

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE, USING ZOOM FOR THE VIDEO CONDERENCE HELD

April 29, 2021

A meeting of the Board of Directors of the Triview Metropolitan District was held on Thursday, April 29, 2021, beginning at 5:30 p.m. The meeting was conducted online using Zoom. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

ATTENDANCE

In attendance were Directors:

President	Mark Melville Via Zoom
Vice President	Marco Fiorito, Via Zoom
Director	Anthony Sexton, Via Zoom
Director	James Barnhart, Via Zoom
Director	James Otis, Via Zoom

Also in attendance were on roll call:

James McGrady, District Manager
Joyce Levad, District Administrator
Chris Cummins, District Water Attorney
George Rowley, District Legal Counsel
Shawn Sexton, Water Superintendent
Matt Rayno, Parks and Open Space Superintendent
Ken Kimple, Resident

ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed for the Board’s approval the proposed agenda. A motion was made by Director Fiorito to approve the agenda. Upon a second by Director Otis, vote was taken, and the motion carried unanimously.

Consent Agenda –

- a. Prior Meeting Minutes February 18, 2021 Regular Board Meeting
- b. Billing Summary Rate Code Report

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- c. District Tap Fees received in February 2021
- d. Tax Transfer from Monument

A motion was made by Director Fiorito to approve the consent agenda. The motion was duly seconded by Director Otis. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

Mr. Kimple (Promontory Pointe) asked a question about the direction of the pipeline project. Mr. McGrady said the pipeline will not go north. It will go straight through the Triview property, not behind his house on St. Lawrence Way. He also asked about replanting the dead tree and shrubs replacement in Promontory. Mr. Rayno stated some zero scaping will be done on Gleneagle to spruce up the area. Mr. Kimple asked about some snowplowing adjustments. He suggested the snow be pushed up and away from the cul de sacs.

OPERATIONS REPORT

District Manager Report (enclosure)

- Mr. McGrady stated the A Yard building is still being constructed. There have been some material delays. The framing is finished and starting on the roof construction as soon as insulation is received.
- The NMCI project is progressing. Mr. McGrady received an update from, Darlene Garcia, and she said it is on track to finish the EA (Environmental Assessment) by the end of October 2021. They will come to us late 2021, early 2022 to get money for the design process. The design process will take about 1 year.
- The Northern Delivery System is going along very well. Boring across the Interstate will begin on April 28th after submitting plans to CDOT. Advertising for bids will be done on May 12th and the awarding of the contract will be on May 28th. Construction will start June 21st and continue until the end of July.
- Construction on the South Reservoir is nearing completion. The inflow channel to the South Reservoir is complete including the low flow pipeline. The rundown channel into the reservoir is complete. The last major item is the installation of a pump system. The outlet pipeline to the river will be built in 2022 prior to runoff. One the pipeline has been built to the river the reservoir will be fully functional.
- Meter replacement will begin in the District June 1, 2021. A map will be inserted in the monthly newsletter.

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Public Works and Parks and Open Space Updates (Matt Rayno)

- The entire Public Works department went down to the Excelsior Ditch, at Stonewall, to do a controlled burn in preparation for water flow through the ditch.
- The District is getting turf fertilizer and spring seeding done for this summer.
- Potholes have been repaired.
- Fleet maintenance was done in preparation for the summer.

Utilities Department Updates (Shawn Sexton)

Superintendent Sexton went over his monthly report. Highlights included the following:

- Total water production for March was 12.199 Mg.
- A Plant is offline for service work and replacements of effluent pumps that have not been replaced for 20 years.
- B and C Plants are running normally.
- Wells A7 and D7 had new meter installed.
- Several irrigation systems are being repaired in the District.

BOARD DISCUSSIONS:

A discussion on reviewing the checks over \$5,000 process was done. Mr. McGrady suggest a different process that is not so time consuming for the Accounts Payable Clerk. He suggested the Board looking at a sorted check register listing the checks over \$5,000 for their review. This will be worked out at the next meeting.

ACTION ITEMS

- a) Review and Consider Approval of Resolution 2021-04, a Resolution of the Triview Metropolitan District adopting a Personal Data Privacy Policy.

A motion was made by Director Otis to approve resolution 2021-04. The motion was duly seconded by Director Fiorito. The motion was carried unanimously.

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- b) Review and Consider Approval of Resolution 2021-05, a Resolution of the Triview Metropolitan District, adopting the District's Open Records Policy.

A motion was made by Director Otis to Approve Resolution 2021-05. The motion was duly seconded by Director Fiorito. The motion was carried unanimously.

FINANCIALS AND PAYABLES

Approve and Ratify Checks over \$5,000 – The Board reviewed the payment of claims over \$5,000. A motion to approve the checks greater than \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Otis. The motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – The Board reviewed the February 2021 unaudited Financial Statements as presented. A motion to approve the District's March 2021 Financial Statements was made by Director Otis. The motion was duly seconded by Director Fiorito. The motion carried unanimously.

PUBLIC RELATIONS:

A reminder of the meter installations will be in the next newsletter for the citizens of the District.

EXECUTIVE SESSION

A motion was made by Director Otis for the Board to enter Executive Session pursuant to C.R.S. Section 24-6-402(4) (b), (e), Legal Advice and Negotiations. Upon a second by Director Barnhart, a vote was taken. The motion carried unanimously. Executive session was entered into at 7:15 p.m.

ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Otis. The motion was duly seconded by Director Sexton. The motion carried unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted

James C. McGrady
Secretary for the Meeting