

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

March 18, 2020

A meeting of the Board of Directors of the Triview Metropolitan District was held on Wednesday, March 18, 2020, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:30 p.m. The meeting was conducted via teleconference call due to the COVID 19 rules.

ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Director	Anthony Sexton
Director	James Otis
Director	James Barnhart

Also in attendance were:

James McGrady, District Manager
Shawn Sexton, Water Superintendent,
Jay Bateman, Parks and Open Space Superintendent
Chris Cummins, District Water Attorney
Gary Shupp, District General Counsel
Jennifer Kaylor, Our Community News

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. A motion was made by Director Barnhart to approve the agenda. Upon a second by Director Fiorito, vote was taken, and the motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes February 19, 2020 Regular Board Meeting (enclosure)
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for February 2020

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d. Tax Transfer from Monument

A motion was made by Director Barnhart to approve the consent agenda. The motion was duly seconded by Director Fiorito. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

None.

OPERATIONS REPORT

District Manager Report (enclosure)

- Mr. McGrady said the A-9 Well has been completed, the D-9 Well should be completed in the next day or so.
- Mr. McGrady signed the NEPA participation agreement between Colorado Springs and Triview Metropolitan District. That agreement had minor changes to it. Mr. Cummins reviewed it and determined the changes were not substantial, so he said it is ready to go.
Mr. McGrady and Director Melville met with Colorado Springs Utilities. Triview is going to use our newsletter to communicate as much as possible to our residents regarding the project. There is certain things that have to be done as far as the NEPA process. First is the Public Scoping meeting, which will be held on May 5, 2020 at the library near the Chapel Hills Mall. If you are interested in going, the meeting has very important information on all the environmental issues that will be studied as part of the NEPA process.
- Triview is in the process of trying to get the water system ready for our summer demands. We have cleaned our wells, D-4 and D-7. Triview has authorized the purchase of the material to being purchased. It is our hope this will be back in service by April 15, 2020. So by April 15th we will have all our wells online, 3 of the 8 wells have been worked over and cleaned up with new pumps and new motors. We will also have by April 15th, a new VFD in place. Going into the summer season our system is about as strong as it has ever been. All of our units are online and functioning well.
- One of the things later in the agenda has to do with the 2020 overlay program. Triview will award the bid to Martin Marietta.
- Mr. McGrady did get everything in order for the building of the Public Works building. The steel building has been ordered and Regional Building has been notified. This project should start around June 1, 2020. Mr. McGrady is trying to value engineer this to get closer to the budget numbers.
- Mr. McGrady was asked to explain the details of the meeting about the utilization of Triview's excess capacity in the Upper Monument Treatment Plant by Colorado Springs Utilities in order to serve the Air Force Academy Visitor's Center.

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Triview had a meeting with Colorado Springs Utilities including Donala. John McGinn coordinated this. The purpose of the meeting was to try to get a way for wastewater service to the Air Force Academy Visitors Center more quickly. According to Mr. McGinn if there were a situation whereby, they had to build a line from the visitor's center down to Bass Pro it would be a tricky construction with the environmental issues. Mr. McGinn came up with an idea for a force main coming from the visitor's center to the east under I-25, utilizing Northgate Blvd. by extending the pipeline to a pump station just to the west of the 7-11 at Northgate and Struthers. This pump station pumps wastewater from Donala to the Upper Monument Creek Facility. The idea is to extend that pipeline to that pump station and pump it back to the Upper Monument Creek facility. Once at the Wastewater Treatment Facility there is about 50% extra capacity that Triview owns. The idea is to use Triview's capacity for about 5 years until the NMCI has been constructed and the booster pump station for the Air Force Academy Visitor's Center has been abandoned. The idea would be to buy a little time utilizing excess capacity at the Donala lift station and the Triview Wastewater Treatment facility. Mr. McGrady thinks it is a good way to stimulate Regional Development. Triview would charge Colorado Springs Utilities for the use of that capacity. Mr. McGrady asked the Board if they have an issues with him, Mr. McGinn or Chris Cummins working with Colorado Springs Utilities to put together an agreement for the use of that capacity and in that agreement put some kind of trigger if things don't go well, Triview would be in a position to tell Colorado Springs Utilities to find a solution if Triview can't furnish the capacity.

The Board had no concerns with this. Unanimous to move ahead.

Public Works and Parks and Open Space Updates (Jay Bateman)

- Jackson Creek median construction timeline. Starting our bed mulch, 50% completed. Triview received 25 to 35 inches of snow for February plus it was 2 degrees cooler.
- Landscape Endeavors saved the District \$13,000 after the contract was awarded. Phase one scheduled for completion in 4 weeks. Park employees are starting to install main lines for irrigation. Dirt work being done, installing boulders, trees, shrubs, fabric and rock.
- Focusing on pothole repairs
- Working on installing the park slide at Old Creek Park.
- Director Sexton asked about the completion of the Jackson Creek Parkway overlay project. Kiewit thinks it will be early April to have a 6-day window of good weather to start the work.
- Director Sexton complimented Jay on his work during the snow plowing.

Utilities Department Updates (Shawn Sexton)

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Superintendent Sexton went over his monthly report. Highlights included the following:

- Wastewater flows and net water demand is very close.
- Working on the Well field rehab on Well A-7 and D-7. Screens in excellent condition. Took delivery of well replacement piping. Well A-7 will have full complement of wells online. B Plant is running normally. Just topped off all of the chemical supplies. Shawn called up and checked with treatment technician get a backup plan to obtain Chlorine. Security cameras are needed on site.
- Shawn went over the COVID-19 planning with employees. He is looking up back up personnel from ORC. Wiping down the vehicles daily to disinfect them. Not meeting in the buildings, using rubber gloves, skid steer, and backhoe. Signs to use them at their own risk.
- Mr. McGrady explained the meter replacements will be put on hold until September due to the COVID-19 situation. However, if a resident requests replacement of one of these meters please send Mr. McGrady a not and he will get it replace for them.

BOARD DISCUSSION:

None.

ACTION ITEMS:

- a) Review and Consider Award of the 2020 Road Maintenance Project to Martin Marietta in the amount of \$886,147.25. (enclosure). Mr. McGrady is asking the Board to authorize the District Manager to sign this contract. Motion was made by Director Fiorito to award this project to Martin Marietta in the amount of \$886,147.25 and authorize the District Manager to sign the contact. The motion was duly seconded by Director Otis. A vote was taken, and the motion was carried unanimously.

FINANCIALS AND PAYABLES:

A motion to approve Triveiw Metropolitan District checks over \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Fiorito. A vote was taken, and the motion carried unanimously.

A motion was made to approve the Triview Metropolitan District 2020 financials by Director Barnhart. The motion was duly seconded by Director Fiorito.

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PUBLIC RELATIONS:

Update Board on Public Relation activities. Revisit at June meeting about late fee removal. Add what Jay and Shawn are doing in keeping things sanitized. Putting some information on conservation.

EXECUTIVE SESSION

A motion was made by Director Fiorito for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Otis, a vote was taken. The motion carried unanimously. Executive session was entered into at 6:27 p.m.

ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Otis. The motion was duly seconded by Director Fiorito. The motion carried unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully Submitted

James C. McGrady
Secretary for the Meeting