

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

October 16, 2019

A regular meeting of the Board of Directors of the Triview Metropolitan District was held on Tuesday, October 16, 2019, beginning at 5:30 p.m., at the Triview Office, 16055 Old Forest Point, Suite 300, Monument, Colorado 80132. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

ATTENDANCE

In attendance were Directors:

President:	Mark Melville
Vice President	Marco Fiorito
Secretary/Treasurer:	James Barnhart
Director	Anthony Sexton
Director	James Otis

Also in attendance were:

James McGrady, District Manager
Joyce Levad, District Administrator
Shawn Sexton, Water Superintendent,
Jay Bateman, Parks and Open Space Superintendent
Chris Cummins, District Water Attorney
Gary Shupp, District General Counsel
Jennifer Kaylor, Our Community News
Joe Houtz, Kiewit
Ann Howe, resident

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board's approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Otis vote was taken, and the motion carried unanimously.

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Consent Agenda –

- a. Prior Meeting Minutes September 10, 2019 Regular Board Meeting (enclosure)
- b. Billing Summary Rate Code Report
- c. Sanctuary Point Taps for September 2019
- d. Tax Transfer from Monument

A motion to approve the Consent Agenda was made by Director Fiorito. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

Ms. Howe asked for a response from Gary Schupp on the rule for video recording of meetings. She asked for status on Home Place Ranch and the time frame for the Northern Water delivery system. Mr. McGrady gave a detailed answer to her questions. Home Place Ranch hearing at the Town of Monument is scheduled for November 18th.

OPERATIONS REPORT

District Manager Report (enclosure)

- Mr. McGrady stated Chris Cummins continues to work on the change case for the 500 Shares of FMIC.
- Triview is in the process of obtaining an easement for the drilling of the A9 and D9 well from Classic Homes. The goal is to begin drilling in January 2020. Hydro Resources will be drilling the well.
- A plat is being done for the A yard building; a public hearing is scheduled for November 13th with the Planning Commission at the Town of Monument.
- Jim has been working on the budget. The proposed budget was delivered to the Board of Directors by the deadline of October 15, 2019.
- Mr. Houtz with Kiewit Infrastructure, explained the progress on the completion of Jackson Creek Parkway. Projecting the final paving will begin mid-November. Sidewalks are installed and they are getting ready to lay the final 2” topping and striping to complete the whole project sometime around the first week of December, weather permitting. Lights will be installed next week.
Mr. Houtz said the contract model is running very smooth. He acknowledged that with the quick and common-sense decision making from

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Mr. McGrady and Tom Martinez the project will be completed on schedule resulting in being \$45,000 under budget.

Kiewit likes to do community projects and agreed to donate 4 benches to the Senior Center.

Public Works and Parks and Open Space Updates (Jay Bateman)

- All trees and shrubs are in and watered twice. Planting Frontier Elms, Spruce, and Golden Raintree. Many dead trees in Sanctuary. Some of these were removed by the parks department employees.
- Replaced over 40 heads with check valves. Also turned the playground mulch.
- All systems have been drained for the winter months. Starting the process of installing flow meters and master valves on clocks that don't have them.
- Swing Park Trail will be completed by Friday.
- Trails are being repaired with the excess millings from the Jackson Creek Parkway paving project.

Utilities Department Updates (Shawn Sexton)

Superintendent Sexton went over his monthly report. Highlights included the following:

- Average daily flow of 1.4 mgd in September was reported. Director Sexton had a concern about the water use by several residential customers being really high. He suggested we contact customers to check for leaks in their system.
- B Plant is running well. C Plant relined the tank spillway and did erosion control on the side of the hill with the excess millings from the road project.
- A Plant is shut down now due to low water demand.
- Well A-4 VFD controller is being looked out for the sound wave interference.
- GPS for all the sewer lines in the district is complete.
- Backflow prevention reports are all collected.

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BOARD DISCUSSION:

- Director Fiorito would like to have the Boy Scouts and the Daisy's be educated on how the water process is done. Director Fiorito will speak with District 38 home school administration about getting a tour of the Water Treatment Plant for the kids.
- The Board discussed collecting internet tax and asking the Town of Monument if they are doing that at this time. Mr. McGrady with check with the Town on this matter.

FINANCIAL MATTERS

Approve or Ratify Checks Greater than \$5,000 - The Board reviewed the payment of claims greater than \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Sexton. A vote was taken. The motion carried unanimously.

Approve the September 2019 financials – A motion to was made by Director Otis to approve the September 2019 financials. The motion was duly seconded by Director Sexton. A vote was taken. The motion carried unanimously.

PUBLIC RELATIONS

October newsletter is out. The Board commented on a lot of people in the District are very happy with the newsletter. There was a suggestion for a ribbon cutting for the completion of the Jackson Creek Parkway project in December.

EXECUTIVE SESSION

A motion was made by Director Otis for the Board to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Fiorito, a vote was taken. The motion carried unanimously. Executive session was entered into at 6:33 p.m.

ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Fiorito. The motion was duly seconded by Director Otis. The motion carried unanimously. The meeting was adjourned at 9:04 p.m.

Respectfully Submitted

James C. McGrady
Secretary for the Meeting