

## RESOLUTION 2021-08

### Resolution of the Triview Metropolitan District Concerning Policy for Inspections and Overtime

WHEREAS, Triview Metropolitan District ("District") is a Colorado special district, quasi-municipal corporation and political subdivision of the State of Colorado, charged with the provision of certain municipal services to landowners, commercial businesses and residential customers within the District's Service Area.

WHEREAS, pursuant to C.R.S. §§32-1-1001(1)(h), (k), and (l), and 32-1-1004(3), this Board has the authority on behalf of the District to manage and control the business affairs of the District, to include the construction, installation, operation and maintenance of District improvements, the furnishing of services, and the acceptance of real and personal property for use by the District, specifically as concerns the District's inspection of utility infrastructure constructed by developers within the District, as concerns this Resolution;

WHEREAS, the District has incurred significant expense in staff overtime for inspections of utility infrastructure constructed by Developers and their contractors and subcontractors, in order to timely inspect such infrastructure and ensure it is constructed consistent with approved designs and the District's standards. The District does not believe it appropriate for the District's rate-payers and tax-payers to be responsible for such overtime expense.

WHEREAS, the District did post advance public notice of its discussion and consideration of this Resolution, placing responsibility for staff overtime incurred in inspections of utility infrastructure on the parties requesting such inspections and therefore forcing such overtime to be incurred during public session of the District's monthly Board of Director's meeting held on July 22, 2021, and the Board did discuss and consider this Resolution during such meeting.

NOW, THEREFORE, pursuant to the District's authority and the power under C.R.S. §§32-1001 and 32-1-1004, the following Resolution is made in regards to overtime expense for inspections, providing specific guidance for developers and contractors as to the District's expectations for inspection expense, and periods when no overtime inspections will be conducted:

1. Holiday Weekend Overtime – On Memorial Day Weekend, 4th of July weekend, Labor Day Weekend, Thanksgiving Day, Christmas Day, and New Year's Day (whether preceding or following the actual holiday) there will be no overtime inspections. All inspections preceding the holiday and/or the holiday weekend will be completed no later than 3:30 PM.
2. Weekday Overtime – The standard inspection time is from 08:00AM – 4:00 PM on weekdays. Any work requiring inspections outside these hours will need to be approved by the

assigned District inspector in advance. If there is no one to cover inspections outside the normal business hours, all work needing inspection must cease after the departure of the inspector from the project site.

3. Weekend Overtime – Weekend overtime is at the discretion of the District's inspection department. Please do not base your project construction schedule on the ability of District inspectors to work overtime. This will be limited based on staff availability. Most all requests to work Sunday's will be denied.

4. Overtime Notification – Any request to provide weekend overtime inspection must be made via email to the appropriate District supervisor no later than 4:00 PM (Noon) the Wednesday before the requested weekend work. Information in the request must include the following:

- Requested work hours
- Reason for the "Need to Work"
- Work planned for the day, *i.e.* Water Line Installation

5. Overtime Inspection Requests – Requests will be reviewed Friday morning and responses will be made prior 12:00 PM that Friday. If approved, the current overtime rate of \$75.00 per hour will be billed to the contractor performing the work.

6. District Authority – The Triview Metropolitan District Project Delivery Services Inspection Department appreciates each developer and contractor's attention to these matters.

Upon unanimous affirmative vote of the District's Board of Director's during public session of the Board meeting held July 22, 2021, it is so resolved that the above overtime inspection standards become the policy of the District, and James McGrady, as the District Manager, is authorized to implement such policy, including provision of notice to all appropriate parties of the same, with a copy of this Resolution.

Dated this 22<sup>nd</sup> day of July, 2021.



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Mark Melville, President  
Triview Metropolitan District



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Marco Fiorito, Vice President  
Triview Metropolitan District