

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE TRIVIEW METROPOLITAN DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
February 13, 2018**

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, February 12, 2018, beginning at 5:00 p.m., at the Fairfield Inn and Suites – Mount Herman Conference Room, 15275 Struthers Road, Colorado Springs, Colorado 80921. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

President:	Reid Bolander
Vice President	Mark Melville
Secretary/Treasurer:	Marco Fiorito
Director:	James Barnhart
Director	James Otis

Also in attendance were:

James McGrady District Manager
Joyce Levad District Administrator
Shawn Sexton Water Superintendent,
Chris Cummins District Water Attorney
John McGinn District Engineer
Gary Shupp District General Counsel
Steve Remington District Resident

ADMINISTRATIVE
MATTERS

President Bolander called the meeting to order at 5:01 p.m.
Meeting was posted

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. Director Fiorito moved to approve the agenda as presented. Upon a second by Director Otis vote was taken and motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes

RECORD OF PROCEEDINGS

- i. January 9, 2018 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for October
- d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously.

PUBLIC COMMENT

Mr. Steve Remington, former Director addressed the Board regarding the need to develop a long term Financial Plan. Mr. Remington also mentioned that he had sent an e-mail to Mr. McGrady regarding what he thought were disparaging remarks made by Board members and Staff and had not received a response from either Mr. Shupp or Mr. McGrady. The Board directed Mr. McGrady or Mr. Shupp to respond to Mr. Remington's e-mail.

OPERATIONS REPORT

District Engineer John McGinn provided an update to the Board on the Upper Monument Creek Water Quality Enhancement project that will deal primarily with Arsenic removal. Arsenic treatment is most easily managed at the Wastewater Treatment Plant by treating the filtrate at the wastewater plant. The Plant is under a compliance order from CDPHE which mandates compliance in 2019. The partners in the Upper Monument Creek Plant have 20 months to become compliant. The total cost of the upgrade will be paid for based on metered inflows to the plant of each project participant. Triview's total flow into plant is approximately 43%-47% of the total inflow. Mr. McGinn estimated engineering and design costs to be about \$200,000. The design will be completed in 2018 and will be bid in 2019 with project construction in 2019. Total project cost is estimated to be 2.2 million dollars. Arsenic removal project appears to be on track. In 2027 there will be a leap in nutrient standards and the Treatment Plant will need to begin treating for such constituents as phosphorous. That project will require treatment to a higher Total Inorganic Nitrogen Standard (TIN) and will require phosphorous treatment. In 2029 there will be a need for a hydraulic expansion to go along with upgraded Nutrient Standard and Phosphorous removal. It will probably make sense to undertake a plant expansion at the same time as the District's builds a plant to treat for phosphorous and other nutrients. At 80% of capacity the District will need to begin engineering and planning and at 95% must be under construction. The Board asked Mr. McGinn what is the percentage uptick for each year. Unit User use has gone down to 210 gallon per gallon per tap previous level was 230 gallons per tap per day.

RECORD OF PROCEEDINGS

Mr. McGinn also provided an update on the Western Interceptor. The plans are 99% complete. Mr. McGrady and Mr. Cummins are planning to meet with project participants as soon as the cost sharing agreement has been reviewed by the Board. It is hoped that the project can be bid in April with construction commencing in late May or early June.

Public Works and Open Space Updates:

Concrete Replacement Status: Work has been completed

2018 Road Rehabilitation Project: Project has been bid and will be discussed later in the meeting.

Miscellaneous Roadway Repairs

Concrete Barriers near Baptist Road and I-25 have been installed.

Approximately 30 Stop signs have been installed replacing old signs that failed to reflect properly or were severely faded.

On call Paving Services. The District has entered into a contract with All Purpose Paving to provide small repairs to the District's roadways and includes such items as pothole repair, leak repair patches, valve box raising etc.

Irrigation Central Control System Installation update.

The District has received most of the new controllers and Mr. Miles is installing them. Classic Homes is using smart controllers so they will not have to be changed out when the District takes over maintenance of the landscaping in the Sanctuary.

