

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

May 15, 2018

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, April 10, 2018, beginning at 5:00 p.m., at the Fairfield Inn and Suites – Mount Herman Conference Room, 15275 Struthers Road, Colorado Springs, Colorado 80921. This meeting was open to the public.

### ATTENDANCE

In attendance were Directors:

President:	Reid Bolander
Vice President	Mark Melville
Secretary/Treasurer:	Marco Fiorito
Director:	James Barnhart
Director	James Otis
Director	Anthony Sexton

Also in attendance were:

James McGrady District Manager  
Joyce Levad District Administrator  
Shawn Sexton Water Superintendent,  
Chris Cummins District Water Attorney  
Gary Shupp District General Counsel

### ADMINISTRATIVE MATTERS

President Bolander called the meeting to order at 5:00 p.m. Meeting was posted

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. A motion was made by Director Otis to approve the agenda. Upon a second by Director Fiorito a vote was taken and the motion carried unanimously.

Swearing in of Board Members - Anthony Sexton, James Barnhart, and Mark Melville were sworn in to four year terms of service to the Triview Metropolitan District Board of Directors by President Reid Bolander.

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Recognition of Reid Bolander for his service to the Triview Metropolitan District. Director Mark Melville presented a service award to President Reid Bolander thanking him for his years of service and leadership as a member of the Board of Directors.

Election of Officers (President, Vice President, Secretary Treasurer). Director James Otis nominated Director Mark Melville to serve as President of the Board of Directors. The motion was duly seconded by Director Fiorito. The motion carried unanimously. Director James Otis nominated Director Fiorito as Vice President of the Board of Directors. The motion was duly seconded by President Melville. The motion carried unanimously. Director James Otis nominated Director James Barnhart to serve as Secretary/Treasurer. The Motion was duly seconded by President Mark Melville. The motion carried unanimously.

### Consent Agenda –

- a. Prior Meeting Minutes
  - i. April 10, 2018 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for March
- d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

### PUBLIC COMMENT

Mr. Steve Remington asked the Board if a public process will be used to select streets to be overlaid in 2019. The Board explained the report prepared by Terracon Consultants, Inc. has been used to help prioritize the streets that are being repaired. The 2019 overlay program will focus on the older areas on the east side of Leather Chaps and north of Lyons Tail.

### OPERATIONS REPORT

#### District Manager Report

The District Manager review some of the items in his report, however, the report was included in the Board Packet. There were not any questions or comments regarding the report. Other topics discussed by the Manager included the following:

- West Interceptor update; (District Manager). Meetings are continuing to be held between the project participants and a cost sharing agreement continues to be negotiated.
- Rate Study update; (District Manager). The study has been delayed a month given the need to update the District's capital plan

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and financing plan as it relates to water and wastewater infrastructure. It is anticipated that the rate Study will be presented to the Board at the June 12, 2018 Board meeting.

- See attached Report for further details.

### Public Works and Open Space Updates:

Mr. McGrady provided updates to the Board. Topics discussed included the following:

- 2018 Road Rehabilitation Project. Crews have begun overlaying streets through out the District. It is anticipated that all work will be completed by early June, 2018.
- Irrigation Central Control System Installation update. All of the controllers have been purchased and Mr. Miles is installing the controllers as we speak. Mr. Miles indicated that he still has nine controllers to install.
- Crews have been cleaning detention ponds throughout the District.
- Fertilizer was spread on April 19, 2018 by Golf Enviro.
- TruGreen has sprayed weeds on Jackson Creek Parkway and on Gleneagle Drive.
- Status of A-Yard Wall: Fill has been imported to the site by Schmidt construction which minimized hauling cost to the District.

### Utility Department Updates:

- Standby Generator at “C” Plant is complete.
- SCADA Installation Project Status. Moving forward with A Plant SCADA. Installation of a new SCADA System at B Plant will be done in the fall of 2018.
- Well D-1 Repairs are complete and the well will be put back in service as soon as the SCADA system at A-Plant has been completed.
- Hydrant Inspection and Painting Program is nearing completion. All fire hydrants will have been inspected, repaired and painted by the end of May, weather permitting.
- Over the past month several areas of high pressure have been found. Pressure gauges and new controls have been installed on several pressure reducing stations. Adjustments are being made to the District’s pressure reducing stations and isolation valves are being checked to make sure there are not cross connections between the high side of pressure regulators and the lower pressure zones.

### DIRECTORS ITEMS

Director Fiorito explained to the District Board that Promontory Point has pursued a Firewise designation for their subdivision. This allows the Promontory Point HOA to apply for grants for fire mitigation. Director Fiorito thought that perhaps the District should also register as a Firewise Community. Some of the

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suggestions is to weed whack the grass under the split rail fence. It has also been suggested that native grass areas be mowed two times a year. Insurance rates could be lowered 5%. Manager McGrady will look at the feasibility of District lands being included in the Firewise program. Director Fiorito discussed the ongoing trespassing issue at the end of Saint Lawrence Way. The Promontory Point Board has completed two preliminary designs for the expansion of both parks. These designs will be shared with District staff for comments prior to bring the plans to the Board of Directors for approval. Director Fiorito would like to see if Mountain View Electric would install Solar LED Streetlights throughout the District. Director Otis thought that Solar LED lights would not be practical; however Director Otis suggested LED lights should be investigated.

### ACTION ITEMS

None

### FINANCIAL MATTERS

Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the March 2018 unaudited Financial Statements as presented. A motion to approve the District’s March 2018 Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken and the motion carried unanimously.

### OTHER BUSINESS

The Board directed Mr. McGrady and Ms. Levad to ensure that the newsletters are kept on the Website. The Board also suggested that the printed newsletters be continued for a minimum of six months in order to ensure we have as many e-mail addresses as possible before going exclusively to an e-mail version.

### LEGAL

No report.

### EXECUTIVE SESSION

A motion was made by Director Otis for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by President Melville, a vote was taken, and the motion carried unanimously. Executive session was entered into at approximately 7:02 p.m.

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The executive session was adjourned and the Board returned to regular session at approximately 9:19 p.m.

### ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Otis and was duly seconded by Director Barnhart. The meeting was adjourned at approximately 9:20 p.m.

Respectfully submitted,

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James C. McGrady  
Secretary for the Meeting