

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

July 23, 2019

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, July 23, 2019, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

ATTENDANCE

In attendance were Directors:

President: Mark Melville
Vice President Marco Fiorito
Secretary/Treasurer: James Barnhart
Director James Otis

Director Anthony Sexton was absent and his absence was excused

Also in attendance were:

James McGrady, District Manager
Joyce Levad, District Administrator
Shawn Sexton, Water Superintendent,
Jay Bateman, Parks and Open Space Superintendent
Chris Cummins, District Water Attorney
Gary Shupp, District General Counsel
Jennifer Kaylor, Our Community News
Lewis Malloy, Stockman Kast
Steve Hochstetter, Stockman Kast

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. A motion was made by Director Otis to approve the agenda with the addition of paragraph 8A to include a public hearing for a revision to the 2018 Budget. Upon a second by Director Fiorito a vote was taken, and the motion carried unanimously.

RECORD OF PROCEEDINGS

Consent Agenda –

- a. Prior Meeting Minutes June 18, 2019 Regular Board Meeting
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for June 2019
- d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

None

PRESENTATION OF THE DISTRICT'S 2018 FINANCIAL STATEMENTS

- Presentation was given by Lewis Malloy and Steve Hochstetter. Governance letter was presented with a positive result. Significant Audit findings, no new accounting policies. No transactions with a lack of authoritative guidance. Results found no adjustments to be material or disagreements with management. Management Representations will be done at end of audit. Independent auditors report showed financial statements were fairly presented in all material respects. Total net position increased 6.3 million dollars. Water and Wastewater Total net position increased 10.8 million cause by a transfer of 2A money from the General Fund to the Utility Enterprise. Operating income in the Utility Enterprise was \$4,181,423. Change in net position is \$10,905,643.

OPERATIONS REPORT

District Manager Report (enclosure)

- Mr. McGrady provided updates on the following projects in his monthly report which was submitted to the Board.
 - Jackson Creek Parkway Construction update
 - 2019 Road Overlay Update
 - 2019 HA-5 Update
 - Jackson Creek Parkway Design Update
 - Status of 100 FMIC Share Purchase

RECORD OF PROCEEDINGS

Kiewit will start July 29, 2019. Fixing entrance to A yard to put their equipment in yard. Weekly progress meetings with Kiewit will be held on Wednesday mornings at in the Triview Office.

West Water Line construction is going smoothly and should be completed by August 15, 2019.

Long water irrigation return flow monitoring will be done.

Working on Carriage Agreement with the Fountain Mutual Irrigation Company.

CSU is continuing to work on the NMCI project. Currently work is focused on the Federal Permitting Process.

HA5 overlay completed. Triview will do an additional overlay on Maple Hill Road.

Jim received the plat for Higby Road for annexation. Jim reviewed it and he sent it back to the County and the Town of Monument for their review.

Public Works and Parks and Open Space Updates (Jay Bateman)

Monthly activities and accomplishments

Public Works Facility update is on hold pending the completion of Jackson Creek Parkway Project. Plans are being developed for submittal to the Town of Monument for approval.

Benches installed. Director Fiorito gave kudos about the installation of the benches, everyone agreed they were a great addition to the Train Park. Sprinkler heads were re-nozzled to improve overage and obtain uniform precipitation coverage.

Irrigation for Jackson Creek Parkway being reestablished.

Quite a bit of trail cleanup done. Transcontinental Trail about 90% done on erosion fix. The trail near B plant has been repaired.

The District has received a comment about the detention ponds in Sanctuary Pointe. The District needs to find out if this is Classic's responsibility to fix. Water is spilling over into customers yards.

Utilities Department Updates (Shawn Sexton)

Superintendent Sexton went over his monthly report. Highlights included the following:

- Monthly activities and accomplishments (enclosure)

RECORD OF PROCEEDINGS

Well Rehabilitation update: A-1, Month of June 2019 well production was much less than 2018

Running A Plant with D1 at 120 GPM. Complete rebuild of A-1 was done.

Well A-4 is still running on the modified VFD controller. First week of August it will get a new VFD. Triview now has four wells with pressure transducers.

GPS is underway, the District is locating all fire hydrants, all sewer lids and all pressure reducing valves. This will help with locates and maintenance.

Currently District staff are performing approximately 50 locate requests per week.

BOARD DISCUSSION:

- a. Public hearing to revise the 2018 Budget amendment. Open Public hearing 6:37 pm. Closed Public Hearing, no public present. The revision contains the 1% sales tax, known as 2A money moving from the General Fund to the Utility Enterprise, along with the road improvements exceeding what was budgeted in the Capital Projects Fund project. The Utility fund was revised as a result of the issuance of Revenue bonds that paid off the KeyBank Loan and the North Star Bank Loan.
- b. Director Melville suggested the District contact high water users by mail about their usage. Also checking for leaks in their system.
- c. Talk about who would like to attend the CSU Tour

ACTION ITEMS:

- a. Review and consider approval of the District's 2018 Financial Statements and authorization to file the District's 2018 Audit with the State of Colorado. Approve the audit subject to final auditor review.

A motion was made by Director Fiorito to approve the 2018 Financial Statements. The motion was duly seconded by Director Otis. A vote was taken. The motion carried unanimously.

- b. Review and Consider adoption of Resolution 2019-03, a resolution amending the adopted budget for the Triview Metropolitan District for calendar year 2018.

A motion was made by Director Barnhart to approve Resolution 2019-03. The motion was duly seconded by Director Otis. A vote was taken. The motion carried unanimously.

FINANCIAL MATTERS

Approve or Ratify Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks

RECORD OF PROCEEDINGS

greater than \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Otis. A vote was taken. The motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – the Board reviewed the June 2019 unaudited Financial Statements as presented. A motion to approve the District’s June 2019 Financial Statements was made by Director Barnhart. The motion was duly seconded by Director Fiorito. A vote was taken. The motion carried unanimously.

PUBLIC RELATIONS

No Report

EXECUTIVE SESSION

A motion was made by Director Fiorito for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Otis, a vote was taken. The motion carried unanimously. Executive session was entered into at 7:18 p.m.

The executive session was adjourned, and the Board returned to regular session at 8:37 p.m.

ADJOURN

A motion to adjourn the meeting was made by Director Otis. The motion was duly seconded by Director Barnhart. The motion carried unanimously. The meeting was adjourned at 8:38 p.m.