

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

**April 16, 2019**

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, April 16, 2019, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

### ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Director	James Otis
Director	Anthony Sexton

Secretary/Treasurer: James Barnhart was absent, and his absence was excused

Also in attendance were:

James McGrady, District Manager  
Joyce Levad, District Administrator  
Shawn Sexton, Water Superintendent,  
Jay Bateman, Parks and Open Space Superintendent  
Chris Cummins, District Water Attorney  
Gary Shupp, District General Counsel  
Jennifer Kaylor, Our Community News  
Mr. Don Smith and his spouse Green Rock Lane

### ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Otis a vote was taken, and the motion carried unanimously.

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### Consent Agenda –

- a. Prior Meeting Minutes March 19, 2019 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for March 2019
- d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

### PUBLIC COMMENT

Mr. Don Smith who resides at the intersection of Green Rock Place and Saber Creek Drive attended the meeting. He wanted to make sure the Board had accurate information regarding his decision to replace his sidewalk. Mr. Smith showed pictures of the damaged area from his home inspection. He also had a copy of the invoice from his contractor showing the cost of the repair. Mr. Smith also stated that the work was done in April 2018 which differed from what Mr. McGrady had written in his monthly report. The Board thanked him for attending and presenting his request regarding reimbursement for the partial replacement of his sidewalk.

### OPERATIONS REPORT

#### District Manager Report

The District Manager review some of the items in his report, however, the report was included in the Board Packet. There were not any questions or comments regarding the report. Other topics discussed by the Manager included the following:

- Jackson Creek Parkway Design Update. 60% design plans are complete. An RFQ was prepared for a CMGC. Two firms responded; Kiewit Infrastructure and Martin Marietta.
- Jackson Creek Parkway Water main installation has been completed.
- Northern Monument Creek Interceptor Project Update. CSU has begun work on the 30% design plans. Mr. McGrady participated in the selection of a CMGC contractor for the NMCI. Garney Construction was selected to be the CMGC contractor.
- Northern El Paso County Delivery Pipeline RFP. JDS Hydro was selected to perform the routing study and cost estimate. The cost of the study is approximately \$65,000 and is being shared by Woodmoor, Triview Metropolitan District, the Town of Monument, and Donala Water and Sanitation.

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### Public Works and Parks and Open Space Updates (enclosure)

Mr. Bateman reported the following:

- 67.5” of snow has fallen in the Monument area since January 1, 2019.
- The Town of Monument Police Department and Tri Lake Fire are working on developing an emergency response center in order to coordinate emergency responses during storm events.
- Mr. Bateman discussed the concept of over seeding along Leather Chaps Drive. The Board would prefer to see more of a focus on the intersections and install nice turf at those locations. Mr. Bateman thought this was possible given the fact that the irrigation systems works well in those locations. The Board would like staff to work toward identifying areas that will be native and what will be turf, and what areas will be considered transition areas. Director Sexton suggested that we investigate a seed mix known as Natures Prairie.
- In the process of adding three additional Doggy Pot Stations.
- Post storm cleanup. At least eight trees were blown down.
- Juniper beds are complete.
- Potholes were filled
- Dump Truck was purchase. The truck included a 12-foot plow with a spreader
- Street sweeping was completed.
- Paint striping will begin on April 22, 2019.
- Seven backflow devices have been charged.
- Tree Pruning is taking longer than expected
- Brightview will be finishing Creekside entry way in the next two weeks.
- Evaluated our equipment need and after careful evaluation the decision was made to purchase a Bobcat Skid Steer as opposed to another John Deere Tractor. The deciding factor was the number of attachments that can be purchased and used on the Bobcat as compared to the John Deere Tractor.

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### Utilities Department Updates (enclosure)

Superintendent Sexton went over his monthly report. Highlights included the following:

- Scada is pretty much compete at B plant.
- Effluent pump is waiting to be installed.
- Chemical feed systems are complete and on line
- B-Plant has been running since the end of march.
- A-Plant is getting ready to start.
- The VFD at well A-4.
- C-Plant generator is working well and has been tested.

### DIRECTORS ITEMS

The Triview Metropolitan District and the Town of Monument Board of Trustees would like to have a joint meeting together to discuss several items. Two dates were proposed for the meeting. May 14<sup>th</sup> or May 22<sup>nd</sup>. The Triview Board made the following suggestions for topics to be discussed:

- NMCI,
- Northern Delivery Pipeline
- President/Manager Tour of facilities
- Commercial development/economic development
- Jackson Creek Widening
- Need for a big picture Master Plan for roads in this area

Director Sexton wondered if the Town of Monument has an overall road plan.

### ACTION ITEMS

None

### FINANCIAL MATTERS

Approve or Ratify Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Fiorito. The motion was duly seconded by Director Sexton. A vote was taken. The motion carried unanimously.

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Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the March 2019 unaudited Financial Statements as presented. A motion to approve the District’s February, 2019 Financial Statements was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken. The motion carried unanimously.

LEGAL

No report.

PUBLIC  
RELATIONS

The April newsletter is ready being sent to the printer and contains updates from the blizzard event.

OTHER  
BUSINESS

None.

EXECUTIVE  
SESSION

A motion was made by Director Otis for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Sexton, a vote was taken. The motion carried unanimously. Executive session was entered into at 7:21 p.m.

The executive session was adjourned, and the Board returned to regular session at 8:52 p.m.

ADJOURNMENT

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Fiorito. The motion was duly seconded by Director Otis. The meeting was adjourned at approximately 8:53 p.m.

Respectfully submitted,

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James C. McGrady  
Secretary for the Meeting