

Triview Metropolitan District Board of Directors

Fairfield Inn Suites – Mt. Herman Conference Room

15275 Struthers Rd.
Colorado Springs, CO 80921

Meeting Minutes

Board of Director's Regular Meeting – March 14, 2017

1. **Call to Order:** President Bolander called the meeting to order at 5:13 p.m. Board members present were Director Melville, Director Barnhart, Director Fiorito (arrived 5:19), and Director Otis by phone. Staff and contractors present were Valerie Remington, District Manager; Josh Cichocki, Superintendent; and Gary Shupp, district counsel.
2. **Declaration of a Quorum, Notice & Posting:** President Bolander declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Motion to approve the agenda was made by Director Melville and seconded by Director Barnhart. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve the consent agenda with changes to report was made by Director Melville and seconded by Director Barnhart. Motion approved.
5. **Public Comment:**
Jason Gross, OCN – questions regarding debt
Marco Fiorito- Promontory Pointe HOA will be asking for no outlet signs above Lyons Tail.
Dusk to dawn curfew on Promontory Pointe parks will be directed to the Town of Monument. We will add request to next agenda when received.
6. **Fountain Mutual Irrigation Company Lease Requests:**
 - a. 40 shares FMIC, requesting 5 year lease – board authorized offering 5 year lease
 - b. 20 shares unleased, requesting reduced leasing rate – board authorized offering 20 shares at a reduced rate.
7. **Review of the January 2017 Financials:**
Disbursements over \$5000: Check to Electrical Excellence for Jackson Creek Parkway/Leather Chaps traffic signal in the amount of \$5,825.00. Motion to approve checks over \$5000 was made by Director Melville and seconded by Director Fiorito.

Motion approved. Adding the budget line name to the amount for items over \$5000 was requested on future disbursement sheets.

- a. **January 2017 Financials:** January financials were presented by V. Remington. Motion to accept the financials as presented was made by Director Fiorito and seconded by Director Melville. Motion approved.

8. Board Member Reports

- Barnhart – roads, sidewalks, signage, traffic control
- Otis – billing, fines, enforcement
 - Refund late fees for those who request in March
- Melville – tap fees, rates, long term planning
 - For March 31st meeting, send Marco tap fee spreadsheet, 5 year projection from Cathy, capital improvements, rate structures
 - Add street improvements to capital improvement spread sheet
- Fiorito – finance, website
- Bolander – landscaping, communications
 - Bike path-Reid has contacted the Town of Monument to see if they wanted to work on a planning together. Waiting for them to get back to him.
 - Landscape plan-Reid is reviewing a draft of the plan.

9. Operations Report:

- Backhoe – Bids to transport the backhoe came in higher than expected. If we have to pick up the backhoe ourselves, we will need checks for deposits on rental of truck and trailer. These deposit checks will be returned when the truck and trailer are returned. Motion to approve 2 check for rental deposits; \$5000 and \$3000 was made by Director Melville and seconded by Director Barnhart. Motion approved. Josh will follow up with Director Barnhart to see if they can find another alternative form of delivery.
- Gen-Set purchase – goal is to have something installed or available prior to demand spike in mid-May.
- 2016 Water Usage Summary
- Non-Revenue Water Loss
- Drainage Area-landscaping completion work to be finalized once the seasonal staff has started
- New Public Works Employee – Trent Milburn
- Posting for Public Works Foreman
- Sander-equipment failed last storm, hand applied in critical areas
- Public Works Office-complete
- Seasonal Staff-hiring has begun
- Signs-missing signs due to vandalism, theft, texting drivers and wind. Replacement is under way.

- The Town of Monument suggested that the curb for the left turn lane on Jackson Creek Parkway be painted. The board approved reflectors that adhere to the concrete instead of painting.

10. Managers Report:

- Short Term Investment Decision-direction given to V. Remington to use a Colotrust account
- Report on Emergency Services Workshop
- Worker's Compensation-savings for 2016 is \$6499.62
- Update on Social Media-Hudson Firm will end service March 31
 - Add lines on bills directing customers to sign up for email list and update their reverse 911 list
- Check with Amcobi regarding emergency notification pricing if needed
- Report on District Certifications
- Sanctuary Pointe-tap report
- Great American Cleanup April 22nd
- Board Workshop March 31st, 3:00pm, District Office
- Pass on information for the P3 Water Conference to the other board members

11. Outstanding Items

- Water Rates-March
- Landscape Standards
- Board Member's Biography for Web Site-one still missing
- Site Visits for Board Members
- Reuse Study
- Gate Policy
- Park Benches by Eagle Scouts

12. Adjournment: Motion to adjourn the meeting was made by Director Melville and seconded by Director Fiorito. Motion approved. The meeting was adjourned by President Bolander at 7:16 p.m.