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that since the District does not have a police force or a communication center the Town is in a better position to head up these discussions as long as the District is included. Triview has over 71 lane miles of roadway they are responsible for, so it makes sense for the District to be “plugged” into these discussions. It appears that the Board of Trustees wants to have joint Board Meetings. Both Boards will meet to discuss issues of common interest.

ACTION ITEMS

- a. Review and Consider authorizing the District Manager to execute a proposal by Andale Construction to install HA-5 Asphalt Coating on multiple streets within the Promontory Point and Remington Hills Subdivisions. (enclosure). A motion was made by Director Fiorito to authorize the District Manager to sign the proposal by Andale Construction in a not to exceed the amount of \$205,490.68. The motion was duly seconded by Director Otis. The motion carried unanimously.
- b. Review and consider approval of a Water Lease Agreement by and between the Triview Metropolitan District and the Arkansas Groundwater Users Association to lease the District’s excess effluent through 2030.

Mr. Cummins noted that he added language to this that the District has the right to reuse their effluent in the future. He also noted that the District has an obligation to use some of its effluent to augment any of Comanche’s shortfalls resulting from dry year yields from the Comanche FMIC shares. A motion to approve the agreement was made by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously.

FINANCIAL MATTERS

Approve or Ratify Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Otis. A vote was taken. The motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the February 2019 unaudited Financial Statements as presented. A motion to approve the District’s February 2019 Financial Statements was made by Director Barnhart. The motion was duly seconded by Director Sexton. A vote was taken. The motion carried unanimously.

LEGAL

No report.

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PUBLIC RELATIONS

The March newsletter is ready to be finalized and will be sent to the printer. The April Newsletter is being drafted and will include updates from the blizzard event.

OTHER BUSINESS

None.

EXECUTIVE SESSION

A motion was made by Director Fiorito for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Otis, a vote was taken. The motion carried unanimously. Executive session was entered into at 7:21 p.m.

The executive session was adjourned, and the Board returned to regular session at 9:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Otis. The motion was duly seconded by Director Fiorito. The meeting was adjourned at approximately 9:01 p.m.

Respectfully submitted,

James C. McGrady
Secretary for the Meeting