

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE TRIVIEW METROPOLITAN DISTRICT
AND THE
BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
January 9, 2018**

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, January 9, 2018, beginning at 5:00 p.m., at the Fairfield Inn and Suites – Mount Herman Conference Room, 15275 Struthers Road, Colorado Springs, Colorado 80921. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

President:	Reid Bolander
Vice President	Mark Melville
Secretary/Treasurer:	Marco Fiorito
Director:	James Barnhart

Director James Otis was absent and his absence was excused

Also in attendance were:

James McGrady District Manager
Joyce Levad District Administrator
Shawn Sexton Water Superintendent,
Chris Cummins District Water Attorney
Gary Shupp District General Counsel

ADMINISTRATIVE
MATTERS

President Bolander called the meeting to order at 5:03 p.m. Meeting was posted

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. Director Fiorito moved to approve the agenda as presented. Upon a second by Director Barnhart vote was taken and motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes
 - i. December 12, 2017 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for October
- d. Tax Transfer from Monument

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A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Barnhart. The motion carried unanimously.

PUBLIC COMMENT

Mr. Jim Stewart Schmidt Construction introduced himself to the Board and gave a brief background on himself and Schmidt Construction. Mr. Stewart has been with Schmidt Construction for 23 years. Mr. Stewart indicated that Schmidt Construction would be interested in bidding on the District's 2018 Roadway Improvement Project. Schmidt Construction has been in business for over 70 years. Schmidt not only sell the material but they produce using a number of mines located on the front range of Colorado. If selected for this project Schmidt Construction could feed from either their Colorado Springs Plant or their Castle Rock Plant given the proximity of Triview to either plant. Schmidt Construction has been involved in the PPRTA paving project the past two years and performs a comprehensive Quality Control testing. Mr. Stewart has worked closely with Mr. Tom Martinez of the Town of Monument for the past 15 years.

OPERATIONS REPORT

- i. Water Superintendent Shawn Sexton presented his operations report to the Board. Well A-8 Repairs – The well repair has been completed and is being flushed.
- ii. Well D-1 has been pulled and the equipment and draw piping is being evaluated.
- iii. Standby Generator for C Plant. The district has purchased a used diesel generator for C-Plant from the Meridian Service Metropolitan District. Colorado Electric is in the process of installing the new generator. Electrical equipment such as a transfer switch is on order. It is hoped the Generator will be full operational by the end of February.
- iv. Wash Water meter and associated piping has been installed and the project is complete.
- v. Sanitary Survey. Came back with zero violations. Need to complete one Backflow report. The next Sanitary Survey will be in three years.
- vi. Mr. McGrady provided the Board an update on work he has been involved with regarding street improvements. Avery Asphalt has completed there overlay work for 2017. Some patching was done on Kitchener Drive. The crews completed installing mastic on Jackson Creek Parkway from Baptist Road to Higby Road.

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- vii. The District continues to repair cross pans and curb and gutter in anticipation of next year's street overlay and maintenance program.
- viii. Mr. McGrady went through his monthly report and answered questions from the Board.

DIRECTORS ITEMS

Installation of Curfew Signs. President Bolander understands there were a couple of considerations that has lead to this discussion. There appeared to be spike in vandalism in Promontory Point, however, it has been a while since vandalism has occurred. Mr. Bolander stated that he has a hard time understanding how a curfew sign will help. Mr. Shupp indicated that even with a curfew sign in place most offenders will be cited for a curfew violation and more serious charges will not be considered. Director Fiorito believes that this item is a solution looking for a problem. There has not been any issues for a minimum of a year. Perhaps the signs were needed 18 months ago, but not now. After concluding discussions the Board unanimously tabled further discussion on curfew signs.

ACTION ITEMS

- A. Review and Consider the assignment of a Water Shares Purchase and Sale Agreement by Prairie Sun Village, LLC for the benefit of and as accepted by the Triview Metropolitan District for 15 shares in the Fountain Mutual Irrigation Company and authorization for the District Manager to sign.

A motion to approve the Purchase and Sales Agreement was made by Director Melville. The motion was duly seconded by Director Barnhart. The motion carried unanimously.

FINANCIAL MATTERS

Checks Greater than \$5,000 - The Board reviewed the payment of nine claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Barnhart. The motion carried unanimously. Beginning with the Financial Reports for 2018 the Board would like Ms. From to provide more descriptive names for the District's various reserve accounts. Mr. McGrady indicated that this change is likely to be driven by the cost of service study.

Monthly Cash Position and Unaudited Financial Statements - the Board reviewed the November 2017 unaudited Financial Statements and accepted them as presented. A motion to approve

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the District's October Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Melville. The motion carried unanimously. The Board would like Mr. McGrady and Director Fiorito to investigate when the Upper Monument Creek Plant will need to be expanded.

OTHER BUSINESS

Mr. McGrady indicated that there will be a kick off meeting with Raftelis, Financial Consultants, to complete a Water and Sewer Financial Plan, Rate and Tap Fee Study.

LEGAL

None.

EXECUTIVE SESSION

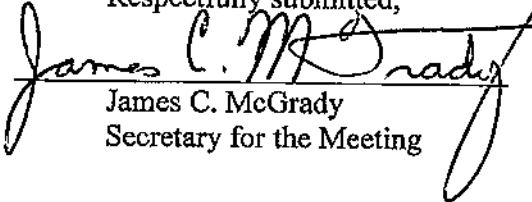
A motion was made by Director Barnhart for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice, Negotiations. Upon a second by Director Fiorito, a vote was taken, and the motion carried unanimously. Executive session was entered into at approximately 6:27 p.m.

The executive session was adjourned and the Board returned to regular session at approximately 7:49 p.m.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Barnhart and was duly seconded by Director Fiorito. The meeting was adjourned at approximately 7:50 p.m.

Respectfully submitted,


James C. McGrady
Secretary for the Meeting