

# Triview Metropolitan District Board of Directors

Fairfield Inn Suites – Mt. Herman Conference Room

15275 Struthers Rd.  
Colorado Springs, CO 80921

## Meeting Minutes

### Board of Director's Regular Meeting – June 13, 2017

1. **Call to Order:** President Bolander called the meeting to order at 5:02 p.m. Board members present were Director Fiorito, Director Melville, Director Barnhart, and Director Otis. Staff and contractors present were Valerie Remington, District Manager; Josh Cichocki, Superintendent; and Gary Shupp, District Counsel.
2. **Declaration of a Quorum, Notice & Posting:** President Bolander declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Motion to approve the agenda with the addition of discussion on leadership positions after the financials was made by Director Melville and seconded by Director Otis. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve the consent agenda with correction to prior meeting minutes was made by Director Otis and seconded by Director Fiorito. Motion approved.
5. **Public Comment:**  
Anthony Sexton – comments on landscaping in Promontory Point.  
Make Halenkamp – comments on fence and request regarding installing gate.
6. **Resolution 04-2017, Resolution of the Board of directors of Triview Metropolitan District Adopting Policy in Regards to Funding and Cost-Recovery Protocol for Construction of Western Monument Interceptor Project:** Motion to approve the resolution was made by Director Fiorito and seconded by Director Otis. Motion approved 5/0.
7. **Discussion/Decision on Triview Metropolitan district Identity Theft Prevention Program (ITPP) Under the FTC Fact Act Red Flags Rule:** Motion to approve the policy was made by Director Melville and seconded by Director Otis. Motion approved.
8. **Discussion/Decision on Triview Metropolitan District Billing Policy and Procedure:** Motion to approve the policy as amended was made by Director Fiorito and seconded by Director Melville. Motion approved.

**9. Discussion/Decision on Triview Metropolitan District Landscape Maintenance Policy:** Spelling and word changes made to policy. Request to add beginning statement to the policy that can be changed as needed. Add “example” watermark on checklists. An estimate of what costs would be to adopt policy as written to be provided at next meeting.

**10. Review of the April 2017 Financials**

- a. **Disbursements over \$5000:** Check to Golder Associates Inc. for SCADA system improvements in the amount of \$63,056.25. Check to Terracon for professional pavement services in the amount of \$16,290.00. Motion to approve the items over \$5000 was made by Director Melville and seconded by Director Otis. Motion approved.
- b. **April 2017 Financials:** April financials were presented by V. Remington. Motion to accept the financials as presented was made by Director Fiorito and seconded by Director Otis. Motion approved.

**11. Reminder:** Board terms expire next year. The board members are encouraged to visit with the public to see who would be interested in serving. Director Bolander will not be running for another term. He would like to hand the reigns over to someone else.

**12. Board Member Reports**

- Barnhart – roads, sidewalks, signage, traffic control
- Otis – billing, fines, enforcement
- Melville – tap fees, rates, long term planning
- Fiorito – finance, website
- Bolander – landscaping, communications

The board will be setting up a workshop mid to late June.

**13. Pikes Peak Regional Water Authority Area 3 Preliminary Engineering Report:** Jonathan Moore, Forsgren and Associates.

**14. Operations Report:** Operation report presented by Josh Cichocki. SCADA project work is progressing. Two certified water professionals have joined the team. Drainage area landscaping work around Agate Creek is underway. Stormwater collection system cleaning will need to be scheduled. The district has a new public works foreman joining the team on June 12<sup>th</sup>. One public works technician position remains open. MVEA has completed their removal of equipment from the public works yard area. A few parks need attention; Oxbow and Misty Creek irrigation repairs and grass rehabilitation work next week. Creekside Park repairs begin June 20<sup>th</sup>. Signage for the median on Jackson Creek has been destroyed 2 times since the last board meeting. Reflectors will be installed.

**15. Managers Report:** Manager report presented by V. Remington. State legislature changes in Director's compensation reviewed. FEMA review at the wastewater treatment plant discussed. Bulk water rate comparisons presented.

**16. Outstanding Items:**

- Water Rates – June workshop
- Landscape Standards – July
- Site Visits for Board Members – Josh will send 3 dates to board for tours

**17. Executive Session:** Motion to adjourn to executive session was made by Director Otis and seconded by Director Fiorito. Motion approved. The meeting was recessed to executive session at 7:53 p.m. pursuant to C.R.S.24-6-402(4)(b) for conference with attorney for advice on specific legal questions. Return to regular session 8:00 pm.

**18. Adjournment:** Motion to adjourn the meeting was made by Director Fiorito and seconded by Director Otis. Motion approved. The meeting was adjourned by President Bolander at 8:11 p.m.