

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE TRIVIEW METROPOLITAN DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD**

February 22, 2024

A meeting of the Board of Directors of the Triview Metropolitan District was held on Thursday, February 22, 2024, beginning at 5:30 p.m. The meeting was conducted via Zoom. This meeting was open to the public. The meeting was called to order at 5:34 PM

ATTENDANCE

In attendance were Directors:

President	Mark Melville, present
VicePresident	Anthony Sexton, present
Secretary/Treasurer	James Barnhart, absent
Director	Jason Gross, present
Director	Amanda Carlton, absent

Also, in attendance were on roll call:

James McGrady, District Manager
Steve Sheffield, Assistant District Manager
Chris Cummins, District Water Attorney
George Rowley, Triview General Counsel
Matt Rayno, Parks, and Open Space/Public Works Superintendent
Natalie Barszcz, Our Community News
Shawn Sexton, Utilities Superintendent
Rob Lewis, Utilities Distribution System Superintendent

DISCLOSURE OF CONFLICTS

None.

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ADMINISTRATIVE MATTERS

Agenda – Mr. McGrady distributed, for the Board’s approval, the proposed agenda. A motion was made by VP Sexton to approve the agenda. Upon a second by President Melville. A vote was taken, and the motion passed unanimously 3-0.

PUBLIC COMMENT NOT RELATED TO AMENDED 2022 BUDGET HEARING

None

Consent Agenda

- a) Prior Meeting Minutes
January 25, 2024, Regular Board Meeting (enclosure)
- b) Billing Summary Rate Code Report (enclosure)
- c) Taps for January 2024 (enclosure)
- d) Tax Transfer from Monument (enclosure)

A motion was made by VP Sexton to approve the consent agenda. The motion was duly seconded by President Melville. A vote was taken, and the motion passed unanimously 3-0.

OPERATIONS REPORT

District Manager Report (enclosure)

- Mr. McGrady presented to the Board that the NDS pump station construction is proceeding on schedule.
- Mr. McGrady informed the Board that there is a meeting scheduled with Town of Monument to discuss a possible water line interconnect on March 4, 2024.
- Mr. McGrady gave updates for both the AVIC and Bale ditches and the status of the change cases. Mr. McGrady also updated the Board on the revegetation plan for the Chicago ranch property.
- Mr. McGrady informed the Board that the box culverts under Nyberg Rd are completed at the Stonewall Springs Reservoir Complex.
- There was a brief update on the FMIC change case. As of the meeting there were only two opposers left.

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- Mr. McGrady discussed the planning department moratorium on reviewing plans and the impact on the District.
- There is an upcoming kickoff meeting for the NMCI project.

OPERATIONS REPORT

Assistant District Manager (Steve Sheffield)

- Mr. Sheffield presented to the Board a training report that included meeting with School District 38 staff and Town of Monument staff to discuss and come up with a mutually agreed upon painting scheme for Creekside Dr.
- Mr. Sheffield reported that there is a current review process to update the existing personnel manual.
- Mr. Sheffield reported that the NDS pipeline is now complete including the “tie in” with the Colorado Springs Utilities line.
- The past month included multiple meetings with NES and ToM staff to discuss the future water storage tank.
- There has also been meeting with Classic homes to potentially transport their waste flows from Flying Horse North development.
- Mr. Sheffield also attended a large meeting with surrounding entities to discuss potential cooperation with CSU and an Indirect Potable Reuse (IPR) system.

Public Works and Parks and Open Space Updates (Matt Rayno)

- Mr. Rayno reported to the Board that much of the crews’ time was spent doing snow removal for the past month. 33” in the past month.
- Two new employees were hired as replacements and backfilling.
- Lots of equipment maintenance being performed now for summer usage.
- Trail work started and on trail off of Chesapeake Av.
- Gearing up for March applications of pesticides and herbicides.

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Utilities Department Update (Shawn Sexton)

- Mr. Sexton presented the water pumping report and wastewater flow for the Board to review.
- Director Anthony Sexton expressed thanks for including the amount of water sold for January.
- Mr. Sexton reported on the distribution maintenance and some instrumentation and control work being done on the control valve in WTPB.
- Mr. Sexton reported that the SCADA computer move from the trailer into the treatment plant (B) is complete.
- There was some work at Forest Lakes performed by Timberline to allow different blending ratios of surface and ground water.

ACTION ITEMS:

- There were no action items at this time.

FINANCIALS AND PAYABLES

Approve and Ratify Checks over \$5,000 – The Board reviewed the payment of claims over \$5,000. A motion to approve checks greater than \$5,000 was made by Director Sexton. The motion was duly seconded by Director Gross. A vote was taken. The motion passed unanimously 3-0.

Monthly Cash Position and Unaudited Financial Statements - The Board reviewed the January 2024 unaudited Financial Statements as presented. After some discussion, a motion to approve the District's January 2024 Financial Statements was made by Director Sexton. The motion was duly seconded by Director Gross. A vote was taken, and the motion passed unanimously 3-0.

LEGAL COMMENTS

Mr. Rowley had no comments.

PUBLIC RELATIONS:

An update was provided by Mr. McGrady. The newest newsletter should be out in the May/April timeline. There was a discussion by the Board regarding how to

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use the newsletter to communicate with the TMD community. Mr. Melville would like to use it to communicate projects and costs. Mr. Gross would like to use it to communicate the “water vision” for the District. Mr. Sexton would like to use it to promote development. And the idea that development is how the community has the goods and services that are already available to them.

BOARD BREAK

The Board took a brief break before entering Executive Session at 7:01 PM.

EXECUTIVE SESSION:

Entered executive session at 7:18 PM on a motion by President Melville per State Statute 34-6-402(A), (B), (E), Acquisitions, Legal Advice, and Negotiations regarding general topics:

- Water supply contracts
 - Property acquisitions
 - Strategic planning
 - Water change cases
-

The motion was seconded by Director Sexton. A vote was taken. The motion passed unanimously 3-0.

The Board left the executive session at 9:21 PM. and returned to the regular session. After some discussion and question and answer time, the Board voted to authorize Jim McGrady to sign an LOI to potentially purchase land for new offices and a yard. The vote was unanimous 3-0.

ADJOURN

There being no further business to come before the Board, a motion to adjourn the meeting was made by President Melville. The motion was duly seconded by Director Gross. A vote was taken. The motion passed unanimously 3-0. The meeting was adjourned at 9:21 PM.

Respectfully Submitted

James C. McGrady
Secretary for the Meeting