A 20 foot long covered trailer has been purchased so that lawn mowing equipment can be transported to various job sites.

Utility Department Updates:

Well A-8 is back on line.

Well A-1 Needs to be put back on line.

Department employees are working at A Plant preparing for the SCADA Upgrade.

The valve actuators at B Plant have been replaced. The goal is to standardize valve actuators. The crews completed modifications to air actuators.

RECORD OF PROCEEDINGS

C-Plant generator: The concrete pad has been poured and we are waiting on switch gear. The switch over switch was shipped February 8, 2018. Generator will be tested monthly.

The District is continuing to move forward with a SCADA contract with Timberline Electric and Control Corporation. This contract will replace Golder who was unable to complete the project.

Mr. Sexton is writing up operating procedures.

Mr. McGrady went through his monthly report and answered questions from the Board.

The District is beginning to investigate the Alluvial Exchange. Staking of the sites at the various decreed well sites will be done on February 13, 2018. JDS will be looking at decreed locations to determine if we can use the locations as decreed and will also evaluate the bed rock depths and water depth.

The Board would like to begin work on an Integrated Water Resources Plan.

DIRECTORS ITEMS

The Alfalfa on the hillside was not mowed often enough and got out of control. The Board wondered if Triview can influence the Town of Monument Landscape Ordinance to reduce plant density.

Mailbox pads along Lions Tail need to be shoveled by the District.

The broken planks/rails on fences along Lion's Tail and Leather Chaps need to be replaced. The District Fences are either Cedar or Pressure Treated wood. The Board asked about Street Sweeping. Mr. McGrady responded that this is done quarterly by Alpine Street Sweeping. The Board also asked that bios of any candidates who are running for the Board be posted on the website.

ACTION ITEMS

- a. Review and Consider Approval for an application by the Triview Metropolitan District for the change of Fountain Mutual Irrigation Company Shares from Agricultural use to Municipal Use and approval of a Plan for Augmentation and Authorization to pay \$5,000 to the Fountain Mutual irrigation company to defer Company Legal Costs. (enclosure).

Motion to file a change of use case and authorize payments to FMIC in the amount of \$5,000 to defer legal costs was made by Director Melville. The motion was duly seconded by Director Otis. The motion carried unanimously.

- b. Review and Consider submitted bids for the District's 2018 Roadway

RECORD OF PROCEEDINGS

Rehabilitation Project. (enclosure). A motion was made by Director Melville to award the 2018 Road Rehabilitation Project to Schmidt Construction as the low responsive bidder and authorize the District Manager to enter into formal contractual discussions with Schmidt Construction. The motion was duly seconded by Director Fiorito. The motion passed unanimously.

- c. Review and Consider Approval of an Agreement between the Triview Metropolitan District and the various project participants of the Western Interceptor Pipeline Project. (enclosure).

The Board reviewed the agreement but did not take any formal action, however, they authorized Mr. McGrady to begin formal discussions with various project participants.

FINANCIAL MATTERS

Checks Greater than \$5,000 - The Board reviewed the payment of nine claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the December 2017 unaudited Financial Statements and accepted them as presented. A motion to approve the District’s October Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken and the motion carried unanimously.

OTHER BUSINESS

Mr. McGrady provided an update on the District’s Water and Sewer Financial Plan, Rate and Tap Fee Study.

District Administrator Levad and Director Fiorito provide an update to the Board on public relations activities. The first newsletters will focus on road improvements, water plans, District financials, winter water averaging for sewer bills.

LEGAL

No report.

EXECUTIVE SESSION

A motion was made by Director Melville for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice, Negotiations, and Personnel. Upon a second by Director Otis, a vote was taken, and the motion carried unanimously. Executive session was entered into at approximately 7:52 p.m.

RECORD OF PROCEEDINGS

The executive session was adjourned and the Board returned to regular session at approximately 8:38 p.m.

ADJOURNMENT There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Otis and was duly seconded by Director Fiorito. The meeting was adjourned at approximately 8:39 p.m.

Respectfully submitted,

James C. McGrady
Secretary for the Meeting