

Triview Metropolitan District Board of Directors

Fairfield Inn Suites – Mt. Herman Conference Room

15275 Struthers Rd.
Colorado Springs, CO 80921

Meeting Minutes

Board of Director's Regular Meeting – May 9, 2017

1. **Call to Order:** President Bolander called the meeting to order at 5:02 p.m. Board members present were Director Fiorito (5:09), Director Melville, Director Barnhart (5:24), and Director Otis. Staff and contractors present were Valerie Remington, District Manager; Josh Cichocki, Superintendent; Gary Shupp, District Counsel; and John McGinn, District Engineer.
2. **Declaration of a Quorum, Notice & Posting:** President Bolander declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Motion to approve the agenda was made by Director Melville and seconded by Director Otis. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve the consent agenda removing item 4f. Jacobs Engineering Group, Inc. Traffic Study was made by Director Melville and seconded by Director Otis. Motion approved.
5. **Public Comment:** None
6. **Resolution 3-2017, Resolution of the Board of directors of Triview Metropolitan District Adopting Policy in regard to Customer Fees for Perpetual Pump Station Operational Costs – Sanctuary Pointe:** Motion to accept Resolution 3-2017 was made by Director Melville and seconded by Director Otis. Motion approved 4-0.
7. **Amended Water Rights Lease Agreement – Fontana Enterprises, Inc. Lease of Fountain Mutual Irrigation Company Shares:** Motion to accept the amended water rights lease agreement was made by Director Melville and seconded by Director Otis. Motion approved.
8. **Jackson Creek Townhomes Request to Create Overlap district of Jackson Creek Metropolitan District:** Motion was made to accept the Jackson Creek Townhomes request by Director Melville and seconded by Director Otis. Motion approved. G. Shupp was directed to draft a letter of approval for V. Remington's signature.

- 9. Discussion/Decision on West Side Sewer Line:** John McGinn discussed the outline of the west side sewer line. Motion was made to direct V. Remington to start negotiations and drafting of documents for the west side sewer line by Director Fiorito and seconded by Director Melville. Motion approved.
- 10. Discussion/Decision on Well 9:** John McGinn presented an outline for drilling and costs. The big rigs are busy for the next 6-8 months. The board directed J. McGinn to begin the design and bid process to have the bids out in late August 2017. Bid out for 60 days. Approximate drill dates of January or February 2018.
- 11. Procedure Discussion Regarding Safety Concerns:** Discussion by the board regarding a preliminary IGA with the Town of Monument. A written procedure and understanding would be appropriate for instances that are out of the ordinary. Josh and Valerie will be meeting with Tom Tharnish and Jake Shirk tomorrow morning.
- 12. Review of the March 2017 Financials**
- a. **Disbursements over \$5000:** Check to Applied Ingenuity, LLC for A-4 well pumping equipment in the amount of \$61,840.00. Check to Terracon for pavement management services in the amount of \$8,710.00. Motion to approve the items over \$5000 was made by Director Melville and seconded by Director Otis. Motion approved.
 - b. **March 2017 Financials:** March financials were presented by V. Remington. Motion to accept the financials as presented was made by Director Fiorito and seconded by Director Otis. Motion approved.
- 13. Board Member Reports**
- Barnhart – roads, sidewalks, signage, traffic control
 - Otis – billing, fines, enforcement
 - Melville – tap fees, rates, long term planning
 - Fiorito – finance, website
 - Bolander – landscaping, communications: Send landscape standards draft to board members to review. Updates and changes to be send to V. Remington. Schedule to vote at the June meeting.
- The board will be setting up a workshop mid to late June.
- 14. Operations Report:** Operation report presented by Josh Cichocki. Don't fix the trails along Baptist Road that belong to El Paso County without written permission. Josh to contact Jennifer Ervine regarding the funds available to repair the trail.
- 15. Managers Report:** Manager report presented by V. Remington. No parking signs approved for Broken Timber Drive and no outlet signs approved for Gleneagle. Inclusion request for property along Struthers Drive south of the Fairfield Inn can move forward by property owner. Triview has been awarded the Colorado Premium Cost Containment Program and Employer Certification by the Colorado Department

of Labor and Employment. Staff has been trained and certified by the American Red Cross in adult first aid/CPR/AED. Terracon contract approved to proceed with updates presented including Lyons Tail.

16. Outstanding Items:

- Water Rates – June
- Landscape Standards – Vote in June meeting
- Site Visits for Board Members – Josh will send 3 dates to board for tours
- Billing Policy and Procedures – Prepare draft for board review

17. Adjournment: The meeting was adjourned by President Bolander at 7:20 p.m.