

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TRIVIEW METROPOLITAN DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD

October 19, 2023

A meeting of the Board of Directors of the Triview Metropolitan District was held on Thursday, October 19, 2023, beginning at 5:30 p.m. The meeting was conducted via Zoom and in person. This meeting was open to the public. The meeting was called to order at 5:30 p.m.

ATTENDANCE

In attendance were Directors:

President	Mark Melville, present
Vice President	Anthony Sexton, present
Secretary/Treasurer	James Barnhart, present
Director	Jason Gross, absent
Director	Amanda Carlton, present

Also, in attendance were on roll call:

James McGrady, District Manager
Steve Sheffield, Assistant District Manager
Joyce Levad, District Administrator
Chris Cummins, District Water Attorney
George Rowley, Triview General Counsel
Shawn Sexton, Water Utilities Water Treatment Manager
Matt Rayno, Parks, and Open Space/Public Works Superintendent
Natalie Barszcz, Our Community News
Ann-Marie Jojola, resident

DISCLOSURE OF CONFLICTS

None.

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ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed, for the Board’s approval, the proposed agenda. A motion was made by Secretary/Treasurer Barnhart to approve the agenda. Upon a second by Director Carlton. A vote was taken, and the motion carried unanimously.

PUBLIC COMMENT NOT RELATED TO AMENDED 2022 BUDGET HEARING

Mrs. Jojola wished to thank the District for conducting a traffic study on Gleneagle Dr. Speed limits will be set at 25mph through the curves near the Train Park. Speed limits will be increased to 30 mph on the straighter zones further up the hill. A split rail fence will be installed at Train Park to prevent children from pursuing toys into Gleneagle Dr. More “crosswalk” signs to be installed along corridor. Efforts are being made to improve vehicular and pedestrian traffic.

Consent Agenda

- a) Prior Meeting Minutes
September 21, 2023, Regular Board Meeting (enclosure)
- b) Billing Summary Rate Code Report (enclosure)
- c) Taps for September 2023 (enclosure)
- d) Tax Transfer from Monument (enclosure)

A motion was made by Secretary/Treasurer Barnhart to approve the consent agenda. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

OPERATIONS REPORT

District Manager Report (enclosure)

- Mr. McGrady discussed collaboration with Colorado Water Conservation Board (CWCB) for additional funding for South Reservoir project.
- Mr. McGrady also discussed the continuing NDS project. The pipeline should all be installed by end of October. Milling and paving process of Roller Coaster has begun. All paving should be complete by mid November. Total cost of project so far, \$15,000,000.

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- The Forest Lake participation agreement is being worked on by both Mr. McGrady and Mr. Cummins. An agreement with both parties is to be completed by year end.
- Mr. McGrady explained the interview process with Mary Schinn from the Gazette.
- Final flow test for pump being conducted at South Reservoir “as we speak”.
- Work continues for permitting on both AVIC and Bale ditches for diversion structures.
- The RFP for design of the NMIC is “on the street”. Looking to make a decision by mid November. Mr. McGrady sits on the selection Board.
- Work continues with District 38 in regards to the new design of Higby Rd.

OPERATIONS REPORT

Assistant District Manager (Steve Sheffield)

- Mr. Sheffield reported that he was “on the road” from being present at the final flow test of the pump at the South Reservoir.
- Wanting to maintain safety, Mr. Sheffield asked to entertain any questions from the Board instead of reporting from his normal list.
- Mrs. Carlton inquired about the SDA conference. Mr. Sheffield reported that the conference is an excellent refresher for employees and Board members.

Public Works and Parks and Open Space Updates (Matt Rayno)

- Mr. Rayno reported that he was attending the Wester Snow and Ice Conference in Loveland. There are several aspects that Matt will incorporate into snow removal operations.
- Most of the District’s irrigation system is winterized for the season. Only Sanctuary Point is left to be completed.
- Employees will begin District crack sealing program will begin in two weeks.
- Fall cleanup has begun. Transition to winter and snow ops has begun.
- Next year Burke Hallow park will be upgraded with new playground and gazebo.

Utilities Department Update (Shawn Sexton)

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- Mr. Sexton and Mr. Lewis were “on the road” returning from the final flow test of the pump station at the South Reservoir Complex. Cell coverage is spotty and they were not attending the meeting at this time.
- Mr. McGrady reported that water sales were up in September.
- All wells are operational. Well A-4 had a check valve replaced and is now fully operational.
- The backflow prevention plan was completed with 100% compliance. This is a State mandated program.
- New Vac truck is being utilized for the commercial areas and limited residential areas at this time. Cost savings of \$ 48,000.00 so far!
- The storage facility for the vac truck is nearly completed. Only attic insulation remains to be completed.

ACTION ITEMS:

Mr. Cummins wanted to discuss the negotiations with AGRA pertaining to the Excelsior Ditch Water Use Agreement to utilize each party’s water if that party is not using their water. The Agreement needs to be signed by TMD. The Board directed Jim to sign the agreement.

FINANCIALS AND PAYABLES

Approve and Ratify Checks over \$5,000 – The Board reviewed the payment of claims over \$5,000. A motion to approve checks greater than \$5,000 was made by Director Barnhart. The motion was duly seconded by Director Sexton. A vote was taken. The motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - The Board reviewed the October 2023 unaudited Financial Statements as presented. A motion to approve the District’s September 2023 Financial Statements was made by Director Barnhart. The motion was duly seconded by Director Sexton. A vote was taken, and the motion carried unanimously.

LEGAL COMMENTS

Mr. Cummins had deeds from Conexus that need to be signed.

PUBLIC RELATIONS:

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The new newsletter should be sent out mid-November. Another newsletter will be sent out in January 2024 that will recap the year 2023.

BOARD BREAK

The Board took a break at 6:34 p.m. before entering Executive Session.

EXECUTIVE SESSION:

Entered executive session at 6:43 p.m. on a motion by Mr. Barnhart and seconded by Mr. Sexton per State Statute 34-6-402(A), (B), (E), Acquisitions, Legal Advice, and Negotiations regarding general topics:

- Water supply contracts
- Property acquisitions
- Strategic planning
- Change cases

The motion was seconded by Mr. Barnhart. A vote was taken. The motion carried unanimously.

The Board left the executive session at 8:01 p.m. and returned to the regular session. No further actions were taken.

ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by Director Barnhart. The motion was duly seconded by President Melville. A vote was taken. The motion carried unanimously. The meeting was adjourned at 8:01 p.m.

Respectfully Submitted

James C. McGrady
Secretary for the Meeting