

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

November 13, 2018

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, November 13, 2018, beginning at 5:01 p.m., at the Fairfield Inn and Suites – Mount Herman Conference Room, 15275 Struthers Road, Colorado Springs, Colorado 80921. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Secretary/Treasurer:	James Barnhart
Director	James Otis
Director	Anthony Sexton

Also in attendance were:

James McGrady, District Manager
Joyce Levad, District Administrator
Shawn Sexton, Water Superintendent,
Chris Cummins, District Water Attorney
Gary Shupp, District General Counsel
Jennifer Kaylor Our Community News
Steve Remington

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Sexton a vote was taken, and the motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes October 9, 2018 Regular Board Meeting
- b. Billing Summary Rate Code Report

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- c. Sanctuary Point Taps for October, 2018
- d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

None

OPERATIONS REPORT

District Manager Report

The District Manager review some of the items in his report, however, the report was included in the Board Packet. There were not any questions or comments regarding the report. Other topics discussed by the Manager included the following:

- Status of November 6, 2018 Ballot. Ballot Initiative 6A failed by approximately 120 votes.
- Jackson Creek Parkway Design Update. The design continues to move along. H.R. Green is on schedule to have 60% complete plans by the end of 2018.
- The District's Utility Enterprise received an A-3 rating from Moody's Investments. The District's underlying rating was A-1. The District's Bonds are on schedule to be sold on November 19, 2018. D.A. Davidson believes that given the short week leading up to the Thanksgiving Holiday more investors will be present on Monday the 19th of November as opposed to Tuesday the 20th of November.

Public Works and Parks and Open Space Updates

- The District's Irrigation system was blown out at the end of October, 2018. Employees from the Utility Department were on hand to oversee this process, given the fact that many District employees in the Parks and Open Space Department were not present for this work in 2017.
- Monthly activities and accomplishments below were discussed.
- Sidewalk edging has been completed throughout the District. We will now turn our attention to edging the curbs District wide.
- As a new sewer line goes in there is leftover material that must be disposed of and will be brought to A-Yard. A-Yard wall will be back filled as the leftover material becomes available through this process.
- The first snowfall has come and gone without issue. Some plowing had to be completed in the Sanctuary subdivision. The new V-Plow worked extremely well and the process of snow

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removal went very smoothly. All snow removal equipment has been serviced and is ready for the next snowfall.

- Waste material at A-Yard has been disposed of and clean-up is complete.
- Weeding will continue throughout the District. It has been a slow process but is still something that is high priority to complete.
- A drain was added to the trail at Paiute Park – project is complete.
- Utilities easement on Upper Transcontinental still needs to be completed. Project was pushed back due to the irrigation blowout.
- Winterization of summer equipment is 70% complete. All winterization should be complete in the upcoming weeks. Some equipment is still being used daily.
- As noted in September's report, the street light at Leather Chaps and Bowstring was damaged in an automobile accident. A light that closely matches the other street lights in the District has been found and is on order. It should arrive in about 6 weeks.
- Maintenance of Public Works vehicles will proceed as time permits ex: tires, brakes, oil changes.

Utilities Department Updates (enclosure)

- Well A-1 and D-1 Simultaneous pumping project update. After a tremendous amount of work by all of the Utility Staff on November 9th both Well A-1 and Well D1 were able to be pumped at a combined flow rate of 500 gpm to B Plant. This additional flow will be very useful to have during the installation of the new SCADA system at B-Plant. This additional flow also keeps the District from completing a new well in 2019.
- Donala to Triview Metering Project. This project was put on hold indefinitely given the fact that Donala Water and Sanitation District was unable to obtain a Finding of No Significant Impact during there Pueblo County 1041 permit application.
- Arsenic Mitigation project at B-Plant. The engineering staff of JDS Hydro and GMS Consulting continues to perform water quality sampling at B-Plant. Test results to date have shown that arsenic can be reduced substantially by not pumping the sludge out of the clear well and delivering it to the Upper Monument Plant
- October 2018 Water use was down substantially from September as the result of record setting cold during the second week of October.
- Mr. McGrady provided a detailed overview of the Northern Monument Creek Interceptor Project being proposed by Colorado Springs Utilities.

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DIRECTORS ITEMS

A. 2019 Board Meeting Dates, Times and Location.

The Board discussed moving the Board meeting to the 3rd Tuesday of every month beginning at 5:30 p.m. at the Triview Office 16055 Old Forest Point, Suite 300, Monument, CO. At the conclusion of the discussion a motion to change the Triview Board meetings to the Third Tuesday of the month at 5:30 p.m. at the Triview Offices was made Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken and the motion carried unanimously.

B. 2019 Budget. Timeline

- i. Public Hearing for Budget December 11, 2018
- ii. Public hearing for 2019 Water and Wastewater Rates December 11, 2018
- iii. Approval of the 2019 Budget and establishment of 2019 Mill Levy December 11, 2018.

ACTION ITEMS

A. Review and Consider Approval of Resolution 2018-04, a Resolution of the Board of Directors of the Triview Metropolitan District concerning development of utility infrastructure and inclusion policies.

This resolution is an update to a resolution approved in 2014. Mr. Cummins explained that this change was made necessary given the fact that the District provided funding for the Western Interceptor Project that will eventually serve Homeplace Ranch. A motion to approve Resolution 2018-04 was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken and the motion carried unanimously.

FINANCIAL MATTERS

Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the September 2018 unaudited Financial Statements as presented. A motion to approve the District's

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September 2018 Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken and the motion carried unanimously.

LEGAL

No report.

PUBLIC RELATIONS

The December Newsletter will contain a year in review section and provide a state of Triview.

OTHER BUSINESS

None.

EXECUTIVE SESSION

A motion was made by Director Otis for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Otis, a vote was taken, and the motion carried unanimously. Executive session was entered into at approximately 6:48 p.m.

The executive session was adjourned and the Board returned to regular session at approximately 8:01 p.m.

REGULAR MEETING CONTINUED

The meeting was reconvened at 8:02 at which time a motion was made by Director Fiorito to purchase Five Fountain Mutual Irrigation Company shares at \$13,000 per share from Mr. Steve Hammond. The Motion was duly seconded by Director Otis. A vote was taken and the motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Fiorito and was duly seconded by Director Otis. The meeting was adjourned at approximately 8:03 p.m.

Respectfully submitted,

James C. McGrady
Secretary for the Meeting